



CHELSEA
SCHOOL DISTRICT

WSEC
500 Washington St
Chelsea, MI 48118

Regular
Meeting
Monday, May 18, 2026 6:30 PM Eastern

Michelle Craig: Present
Glenn Fox: Present
Nicolia Heineman: Present
Erin Hunt-Carter: Present
Heidi Reyst: Absent
Sara Tracy: Present
Eric Wilkinson: Present

Present: 6, Absent: 1.

Heidi Reyst: Present – Arrived at 6:50pm

Present: 7.

1. Call to order/roll call/Pledge of Allegiance/adoption of agenda and consent agenda
Motion to approve the agenda and consent agenda. This motion, made by Michelle Craig and
seconded by Glenn Fox, Passed.

Heidi Reyst: Absent, Michelle Craig: Yea, Glenn Fox: Yea, Nicolia Heineman: Yea, Erin Hunt-
Carter: Yea, Sara Tracy: Yea, Eric Wilkinson: Yea

Yea: 6, Nay: 0, Absent: 1

The meeting was called to order at 6:30pm.

2. Special Presentations & Celebrations

2.a. Student of the Month

* North Creek Elementary - Austin Cunningham

* South Meadows Elementary - Gwen Strecker

2.b. Student Board Liaison - Bradley Dunn

3. * Staff Reports

3.a. North Creek - Casey Wescott

3.b. South Meadows - Katie Spisich

3.c. Operations - Ross Potgiesser

3.d. Technology - Ryan Spencer

3.e. Food Service - Chris Simpson

3.f. Transportation - Corrina Horton

3.g. Special Education - Lisa Nickel

3.h. Early Childhood and Comm Education - Sarah Bentley

4. Superintendent Report & Communications

* Congratulations to our students of the Month of May, Austin and Gwen.

* Legislative Breakfast – Monday, May 18th at the WISD the discussion surrounded a projected 2.3% increase in the School Aid Fund, declining enrollment projections across all Michigan public schools, and clarifying language specific to the 31aa mental health & safety funding.

* School of Choice – We have currently received 52 applications. The deadline to apply is June 3, 2026.

* Sinking Fund Replacement and Operating Millage Renewal – We have finalized our informational website that will go live next week. We have also created a timeline for social media posts highlighting the purpose of these millages. Both millages will be on the August 4, 2026 ballot.

* Hiring Update – we have posted and interviewed our open positions prior to the end of the school year in an effort to stay ahead of the hiring timelines of surrounding districts. We are on pace to have all positions filled prior to June 5th, which is an outstanding accomplishment for our team.

* Spring Sports Teams – Congratulations specifically to our Boys Track & Field team for winning the regional title and qualifying for the state meet. Our Girls Track & Field team for taking second place in regionals and qualifying for the state meet. And to our Girls tennis team for winning regionals and qualifying for the state meet.

* Nathan Peters – Congratulations to Nathan for being named the Michigan School Band and Orchestra Association District 12 Orchestra Teacher of the Year. He has dedicated 27 year to the district and has consistently distinguished himself as an exceptional educator and accomplished musician.

5. Committee Reports

5.a. March 2026 Finance Report

Motion to approve the March 2026 Finance Report. This motion, made by Michelle Craig and seconded by Erin Hunt-Carter, Passed.

Heidi Reyst: Absent, Michelle Craig: Yea, Glenn Fox: Yea, Nicolia Heineman: Yea, Erin Hunt-Carter: Yea, Sara Tracy: Yea, Eric Wilkinson: Yea

Yea: 6, Nay: 0, Absent: 1

6. Public Input #1

6.a. Previous Public Comment Board/Superintendent follow up

None

6.b. Public Comment

None

6.c. Superintendent/Board Discussion

None

7. * Consent Action Items

Motion to approve the consent agenda. This motion, made by Glenn Fox and seconded by Nicolía Heineman, Passed.

Heidi Reyst: Absent, Michelle Craig: Yea, Glenn Fox: Yea, Nicolía Heineman: Yea, Erin Hunt-Carter: Yea, Sara Tracy: Yea, Eric Wilkinson: Yea

Yea: 6, Nay: 0, Absent: 1

7.a. *Action Item 64-25-26: Approval of the minutes from the regular meeting on May 4, 2026.

7.b. Action Item 65-25-26: Superintendent Kapolka recommends the approval fo the Administrative Contract Renewals.

7.c. Action Item 66-25-26: Superintendent Kapolka recommends the Board approve the hiring of Eric McCalla as Athletic Director at CHS and be placed on Step 8 of the Athletic Director Administrator Scale.

8. * Individual Action Items

8.a. Action Item: 67-25-26: Superintendent Kapolka recommends the approval of the Y5s Furniture Purchase in the amount of \$116,600.82. Funding for this project will be supported through the 2019 bond.

Motion to approve the Y5s Furniture Purchase. This motion, made by Michelle Craig and seconded by Sara Tracy, Passed.

Heidi Reyst: Absent, Michelle Craig: Yea, Glenn Fox: Yea, Nicolía Heineman: Yea, Erin Hunt-Carter: Yea, Sara Tracy: Yea, Eric Wilkinson: Yea

Yea: 6, Nay: 0, Absent: 1

8.b. Action Item: 68-25-26: Superintendent Kapolka recommends approval of the WISD 2026-2027 Budget Resolution.

Motion to approve the WISD 2026-2027 Budget Resolution. This motion, made by Michelle Craig and seconded by Nicolía Heineman, Passed.

Heidi Reyst: Absent, Michelle Craig: Yea, Glenn Fox: Yea, Nicolía Heineman: Yea, Erin Hunt-Carter: Yea, Sara Tracy: Yea, Eric Wilkinson: Yea

Yea: 6, Nay: 0, Absent: 1

8.c. Action Item 69-25-26: Superintendent Kapolka recommends the approval of the Transportation Routing Software purchase in the amount of \$102,247. This purchase will be funded through a combination of the sinking fund, bond and transportation budget.

Motion to approve the Transportation Routing Software purchase. This motion, made by Michelle Craig and seconded by Sara Tracy, Passed.

Heidi Reyst: Absent, Michelle Craig: Yea, Glenn Fox: Yea, Nicolía Heineman: Yea, Erin Hunt-Carter: Yea, Sara Tracy: Yea, Eric Wilkinson: Yea

Yea: 6, Nay: 0, Absent: 1

8.d. Action Item 70-25-26: Superintendent Kapolka recommends the approval of the CHS Europe (Ireland, Scotland, England, France) Field Trip July 23, 2026 - August 3, 2026. Motion to approve the CHS Europe Field Trip July 23, 2026 - August 3, 2026. This motion, made by Michelle Craig and seconded by Erin Hunt-Carter, Passed.
Michelle Craig: Yea, Glenn Fox: Yea, Nicolia Heineman: Yea, Erin Hunt-Carter: Yea, Heidi Reyst: Yea, Sara Tracy: Yea, Eric Wilkinson: Yea
Yea: 7, Nay: 0

9. Information & Discussion

9.a. 2026-2027 Student Handbooks and Code of Conduct

- Chelsea High School
- Beach Middle School
- South Meadows Elementary
- North Creek Elementary
- Athletic & Extra-Curricular Code of Conduct

Discussion ensued regarding getting more consistency among the four handbooks for district-wide topics/issues.

9.b. World Language Field Trip to Costa Rica - June 2027 - Rachel English

Discussion ensued regarding opportunities for funding and scholarships.

9.c. District Furniture Replacement Recommendation

Discussion ensued regarding which buildings are remaining that need new furniture. This has been a two year process in working with the buildings to find the needs.

10. Public Input #2

10.a. Public Comment

None

10.b. Superintendent/Board Discussion

None

11. Student Liaison and Board Member Reports/Comments/Commendations/Thank You

* Wyeth Angus – CHO is performing at the Highlands Festival in Alma, Moving Up day is this Friday, the Quiz Bowl is competing in Atlanta, GA, and he is helping interview students for the 26/27 Junior Class Board Student Liaison.

* Bradly Dunn – This is the last week for seniors. They will be celebrating with a Senior party. Prom was a beautiful evening at Revel Run. CHS hosting an amazing art show last week. Senior Exit Interviews are taking place. Bradly also took time to reflect on his two years as a Student Board Liaison and how much he appreciated and learned from the position.

* Michelle Craig – She participated in the Senior Exit Interviews.

* Erin Hunt- Carter – She attended the art shows and the Company C performance of the Motor City Sound Show. The soloists gave amazing performances.

* Heidi Reyst – She participated in the Senior Exit Interviews and Student Board Liaison position interviews.

* Glenn Fox – The SEAB meeting is now scheduled for May 26th at 6:00pm.

12. Upcoming Events

- Sunday, May 31, 2026 - Graduation, 2:00pm CHS Football Field
- Monday, June 8, 2026 - Board Meeting, 6:30pm WSEC

13. Closed Session, Superintendent Evaluation. (MCL 380.503)

Motion to go into closed session. This motion, made by Sara Tracy and seconded by Michelle Craig, Passed.

Michelle Craig: Yea, Glenn Fox: Yea, Nicolia Heineman: Yea, Erin Hunt-Carter: Yea, Heidi Reyst: Yea, Sara Tracy: Yea, Eric Wilkinson: Yea

Yea: 7, Nay: 0

Went into closed session at 7:38pm.

Came out of closed session at 8:19pm.

14. Adjournment

The meeting was adjourned at 8:19pm.

Respectfully Submitted,

Sara Tracy
Board Secretary