

**Manor Independent School District**  
**Board of Trustee Regular Meeting Agenda Item**  
*April 18, 2022*

<b>CONSENT ITEM SHEET</b>
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**RE:** Consider and possible action to approve agreement with architects/engineers for the Manor Athletic Complex Lighting Upgrade Project.

**Supporting Documents:**

1. See Agreement Gil Engineering Associates, Inc. AIA Form B121, as amended, (Master Agreement).

**District Goals\*: Goal 5**

Goal 1: ACADEMIC ACHIEVEMENT GAPS- By 2026, 100% of Manor ISD scholars will graduate prepared for college, career, trade, and/or military services based upon their individual goals.

Goal 2: COMMUNICATION- By 2026, 100% of Manor ISD communication to all scholars, family, staff, & community members will be interactive, accurate, timely, & accessible to ensure the Manor ISD community is routinely informed.

Goal 3: COMMUNITY & FAMILY ENGAGEMENT- By 2026, Manor ISD will collaboratively engage in opportunities with 100% of families, as well as new and existing community partners.

Goal 4: EQUITY & INNOVATION- By 2026, 100% of Manor ISD scholars, staff, campuses, and school communities will have equitable access to innovative academic, human, financial, capital, technological, and all other necessary resources and supports.

Goal 5: FACILITIES & MAINTENANCE- By 2026, Manor ISD will proactively provide facilities to ensure 100% of scholars will have safe, well-maintained, environmentally sustainable, and community accessible facilities.

Goal 6: STAFF DEVELOPMENT- By 2026, Manor ISD will attract, develop, and retain highly-effective staff through an environment of equitable opportunity, growth, & innovation.

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**Background Information:**

The District needs to replace the lighting at Manor Athletic Complex. Administration intends to go through an interlocal purchasing cooperative for the contractor to replace/repair the lighting. Administration is first asking the board to approve the ranking of architects/engineers from pool of design professionals previously approved by the Board. Once we have an architect/engineer under contract, we will seek out a contractor to perform the work, which Administration will also bring the ranking to the Board for review and approval. Gil Engineering was previously approved and selected for the pool based on their demonstrated competence and qualifications.

**Fiscal Implications:**

The District will need to bring on an architect/engineer to review the project. We will negotiate a fee for review and/or plans/specifications for the project (as determined by the architect/engineer). Once the architect/engineer is under contract, Administration intends to seek bids from vendors through an interlocal purchasing cooperative. The budget for this project is \$500,000.

**Administrative Recommendation:**

Administration selected Gil Engineering, Inc. from the pool of architects/engineers at the April Regular Board meeting. Administration asks the Board to delegate authority to Administration to finalize and execute an agreement for their services.

**Proposed Motion:**

“I move that the Board approve Administration’s selection of *Gil Engineering Associates, Inc.* to provide architectural/engineering services for the Manor Athletic Complex Lighting Upgrade Project. based on their demonstrated competence and qualifications and further authorize the Superintendent and/or designee to finalize and execute a service order to the Master Service Agreement in a form approved by legal counsel.”

Mr. Joe Mendez

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**Contact Person**

Dr. Andre Spencer

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**Approved by Superintendent**