

SUPPORTING AGENDA DATA
BOARD OF DIRECTORS, EDUCATION SERVICE CENTER, REGION 20

February 26, 2025

AGENDA ITEM #7: PROPOSALS

1. PROPOSAL FOR VIDEO PRODUCTION AND EDITING SERVICES

The Deputy Director of Teaching and Learning Services requested that proposal #25001 be solicited for the purchase of Video Production and Editing Services. Five proposals were mailed. Seven responsive proposals were received. A tabulation of the proposals is attached to this agenda item. The proposal is for one term through December 31, 2026 with three 1-year renewal options. **The proposal for Video Production and Editing Services #25001 is awarded to: Media Bar Production, San Antonio Video Productions and The Happy Lab Media. The estimated project/grant cost is \$2,025,000.00 for this proposal.**

	Points	1708 Media	EW Visions	Fire Starter Studios	Mangiardi Films	Media Bar Productions	San Antonio Video Production	The Happy Lab Media
Vendor Reputation	10	9	9	4	8	10	9	8
Vendor Experience (overall)	15	14	1	1	1	15	14	12
Copy editing process	15	12	13	14	11	14	14	15
Video production process	15	3	15	14	7	9	11	15
Pricing structure	15	7	7	7	7	7	7	7
Cost	30	10	15	29	10	16	28	30
Total	100	55	60	69	44	71	83	87

2. PROPOSAL FOR PACE PURCHASING COOPERATIVE FOR COPIER SUPPLIES, EQUIPMENT AND CONNECTIVITY

The Chief Operating Officer requested that proposals be solicited for Copier Supplies, Equipment and Connectivity to benefit the PACE Purchasing Cooperative membership. Four proposals were mailed. One responsive proposal was received. A tabulation of the responsive proposal is attached to this agenda item. This PACE proposal term will become effective March 1, 2025. **The proposal for PACE Purchasing Cooperative for Copier Supplies, Equipment and Connectivity #P00307, is awarded to responsive bidder: US Enterprise Operations, LLC dba Knight Office Solutions/Knight Enterprise Solutions.**

	Possible Points	Knight Office Solutions
Conformance to Term and Conditions	5	5
Pricing	38	35
Industry and Marketplace Successes	5	5
Bidders ability to deliver and service to PACE members	10	9
Bidders marketing plan	5	4
Value added attributes	5	5
Invoicing payment terms	2	2
Warranty coverage	10	9
Selection and variety of products and services offered	20	19
Total	100	93