



Northwest Service Cooperative

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**"Your Resource and
 Learning Partner"**

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Dear Group Leader,

The upcoming insurance renewal brings with it the two-year mandatory bid cycle, applicable to most of our pool members. We are again offering additional assistance to Members who would like the Service Cooperative to help them with the process.

Watch your email for periodic updates and invitations to join the Service Cooperative for a review of program changes for the upcoming renewal.

To aid in your planning, key dates are provided below:

December 16	Mandatory bid information & templates to Members.
January 2	Last date to request data from the carrier. <i>We have requested the data from Medica on your behalf, if you have unions that have moved to PEIP in 2021 or earlier, this is the deadline to request data from them.</i>
January 13	Decision date to request additional assistance from the Service Cooperative.
January 23	Prepare newspaper ad for publication on or before Feb. 1 st
February 1	Release RFP & data to three sources, including the Service Cooperative and PEIP.
March 13	Pooled rates will be complete and bids will be ready to release from the Service Cooperative
Mar 14- Apr 3	Suggested bid opening date is between March 14 and April 3 <i>Last date for bid opening per statute is April 3.</i>
April 17	Last date for bidders to submit final proposals (if applicable)
May 2	Final bid award due, with written decision rationale
July 1	Renewal date

We're here to help. Please don't hesitate to reach out with questions or if you need help. Please direct your questions to:

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