

Minutes of Regular Meeting - Open

The Board of Education Waunakee Community School District

A Regular Meeting of the Board of Education of Waunakee Community School District was held Monday, December 8, 2025, beginning at 6:00 PM in the Waunakee Community School District, 905 Bethel Circle, Waunakee, WI 53597.

I. CALL TO ORDER

President Ensign called the meeting to order. A motion was made by Heinrichs, second by Frey, to adjourn to closed session pursuant to Wisconsin Statutes 19.85 (1)(c), (e), (f) and (g) to review individual teacher contract recommendations, resignations and retirements, review individual co-curricular contract recommendations, review individual support staff/custodial staff recommendations, resignations, and retirements, and review student requests. Motion carried 7-0 on a roll call vote. Time 6:00pm

II. ROLL CALL

Eaton -Yes, Ensign- Yes, Frey-Yes, Hetzel-Yes, Heinrichs -Yes, Murray,-Yes, Sonne -Yes

III. CLOSED SESSION - ADJOURN TO CLOSED SESSION PER WISCONSIN STATUTES 19.85 (1) (a) (c) (e) (f) and (g)

A. Review Minutes of November 10, 2025 Meeting

B. Update and Consideration of Legal Matters Related to the School District Including Current and Potential Actions Involving the School District.

C. Review Individual Administrator, Teacher, Co-Curricular, Support Staff & Custodial Recommendations, Resignations, Leaves & Retirements

IV. RETURN TO OPEN SESSION

A motion was made by Sonne, second by Heinrichs, to adjourn closed session and reconvene in open session. Motion carried 7-0. Time: 6:03pm

V. BOARD DEVELOPMENT WORKSHOP

A. *Great on Their Behalf* by AJ Crabill book study

The board reviewed chapters 11 & 12 from the book.

Ensign welcomed all present at 7:00pm.

VI. APPROVAL OF MINUTES

Review and consider the open meeting minutes for the November 10, 2025, the curriculum presentation meeting for November 17, 2025, and the special meeting on November 24, 2025.

A motion was made by Heinrichs, second by Frey, to approve the November 10, 2025 meeting minutes as posted. Motion carried 7-0.

VII. APPROVAL OF AGENDA AND ADDITIONS

A motion was made by Hetzel, seconded by Eaton, to approve the agenda with one change to have the Teacher update come after the student council but before the Warrior Spotlight. Motion carried 7-0.

VIII. PUBLIC COMMENTS

There were no emailed public comments for this meeting. In person comments were made from Bob Davis regarding 4K.

IX. TEACHING STAFF, STUDENT, & BOARD REPORTS/RECOMMENDATIONS/ACTION ITEMS

A. Student Reports

1. Student Council Report

Abigail Anderson and Alena Wagoner are the student representatives from the high school. They gave updates on One Act, Winter play, Forensics, Choir, Band, a capella, Jazz band. Also girls and boys basketball, swimming, esports, gymnastics, ski/snowboard team, boys and girls hockey. Student council, FFA, French club bake off, Drama club, Eco Club, and Skills USA.

2. Warrior Spotlight

A brief update was shared by the High School Mandarin Language Stars.

B. Teacher Update

Members of the WTA will give a teaching staff update

Catie Anderson and Shari Thompson updated the board on various buildings promoting positive building culture and belonging among the staff. Other buildings are making an intentional effort to promote school art work.

BOE elections are coming up and the WTA is available to support the candidates. A forum will be in February. The WTA recent recertification results are 97% of participating members voted yes. They are very thankful for a full 2 weeks for winter break.

C. Board Reports/Action Items

1. Board Reports on Educational Related Events, Meetings, or Trainings Attended by Individual Board Members

a. Board Self Evaluation tool from School Perceptions & summary questions.

Ensign asked the board to review this survey, to familiarize themselves with it and it will need to be completed by the February board meeting.

2. Spring Board Election

a. Notice of School Board Election

Attached is the Notice of the April 7, 2026 School Board Election. Dawn Heinrichs (Village of Waunakee), and Joan Ensign (Town of Westport, Cities of Middleton and Madison) seats are on the ballot this spring.

b. Notification of Non-Candidacy

The deadline for an incumbent to file the non-candidacy form is December 27, 2024 at 5:00 p.m.

X. COMMITTEE REPORTS/RECOMMENDATIONS/ACTION ITEMS

A. Curriculum Committee

1. The minutes from the November 24, 2025 curriculum committee meeting were reviewed.

2. Course Proposals - Action Item

Schell summarized and answered questions regarding the courses that were brought forward for consideration. A detailed explanation of these courses were discussed at the curriculum committee meeting. A motion was made by Heinrich, second by Eaton, to approve the course proposals as presented. Motion carried 7-0.

B. Co-Curricular Committee

1. The minutes of the December 2, 2025 Co-Curricular Committee meeting were reviewed.

2. Review and Consider Club/Org Requests -Action Item

The following Club/Org requests were explained in detail at the Co-Curricular committee meeting. Borowski was available to answer any questions. A motion was made by Hetzel, second by Sonne, to approve the club/org requests as presented. Motion carried 7-0.

- a. Asian Student Club
- b. Animal Welfare Protection Society (AWPS)
- c. Interact Club
- d. Letters of Love Club
- e. Performance Club
- f. Sports Statistics Club
- g. The Writing Club

C. Facility Committee Meeting

- 1. The minutes from the December 1, 2025 Facility Committee Meeting were reviewed.

2. Approval of Capital Maintenance Projects - Action Items

Summers explained and answered questions regarding capital maintenance requests for December. A motion was made by Frey, second by Eaton, to approve the December capital maintenance requests as presented except for the salt spreader at Arboretum Elementary School. Motion carried 7-0.

D. Budget Committee

- 1. The Minutes from December 1, 2025 Budget committee meeting were reviewed.

2. 2026-2027 Budget Planning

Summers presented and answered questions regarding the high-level overview of 26-27 budget planning. Administration will be seeking feedback on the topic of staffing levels and open enrollment options that will need to be approved in January 2026.

a. Timeline

b. 2026-2027 4K Contract Approval — Action Items

Brown and Summers presented and answered questions regarding the approval of the 2026-2027 school year 4K partnership agreement. After much discussion the several motions were made.

- 1. A motion was made by Heinrichs, second by Sonne, to increase the stipend amount from \$3600 to \$5000. This motion passed 6-1 on a roll call vote.

Roll Call:

Eaton -No, Ensign- Yes, Frey-Yes, Hetzel-Yes, Heinrichs -Yes, Murray,-Yes, Sonne -Yes.

- 2. A motion was made by Hetzel, second by Heinrichs, to accept additional requests for 4K open enrollment seats in January 2026 motion carried 7-0 on a roll call vote.

Roll Call:

Eaton -Yes, Ensign- Yes, Frey-Yes, Hetzel-Yes, Heinrichs -Yes, Murray,-Yes, Sonne -Yes.

- 3. A motion was made by Frey, second by Eaton, to form a 4K task force in preparation for the 27-28 school year. Motion carried 7-0.

XI. ADMINISTRATIVE REPORTS/RECOMMENDATIONS/ACTION ITEMS

A. Administrative Update from the Director of Student Services and the Director of Special Education.

Jondle and Loken were available to answer any questions from the board regarding their presentations at the Curriculum committee meeting on November 24, 2025.

B. Summary of the report card data from the Directors of Curriculum

Schell presented and Schell and Johnson answered question regarding the report card data.

C. Employee Wellness Clinic Performance Update from the Director of Human Resources
Grabarski presented and answered questions regarding the employee wellness clinic performance update.

D. Announcements - NA

XII. CONSENT AGENDA

The board acknowledged the gift from Leroy Adler toward the Yvonne Ziegler Scholarship fund.

A motion was made by Murray, second by Heinrichs, to approve the consent agenda as presented. Motion carried 7-0.

A. Approval of Checks

B. Finance

1. Monthly Finance Reports

2. District Census Report

C. Consideration of Contracts for the Wisconsin Youth Company

D. Consideration of DoJ Office of School Safety Annual Safety Plan.

E. School Facility Safety Assessment review (every 3 years)

F. Consideration of Foreign Exchange Student 2nd semester 2025-2026 school year

G. Consideration of Renewal Request for Gymnastics and Girls Hockey Co-op

H. Safety Drill Logs

I. Gifts and Field Trips

1. Gifts

a. Donation toward the Yvonne Ziegler Scholarship = \$150.00

2. Field Trips

a. Varsity Baseball Trip - March 26-27, 2026 Kansas City Mo.

b. Girls Soccer -Iowa, May 1-2, 2026

c. High School Spain Trip June 2027

J. Approve Individual Teacher, Co-curricular, Support Staff & Custodial Recommendations, Resignations, Leaves & Retirements

XIII. BOARD BUSINESS

A. Legislative Update

XIV. FUTURE AGENDAS AND MEETINGS

A. Agenda Items for Next Meeting

B. Special Meeting – Winter Workshop February 19, 2026 from 5pm-7pm at Heritage

A motion was made by Hetzel, second by Sonne, to approve the special meeting as presented. Motion carried 7-0.

C. Budget Committee – January 5, 2026 @ 7:30am

D. Co-Curricular Committee

E. Curriculum Committee

F. DEI Committee

G. Facility Committee – January 7, 2026 @ 8:00am

H. Human Resources Committee

I. Policy Committee – January 15, 2026 @ 7:30am

XV. RETURN TO CLOSED SESSION - NA

XVI. RETURN TO OPEN SESSION - NA

XVII. ACTION AS APPROPRIATE, ON ITEMS DISCUSSED IN CLOSED SESSION - NA

XVIII. ADJOURN

The Board of Education adjourned at 8:43PM on a motion by Heinrichs, second by Murray, and passed unanimously by voice vote 7-0.

Respectfully submitted,

Carlena Eaton, Clerk

Date: _____
CE/rm