

NEAH-KAH-NIE SCHOOL DISTRICT 56

Budget Adoption Meeting 5:00 PM

June 19, 2017

Neah-Kah-Nie District Office Board Room

**PRESENT**

Present

**BOARD OF DIRECTORS**

Terry Kelly, Chairman  
Pat Ryan, Vice Chair (absent)  
Lisa Hooley (absent)  
JoDee Ridderbusch  
Trisha Hixson  
Carol Mahoney  
Michele Aeder

**DISTRICT OFFICE STAFF**

Paul Erlebach, Superintendent  
Mark Sybouts, Business Manager  
Kathie Sellars, Administrative Assistant

**OFFICIAL MINUTES**

**CALL TO ORDER**

Call to Order

The special board meeting of the Neah-Kah-Nie School District Board of Directors was called to order at 5:01 p.m. by chairman Terry Kelly. Mr. Kelly welcomed staff and patrons of the District. All present stood for the flag salute.

**APPROVE AGENDA**

Approve Agenda

**M-Mahoney/2<sup>nd</sup> Hixson to approve the agenda as presented. Motion carried unanimously with the five board members present.**

Motion to Approve

**CONSENT AGENDA**

Consent Agenda

Approve Minutes from May 1, 2017 Budget Committee Meeting

Approve 2017-18 Annual Board Calendar

Approve Surplus List

**M-Ridderbusch/2<sup>nd</sup> Aeder to approve the consent agenda as presented. Motion carried unanimously with the five board members present.**

Motion to Approve

**NEW BUSINESS**

New Business

Oregon Child Nutrition Coalition Letter of Intent to Award

OCNC RFP

Award the Food and Supplies Request For Proposal (RFP) #53017 to SYSCO Portland for the 2017-18 School Year

Mr. Kelly asked if Food Service of America (FSA) submitted a bid. Mr. Sybouts shared that the RFP was requested by Oregon Child Nutrition Coalition (OCNC) which is a food co-op purchasing program that the district belongs to that allows us to purchase our food goods at a reduced cost. Mr. Sybouts shared that he did not know if FSA submitted a proposal.

**M-Aeder/2<sup>nd</sup> Hixson recommend the District award the 2017-18 Food and Supply RFP #53017 to Sysco Portland. I recommend the acceptance of products added to the buying list as approved through each of the subsequent RFPs. I also recommend the award be extended for each of the next four school years based on the increase in product prices being at or below the Bureau of Labor Statistics CPI inflation calculator in March of the previous school year.**

Motion to Approve

**Motion carried unanimously by the five board members present.**

## **FISCAL**

Fiscal

Mr. Sybouts reviewed and explained each of the following budget resolutions.

Budget Resolutions

Resolution 17-3 Specific Purpose Grant Budget Appropriations for 2016-17

Resolution 17-4 Budget Appropriations Transfer for 2016-17

Resolution 17-5 Amending Approved 2017-18 Budget

Resolution 17-6 Adopting 2017-18 Budget, Making Appropriations, Beginning July 1, 2017 and Impose and Categorize Property Tax Levy

**M-Mahoney/2<sup>nd</sup> Ridderbusch to approve Resolution 17-3, 17-4, 17-5, 17-6 as presented.**  
**Motion carried unanimously with the five board members present.**

Motion to Approve  
2017-18 Budget  
Resolutions

## **PERSONNEL**

Personnel

### **Resignations**

Resignation of Greg Kelley as NKN MS Social Studies Teacher and High School Wrestling Coach

Resignation of Ashley Kelley as 5th Grade Teacher at Garibaldi Grade School

Mr. Erlebach shared the possible interview schedule for the teaching positions created by the resignations of Greg and Ashley Kelley.

### **SUGGESTIONS AND COMMENTS**

Ms. Aeder shared that every morning the buses are left waiting for space in front of Garibaldi Grade School. She mentioned that Sally Underwood's mom just passed away and the family wants to sell her home. She was wondering if the school district would be interested in purchasing the property to be used as a parking lot for staff and visitors to Garibaldi. Ms. Mahoney mentioned that when she tried to park at Garibaldi on the last day of school there was no place to park. Discussion occurred. Mr. Erlebach will investigate.

Mr. Erlebach shared that the track project is moving along and it still on schedule. The Nehalem Elementary seismic upgrade project is going full speed.

## **ADJOURN**

Adjourn

Hearing nothing more to come before the Board the meeting was adjourned at 5:25 p.m.

**Next Meeting:** July 10, 2017 at 6:30 p.m.

Next Meeting