

AMPHITHEATER PUBLIC SCHOOLS
STAFF/STUDENT TRAVEL REQUEST

Attach supporting documentation as needed

ORIGINAL SUBMISSION

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL

SCHOOL: Wilson K-8

ESTIMATED NUMBER OF STUDENTS: Up to 200 students (all 8th graders)

NAME OF SCHOOL GROUP/CLUB/ENTITY: 8th Grade

STAFF ADVISOR(S)/CHAPERONES: Christy Talmage, Sharon Silvas, David Linn, Patty Howland, Danielle Swisher, Alex Smith, Stacie Devaney, Karl Pieroway, Erin Hurguy, Tim Ripp or Stephanie Hayes as the administrator. Parent chaperones: (TBD), (Staff and parent chaperones may be adjusted as the number of students is finalized to assure the 1:10 ratio.)

ABSENCE: # Days 3 Sub Required: Yes No # of School Days Missed 3

ACTIVITY / EVENT / PURPOSE OF TRAVEL: 8th Grade Trip

DESTINATION OF TRAVEL: Los Angeles, California

DATES OF TRAVEL: May 13-15, 2020

ACADEMIC BENEFITS TO STUDENTS: The purpose of this trip is to allow students the opportunity to tour the USS Iowa, Independence Hall and the Long Beach Aquarium. This experience is cross-curricular for 8th grade . We will incorporate strands from PE, Science and Social Studies. This trip also provides an opportunity for students to visit Knott's Berry Farm to celebrate year-long academic achievement, good attendance, and positive behavior. During the trip, students will be competing to see which team can collect the most facts from the various stops on our trip. We will use the facts to develop a Kahoots Game for the students to compete in teams on the bus trip home.

PROPOSED METHOD OF TRANSPORTATION:

District-owned vehicles

Transportation approval: _____

Other Southwest Road Trip, 9251 N Moonview Pl., Tucson, AZ 85742. 520-954-4958

Are expenses paid from any of the following accounts? Auxiliary yes Tax Credits yes Club Funds _____
Parent Organization _____

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	APPROX. COST	BUDGET CODE
Registration	<u>\$78,000.00</u>	<u>525/526 00 100 1001 6892 168 0000</u>
Transportation	<u>inc</u>	_____

Meals	<u>inc</u> _____	_____
Lodging	<u>inc</u> _____	_____
Substitutes	<u>\$500.00</u>	<u>530 00 100 3400 6113 168 0000</u>
TOTAL	<u>\$78,500.00</u>	

WILL THE DISTRICT RECEIVE REIMBURSEMENT? n/a
 IF SO, SOURCE & AMOUNTS: _____

HOW ARE CHAPERONE EXPENSES PAID? Parent Chaperones paid by their own funds.

COST TO EACH STUDENT \$ 415.00

HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? Scholarships

FUNDING SOURCE(S): Auxiliary, Tax Credit, parents

FUNDRAISING ACTIVITIES PLANNED (If applicable):
None

The travel is necessary for the implementation of the project funding the travel.

SUBMITTED BY: C. Salmage 10/30/19
 Signature Date

APPROVED BY: Christine Sullivan 10/30/19
 Principal/Supervisor Date

Michael Byars 11/18
 Associate Superintendent/Superintendent Date