

**Ector County Independent School District  
Odessa, Texas**

**Memorandum**

**TO:** Board of Trustees

**FROM:** Hector Mendez, Superintendent of Schools

**SUBJECT: REQUEST FOR APPROVAL TO RE-AUTHORIZE GROUP MEDICAL PLAN  
TRUSTEES AND RESPONSIBILITIES**

**DATE:** October 20, 2009

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The District has operated a partially self insured group health plan since March of 1981. Attached is a summary of responsibilities that have historically been managed by plan trustees.

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It is recommended that the Board of Trustees approve the responsibilities and trustees of the medical plan as presented.

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Respectfully submitted,

**Hector Mendez**  
Superintendent of Schools

**Tonya Tillman**  
Assistant Superintendent  
for Business Operations