

GRANBY PUBLIC SCHOOLS
BUSINESS OFFICE
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To: Cheri P. Burke, Superintendent of Schools

From: Nickie Stevenson, Director of Finance & Operations

Re: November 2025 Budget Expense Report

Date: December 5, 2025

Please find attached the November 2025 budget expense report for the current fiscal year, reflecting all transactions processed through 11/30/2025.

Personnel and Program Accounts

Expenditures continue to remain within the parameters of the approved budget, with accounts being monitored on a consistent basis.

Special Education

Projected special education expenses for FY 2026 continue to align with the district's overall budget plan. Since the October report, however, the district has incurred additional costs related to one new outplacement and increased special education services for students attending magnet schools. The resulting tuition overage of \$22,000 has been fully offset by available funds within the transportation account.

Quality and Diversity Fund (Q&D)

To date, the district has received \$35,829 in Quality and Diversity (Q&D) revenue. We anticipate receiving the first installment of the Open Choice Grant, our largest revenue source for this fund, in December.

Reimbursement Revenue to the Town

Anticipated FY 2026 reimbursement revenue to the Town has increased by \$163,174 since the October report, for a new projected total of \$2,510,149.

The most significant increase, \$181,028, is tied to finalized and billed special education tuition. These payments occur in two installments, with spring billing capturing any changes in services.

Granby Alternative Program (GAP) tuition has now been added as well. This newly established in-district program currently includes one student from a neighboring district, generating additional tuition revenue.

In addition, anticipated Hartland revenue has increased by \$31,190, while excess cost revenue has decreased by \$80,327. These adjustments largely reflect the use of the preliminary Per Pupil Expenditure (PPE) amount of \$21,748, which is \$1,023 higher than the current PPE of \$20,725. Please note that this PPE figure is preliminary; final amounts are typically released in mid-January, at which point any necessary revisions will be made.

PROGRAM ACCOUNTS
Granby Board of Education FY 2026
November 2025 Budget Expense Report

Row #	Description	Budget	Adjusted Budget	YTD Expended	Encumbered	Balance	Combined % Expended and Encumbered
01	Communications	\$92,889	\$92,889	\$30,447	\$58,524	\$3,918	95.8%
02	Conference & Travel	\$53,994	\$53,994	\$11,939	\$3,177	\$38,878	28.0%
03	Dues and Fees	\$40,012	\$40,012	\$34,643	\$1,906	\$3,463	91.3%
04	Equipment/Furniture	\$9,500	\$9,500	\$481	\$0	\$9,019	5.1%
05	Legal Services/Insurance	\$160,470	\$161,970	\$58,516	\$102,042	\$1,411	99.1%
06	Library/Media	\$60,581	\$60,581	\$30,964	\$7,030	\$22,587	62.7%
07	Purchased Services	\$1,212,475	\$1,238,767	\$366,858	\$787,740	\$84,170	93.2%
08	Repairs & Maintenance	\$568,244	\$568,244	\$248,261	\$300,844	\$19,139	96.6%
09	Software	\$500,305	\$500,305	\$334,466	\$125,300	\$40,539	91.9%
10	Special Education	\$4,314,930	\$4,314,930	\$1,407,504	\$2,744,090	\$163,336	96.2%
11	Student Activities/Athletics	\$415,776	\$415,776	\$68,156	\$173,405	\$174,215	58.1%
12	Supplies	\$579,012	\$579,012	\$273,279	\$126,008	\$179,724	69.0%
13	Textbooks	\$112,880	\$112,880	\$34,629	\$9,269	\$68,982	38.9%
14	Transportation	\$1,232,920	\$1,204,866	\$305,940	\$877,124	\$21,801	98.2%
15	Tuition	\$11,317	\$11,578	\$11,578	\$0	\$0	100.0%
16	Utilities	\$852,044	\$852,044	\$271,468	\$497,482	\$83,094	90.2%
17	Unallocated Appropriation	\$0	\$0	\$0	\$0	\$0	
Program		\$10,217,348	\$10,217,348	\$3,489,129	\$5,813,942	\$914,277	91.1%

PERSONNEL ACCOUNTS
Granby Board of Education FY 2026
November 2025 Budget Expense Report

Row #	Description	Budget	Adjusted Budget	YTD Expended	Encumbered	Balance	Combined % Expended and Encumbered
18	Administration	\$1,692,632	\$1,725,960	\$736,873	\$989,087	\$0	100.0%
19	Central Office	\$598,191	\$578,661	\$225,709	\$352,858	\$95	100.0%
20	Certified Staff	\$11,870,327	\$11,943,327	\$3,750,019	\$8,140,887	\$52,421	99.6%
21	Custodial and Maintenance	\$1,533,303	\$1,581,303	\$644,261	\$934,513	\$2,529	99.8%
22	School Secretaries	\$706,231	\$726,663	\$297,520	\$428,958	\$185	100.0%
23	Special Education	\$4,819,753	\$4,663,722	\$1,459,971	\$3,027,434	\$176,317	96.2%
24	Student Activities/Athletics	\$574,117	\$574,117	\$175,242	\$397,758	\$1,116	99.8%
25	Teaching Assistants	\$445,622	\$445,622	\$145,709	\$294,099	\$5,813	98.7%
26	Technology Support Services	\$274,096	\$274,896	\$169,854	\$105,042	\$0	100.0%
27	Tutors	\$35,589	\$35,589	\$7,392	\$27,874	\$324	99.1%
28	Employee Benefits	\$6,650,933	\$6,650,933	\$2,519,414	\$3,984,900	\$146,619	97.8%
29	Unallocated Appropriation	\$0	\$0	\$0	\$0	\$0	
Personnel		\$29,200,794	\$29,200,794	\$10,131,965	\$18,683,411	\$385,419	98.7%
100 General Fund		\$39,418,142	\$39,418,142	\$13,621,094	\$24,497,353	\$1,299,695	96.7%

SPECIAL EDUCATION ACCOUNT DETAIL

**Granby Board of Education FY 2026
November 2025 Budget Expense Report**

Row #	Description	Budget	Adjusted Budget	YTD Expended	Encumbered	Balance	Combined % Expended and Encumbered
01	Administrative/Certified	\$2,296,877	\$2,274,877	\$716,486	\$1,513,676	\$44,716	98.0%
02	Secretaries	\$110,692	\$110,790	\$44,454	\$66,336	\$0	100.0%
03	Support Services	\$519,932	\$519,932	\$148,176	\$317,141	\$54,615	89.5%
04	Teaching Assistants	\$1,830,695	\$1,730,695	\$549,240	\$1,113,282	\$68,174	96.1%
05	Tutors	\$61,556	\$27,428	\$1,616	\$17,000	\$8,812	67.9%
	TOTAL PERSONNEL	\$4,819,753	\$4,663,722	\$1,459,971	\$3,027,434	\$176,317	96.2%
06	Communications	\$100	\$100	\$42	\$0	\$58	42.0%
07	Conference & Travel	\$14,125	\$14,125	\$5,462	\$1,375	\$7,288	48.4%
08	Dues and Fees	\$2,250	\$2,250	\$700	\$355	\$1,195	46.9%
09	Legal Services	\$27,500	\$27,500	\$2,395	\$25,105	\$0	100.0%
10	Purchased Services	\$182,017	\$182,017	\$64,887	\$75,062	\$42,069	76.9%
11	Software	\$9,860	\$9,860	\$7,250	\$1,421	\$1,188	87.9%
12	Supplies/Textbooks	\$51,950	\$51,950	\$20,283	\$3,922	\$27,744	46.6%
13	Transportation	\$1,137,463	\$1,114,925	\$123,452	\$907,679	\$83,794	92.5%
14	Tuition	\$2,889,666	\$2,912,204	\$1,183,033	\$1,729,171	\$0	100.0%
	TOTAL PROGRAM	\$4,314,930	\$4,314,930	\$1,407,504	\$2,744,090	\$163,336	
	OVERALL TOTAL	\$9,134,683	\$8,978,653	\$2,867,476	\$5,771,524	\$339,653	96.2%

SUPPLEMENTAL INFORMATION
Granby Board of Education FY 2026
November 2025 Budget Expense Report

REVENUE TO TOWN SUMMARY
REIMBURSEMENTS FOR BOE EXPENDITURES

Description	Budget	Anticipated	Received To Date	Difference (Received minus Anticipated)
Regular Education Tuition*	\$787,550	\$663,072	\$300,512	-\$362,560
Special Education Tuition*	\$759,666	\$940,694	\$0	-\$940,694
B.E.A.R. Transition Academy Tuition*	\$84,737	\$56,087	\$0	-\$56,087
Granby Alternative Program Tuition (GAP)*	\$0	\$27,460	\$0	-\$27,460
Excess Cost Grant	\$587,858	\$780,836	\$0	-\$780,836
Pay for Participation	\$42,000	\$42,000	\$21,035	-\$20,965
Totals	\$2,261,811	\$2,510,149	\$321,547	-\$2,188,602

*From Other Towns

QUALITY AND DIVERSITY FUND (Q&D)

Description	Budget	YTD	Difference (YTD vs. Budget)
Opening Balance	\$211,803	-	-
Expenses	\$984,237	\$314,617	\$669,620
Revenue	\$969,686	\$35,829	-\$933,857
Ending Balance	\$197,252	-\$66,985	-\$264,237