

Browning Public Schools  
**Board Agenda Request**  
Meeting to Be Held: 7/26/23



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**Recognition:**   ☐ Students                      ☐ Staff                      ☐ Parents  
**Information:**   ☐ Building Report           ☐ Old Business           ☐ Superintendent's Report  
**Action:**        ☐ Resignation                      ☐ Hiring                      ☐ Contract Service Agreements  
                    ☐ Travel Out-of-State           ☐ Travel In State           ☒ Approvals  
                    ☐ Termination                      ☐ Legal Matters           ☐ Other:  
                    This action request pertains to ☐ Elementary (only)    ☒ High School/District Wide

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**Date:**        7/18/23

**To:**            Board of Trustees

**From:**       Corrina Guardipee-Hall

**Title:**        Superintendent

**Subject: Purchases Over \$10,000.00**

**Justification (District Goals): Board of Trustees Policy #7320 calls for board approval of any purchases over \$10,000.**

**Financial Impact: See below**

**Funding Source (Budget/grant, etc.): Identified below**

**Attachment(s):** Purchases orders/quotes

|                            |             |                            |
|----------------------------|-------------|----------------------------|
| PO#53907 Great Minds, PBC  | \$10,742.30 | Elementary Curriculum      |
| PO#53906 Apple Computer    | \$82,320.00 | iPads/Curriculum           |
| RQ#59788 BSN               | \$15,649.29 | Athletics/Helmets          |
| RQ#59222 Bus Lines         | \$14,750.00 | Ride on Scrubber/Custodial |
| RQ#59706 Springhill Suites | \$18,805.84 | Coaches Lodging/Athletics  |

**Comments:** \_\_\_\_\_

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**Board Action:**   ☐ N/A (Info)    ☐ Approved    ☐ Denied    ☐ Tabled to: \_\_\_\_\_

**Bill To:****BROWNING PUBLIC SCHOOLS**

PO Box 610  
Browning, MT 59417-0610

|                           |               |
|---------------------------|---------------|
| <b>To:</b>                |               |
| Vendor                    | 8765          |
| PHONE                     | (202)223-1854 |
| FAX                       | ( ) -         |
| GREAT MINDS PBC           |               |
| PO BOX 200283             |               |
| PITTSBURGH, PA 15251-0283 |               |

**PURCHASE ORDER**

**PO #:** 53907

Page: 1

Date Issued 07/18/23

|                                |
|--------------------------------|
| <b>Ship To:</b>                |
| Browning School Curriculum Dep |
| ATTN: Jocko/Rebecca            |
| 129 1st Ave SE Browning MT 594 |
| 406-338-2715                   |

Ship Via STANDARD  
Requested by JOCKO/REBE  
**Approved by REBECCA**  
Orgn. Curriculum Depart

**Notes**

Quote: 00294697

\*\*\*\*\*Board Approved July 26, 2023\*\*\*\*\*

BES

| Item #                   | Description               | Quantity | UOM | Unit Cost | Total Cost |
|--------------------------|---------------------------|----------|-----|-----------|------------|
| GRADE 2                  |                           | 0.000    |     | 0.0000    | 0.00       |
| 9781683860983            | Fluency Practive Workbook | 150.000  |     | 7.3500    | 1102.50    |
| 115- 90-785-2213-610-633 |                           |          |     |           |            |
| 9781640540552            | Learn Workbooks #1        | 150.000  |     | 7.6100    | 1141.50    |
| 115- 90-785-2213-610-633 |                           |          |     |           |            |
| 9781640540859            | Succeed Workbooks #2      | 150.000  |     | 7.3500    | 1102.50    |
| 115- 90-785-2213-610-633 |                           |          |     |           |            |
| 9781640540842            | Succeed Workbook #1       | 150.000  |     | 7.3500    | 1102.50    |
| 115- 90-785-2213-610-633 |                           |          |     |           |            |
| 9781640540569            | Learn Workbook #2         | 150.000  |     | 7.6100    | 1141.50    |
| 115- 90-785-2213-610-633 |                           |          |     |           |            |
|                          |                           | 0.000    |     | 0.0000    | 0.00       |
| GRADE 3                  |                           | 0.000    |     | 0.0000    | 0.00       |
| 9781640540460            | Practice Succeed Workbook | 150.000  |     | 46.2000   | 6930.00    |
| 115- 90-785-2213-610-633 |                           |          |     |           |            |
|                          |                           | 0.000    |     | 0.0000    | 0.00       |
|                          | Discount                  | -1.000   |     | 2905.0500 | -2905.05   |
| 115- 90-785-2213-610-633 |                           |          |     |           |            |

**INSTRUCTIONS TO SUPPLIER**

1. Please furnish above order less any educational discounts.
2. This P.O. will be voided if not shipped within 60 days of order date.
3. Purchase order number must appear on all documents and packages.
4. Ship all merchandise F.O.B. "Ship To" address. Prepay and bill shipping charges.
5. Do not mail invoices to "Ship To" address.
6. Do not attach invoice to carton containing merchandise.

**Bill To:****BROWNING PUBLIC SCHOOLS**

PO Box 610  
Browning, MT 59417-0610

|                           |               |
|---------------------------|---------------|
| <b>To:</b>                |               |
| Vendor                    | 8765          |
| PHONE                     | (202)223-1854 |
| FAX                       | ( ) -         |
| GREAT MINDS PBC           |               |
| PO BOX 200283             |               |
| PITTSBURGH, PA 15251-0283 |               |

**Notes**

Quote: 00294697

\*\*\*\*\*Board Approved July 26, 2023\*\*\*\*\*

BES

**PURCHASE ORDER****PO #:** 53907

Page: 2

Date Issued 07/18/23

|                                |
|--------------------------------|
| <b>Ship To:</b>                |
| Browning School Curriculum Dep |
| ATTN: Jocko/Rebecca            |
| 129 1st Ave SE Browning MT 594 |
| 406-338-2715                   |

Ship Via STANDARD

Requested by JOCKO/REBE

**Approved by REBECCA**

Orgn. Curriculum Department

| Item #       | Description         | Quantity | UOM | Unit Cost | Total Cost      |
|--------------|---------------------|----------|-----|-----------|-----------------|
|              |                     | 0.000    |     | 0.0000    | 0.00            |
|              | Shipping/Handliing  | 1.000    |     | 1126.8500 | 1126.85         |
| 115-         | 90-785-2213-610-633 |          |     |           |                 |
| <b>Total</b> |                     |          |     |           | <b>10742.30</b> |

**Bill To:****BROWNING PUBLIC SCHOOLS**PO Box 610  
Browning, MT 59417-0610

|                           |               |
|---------------------------|---------------|
| To:                       |               |
| Vendor                    | 1302          |
| PHONE                     | (800)800-2775 |
| FAX                       | (800)590-0325 |
| APPLE COMPUTER-MS/198-ED  |               |
| ATTN: EDUCATIONAL SUPPORT |               |
| P.O. BOX 281877           |               |
| ATLANTA, GA. 30384-1877   |               |

## Notes

Quote: 2212138941

\*\*\*\*\*Board Approved July 26, 2023\*\*\*\*\*

**PURCHASE ORDER****PO #:** 53906

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Date Issued 07/18/23

|                                |
|--------------------------------|
| Ship To:                       |
| Browning School Curriculum Dep |
| ATTN: Jocko/Rebecca            |
| 129 1st Ave SE Browning MT 594 |
| 406-338-2715                   |

Ship Via STANDARD

Requested by JOCKO/REBE

**Approved by REBECCA**

Orgn. Curriculum Department

| Item #                   | Description               | Quantity | UOM | Unit Cost | Total Cost      |
|--------------------------|---------------------------|----------|-----|-----------|-----------------|
| PK2Y3LL/A                | 10.2"iPadWiFi64GBSpaceGra | 280.000  |     | 294.0000  | 82320.00        |
| 115- 90-787-2220-660-634 |                           |          |     |           |                 |
|                          |                           | 0.000    |     | 0.0000    | 0.00            |
| ENGRAVING                | Property of               | 0.000    |     | 0.0000    | 0.00            |
|                          | Browning Public Schools   | 0.000    |     | 0.0000    | 0.00            |
|                          | Purchased with ESSER fund | 0.000    |     | 0.0000    | 0.00            |
|                          |                           | 0.000    |     | 0.0000    | 0.00            |
| <b>Total</b>             |                           |          |     |           | <b>82320.00</b> |

## INSTRUCTIONS TO SUPPLIER

1. Please furnish above order less any educational discounts.
2. This P.O. will be voided if not shipped within 60 days of order date.
3. Purchase order number must appear on all documents and packages.
4. Ship all merchandise F.O.B. "Ship To" address. Prepay and bill shipping charges.
5. Do not mail invoices to "Ship To" address.
6. Do not attach invoice to carton containing merchandise.

## Apple Inc. Education Price Quote

|                  |   |                   |  |
|------------------|---|-------------------|--|
| <b>Customer:</b> | ACCOUNTS PAYABLE<br>BROWNING PUBLIC SCHOOLS<br>ACCOUNTS PAYABLE<br>Phone: 406-470-0263<br>email: williamk@bps.k12.mt.us | <b>Apple Inc:</b> | Melissa Jackson<br>6900 W. Parmer Lane<br>Austin, TX 78729<br>email: melissa.jackson@apple.com |
|------------------|---|-------------------|--|

**Apple Quote:** 2212138941

**Quote Date:** Tuesday, July 11, 2023

**Quote Valid Until:** Thursday, August 10, 2023

### Quote Comments:

| #   | Product Description  | Qty | Unit List Price | Extended List Price |
|---|--|-----|-----------------|---------------------|
| 1   | <b>Personalized 10.2-inch iPad Wi-Fi 64GB - Space Gray (Packaged in a 10-pack)</b><br>Part Number PK2Y3LL/A<br>Engraving:<br>Property of Browning Public Schools<br>Purchased with ESSER funds | 280 | \$294.00        | \$82,320.00         |
| <b>Edu List Price Total</b>   |  |     |                 | <b>\$82,320.00</b>  |
| - Additional Tax  |  |     |                 | \$0.00              |
| - Estimated Tax   |  |     |                 | \$0.00              |
| <b>Extended Total Price*</b>  |  |     |                 | <b>\$82,320.00</b>  |
| *In most cases Extended discounted Total price does not include Sales Tax<br>*If applicable, eWaste/Recycling Fees are included. Standard shipping is complimentary |  |     |                 |                     |

Complete your order by one of the following:

- This document has been created for you as Apple Quote ID 2212138941. Please contact your institution's Authorized Purchaser to submit the above quote online. For account access or new account registration, go to <https://ecommerce.apple.com>. Simply go to the Quote area of your Apple Education Online Store, click on it and convert to an order.
  - For registration assistance, call 1.800.800.2775

THIS IS A QUOTE FOR THE SALE OF PRODUCTS OR SERVICES. YOUR USE OF THIS QUOTE IS SUBJECT TO THE FOLLOWING PROVISIONS WHICH CAN CHANGE ON SUBSEQUENT QUOTES:

- A. ANY ORDER THAT YOU PLACE IN RESPONSE TO THIS QUOTE WILL BE GOVERNED BY (1) ANY CONTRACT IN EFFECT BETWEEN APPLE INC. ("APPLE") AND YOU AT THE TIME YOU PLACE THE ORDER OR (2), IF YOU DO NOT HAVE A CONTRACT IN EFFECT WITH APPLE, CONTACT

[contracts@apple.com](mailto:contracts@apple.com).

- B. ALL SALES ARE FINAL. PLEASE REVIEW RETURN POLICY BELOW IF YOU HAVE ANY QUESTIONS. IF YOU USE YOUR INSTITUTION'S PURCHASE ORDER FORM TO PLACE AN ORDER IN RESPONSE TO THIS QUOTE, APPLE REJECTS ANY TERMS SET OUT ON THE PURCHASE ORDER THAT ARE INCONSISTENT WITH OR IN ADDITION TO THE TERMS OF YOUR AGREEMENT WITH APPLE.
- C. UNLESS THIS QUOTE SPECIFIES OTHERWISE, IT REMAINS IN EFFECT UNTIL Thursday, August 10, 2023 UNLESS APPLE WITHDRAWS IT BEFORE YOU PLACE AN ORDER, BY SENDING NOTICE OF ITS INTENTION TO WITHDRAW THE QUOTE TO YOUR ADDRESS SET OUT IN THE QUOTE.
  - APPLE MAY MODIFY OR CANCEL ANY PROVISION OF THIS QUOTE, OR CANCEL ANY ORDER YOU PLACE PURSUANT TO THIS QUOTE, IF IT CONTAINS A TYPOGRAPHIC OR OTHER ERROR.
- D. THE AMOUNT OF THE VOLUME PURCHASE PROGRAM (VPP) CREDIT SHOWN ON THIS QUOTE WILL ALWAYS BE AT UNIT LIST PRICE VALUE DURING REDEMPTION ON THE VPP STORE.
- E. UNLESS SPECIFIED ABOVE, APPLE'S STANDARD SHIPPING IS INCLUDED IN THE TOTAL PRICE.

Opportunity ID: 18000009867798

<https://ecommerce.apple.com>

Fax:

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Date of last revision – June 20th, 2016

07/20/23  
09:59:04

BROWNING PUBLIC SCHOOLS  
RQ Print

Page: 1  
Report ID: RQ100A

Orgn. Browning High

| Line   | Item #  | Description           | Quantity | Price    | Total    | Fund | Org | Prog | Func | Obj | Proj | Amount   |
|--|---------|-----------------------|----------|----------|----------|------|-----|------|------|-----|------|----------|
| REQU: 59788 Amount: 15,649.29 Date: 07/20/23 Requested by: T WAGNER Appr by: |         |                       |          |          |          |      |     |      |      |     |      |          |
| PO: Ship To 60   |         |                       |          |          |          |      |     |      |      |     |      |          |
| 8847 BSN SPORTS LLC BROWNING HIGH SCHOOL                                     |         |                       |          |          |          |      |     |      |      |     |      |          |
| PO BOX 841393 105 HIGHWAY 89   |         |                       |          |          |          |      |     |      |      |     |      |          |
| DALLAS, TX BROWNING, MT. 59417   |         |                       |          |          |          |      |     |      |      |     |      |          |
| 75284-1393 Ship Via STANDARD   |         |                       |          |          |          |      |     |      |      |     |      |          |
| Notes:   |         |                       |          |          |          |      |     |      |      |     |      |          |
| 1  | 1461041 | Coll Hlmt W/Attch Msk | 34.000   | 449.9900 | 15299.66 | 226  | 60  | 720  | 3586 | 660 |      | 1799.66  |
|  |         |                       |          |          |          | 226  | 60  | 720  | 3500 | 660 |      | 13500.00 |
| 2  |         | Freight               | 1.000    | 349.6300 | 349.63   | 226  | 60  | 720  | 3586 | 610 |      | 349.63   |



PO Box 841393  
Dallas, TX 75284-1393  
Phone: 800-627-7510 Fax: 800-689-0148  
Visit us at www.bsnsports.com

Contact Your Rep  
Mike Bleekin Email: bleekin@bsnsports.com | Phone: 405-750-1923

Bill to  
320684  
BROWNING HIGH SCHOOL  
105 US-89  
BROWNING MT 59417  
USA

Ship To  
1920684  
BROWNING HIGH SCHOOL  
Tony Wagner  
105 US-89  
BROWNING MT 59417  
USA

### Order Summary

Cart #: 10242388  
Purchase Order #: HOLD FOR PO 07/26/2023  
Cart Name: Wagner F7 Helmets  
Order Date: 07/11/2023  
Estimated Delivery: 07/13/2023  
Payment Terms: NET30  
Ship Via:  
Ordered By: Tony Wagner

| Item Description                           | Qty   | Unit Price | Total        |
|--|-------|------------|--------------|
| Jack-F7 VTD#COLL HLMT W/ATTCH F7 ROPO MASK | 34 EA | \$ 449.99  | \$ 15,299.66 |
| Item # - 1461041                           |       |            |              |
| SIZE                                       |       |            |              |
| SM   | 5     |            |              |
| MED  | 12    |            |              |
| LRG  | 12    |            |              |
| XLG  | 5     |            |              |

|                         |             |
|-------------------------|-------------|
| Subtotal:               | \$15,299.66 |
| Other:                  | \$0.00      |
| Freight:                | \$349.63    |
| Sales Tax:              | \$0.00      |
| Order Total:            | \$15,649.29 |
| Payment/Credit Applied: | \$0.00      |
| Order Total:            | \$15,649.29 |

07/19/23  
16:17:12

BROWNING PUBLIC SCHOOLS  
Requisition List

Page: 1  
Report ID: RQ100A

Orgn. Maintenance

| Line  | Item # | Description               | Quantity                     | Price     | Total    | Fund | Org | Prog | Func | Obj | Proj | Amount   |
|---|--------|---------------------------|------------------------------|-----------|----------|------|-----|------|------|-----|------|----------|
| REQU: 59222 Amount: 14,750.00 Date: 06/01/23 Requested by: MICHELLE Appr by: CRYSTAL, BOARD |        |                           |                              |           |          |      |     |      |      |     |      |          |
| PO:   |        |                           | Ship To                      |           | 94       |      |     |      |      |     |      |          |
| 3594 J2 BUSINESS PRODUCTS   |        |                           | BROWNING SCHOOLS MAINTENANCE |           |          |      |     |      |      |     |      |          |
| P.O. BOX 30598  |        |                           | 105 EAST BOUNDARY STREET     |           |          |      |     |      |      |     |      |          |
| BILLINGS, MT 59107  |        |                           | BROWNING, MT. 59417          |           |          |      |     |      |      |     |      |          |
|   |        |                           | Ship Via STANDARD            |           |          |      |     |      |      |     |      |          |
| Notes: Custodial Machine (ESSER FUNDS)  |        |                           |                              |           |          |      |     |      |      |     |      |          |
| 1   |        | Viper 28" ride on Scrubbe | 1.000                        | 14000.000 | 14000.00 | 115  | 90  | 775  | 2670 | 610 | 632  | 14000.00 |
| 2   |        | Shipping                  | 1.000                        | 750.0000  | 750.00   | 115  | 90  | 775  | 2670 | 610 | 632  | 750.00   |

07/19/23  
17:33:49

BROWNING PUBLIC SCHOOLS  
RQ Print

Page: 1  
Report ID: RQ100A

Orgn. Browning High

| Line  | Item #       | Description | Quantity | Price     | Total   | Fund | Org | Prog | Func | Obj | Proj | Amount  |
|---|--------------|-------------|----------|-----------|---------|------|-----|------|------|-----|------|---------|
| REQU: 59706 Amount: 18,805.84 Date: 07/18/23 Requested by: T WAGNER Appr by: TERI, JENNIFER |              |             |          |           |         |      |     |      |      |     |      |         |
| PO: Ship To 60  |              |             |          |           |         |      |     |      |      |     |      |         |
| 9655 SPRINGHILL SUITES BY MARRIOTT BROWNING HIGH SCHOOL                                     |              |             |          |           |         |      |     |      |      |     |      |         |
| 421 3RD ST NW 105 HIGHWAY 89  |              |             |          |           |         |      |     |      |      |     |      |         |
| GREAT FALLS, MT 59404 CC Vendor 7628 MASTERCARD CORPORATE BROWNING, MT. 59417               |              |             |          |           |         |      |     |      |      |     |      |         |
| Ship Via STANDARD   |              |             |          |           |         |      |     |      |      |     |      |         |
| Notes: Rooms for Coaches Clinic   |              |             |          |           |         |      |     |      |      |     |      |         |
| 1   | FOOTBALL     | 4 Coaches   | 1.000    | 2426.5600 | 2426.56 | 226  | 60  | 720  | 3586 | 582 |      | 2426.56 |
| 2   | GOLF         | 1 Coach     | 1.000    | 606.6400  | 606.64  | 226  | 60  | 720  | 3587 | 582 |      | 606.64  |
| 3   | XCOUNTRY     | 3 Coaches   | 1.000    | 1819.9200 | 1819.92 | 226  | 60  | 720  | 3584 | 582 |      | 1819.92 |
| 4   | BOYS SOCCER  | 1 Coach     | 1.000    | 606.6400  | 606.64  | 226  | 60  | 720  | 3593 | 582 |      | 606.64  |
| 5   | GIRLS SOCCER | 1 Coach     | 1.000    | 606.6400  | 606.64  | 226  | 60  | 720  | 3594 | 582 |      | 606.64  |
| 6   | VOLLEYBALL   | 1 Coach     | 1.000    | 606.6400  | 606.64  | 226  | 60  | 720  | 3595 | 582 |      | 606.64  |
| 7   | CHEER        | 4 Coaches   | 1.000    | 2426.5600 | 2426.56 | 226  | 60  | 720  | 3583 | 582 |      | 2426.56 |
| 8   | BBB          | 4 Coaches   | 1.000    | 2426.5600 | 2426.56 | 226  | 60  | 720  | 3580 | 582 |      | 2426.56 |
| 9   | GBB          | 4 Coaches   | 1.000    | 2426.5600 | 2426.56 | 226  | 60  | 720  | 3581 | 582 |      | 2426.56 |
| 10  | BWR          | 2 Coaches   | 1.000    | 1213.2800 | 1213.28 | 226  | 60  | 720  | 3596 | 582 |      | 1213.28 |
| 11  | GWR          | 2 Coaches   | 1.000    | 1213.2800 | 1213.28 | 226  | 60  | 720  | 3585 | 582 |      | 1213.28 |
| 12  | BASEBALL     | 2 Coaches   | 1.000    | 1213.2800 | 1213.28 | 226  | 60  | 720  | 3582 | 582 |      | 1213.28 |
| 13  | AD           | 2           | 1.000    | 1213.2800 | 1213.28 | 226  | 60  | 720  | 3500 | 582 |      | 1213.28 |