



## GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304 227 NORTH FOURTH STREET, GENEVA, KANE COUNTY, ILLINOIS POLICY COMMITTEE MINUTES

The Board of Education Policy Committee met at 6:15 p.m. on Monday, April 24, 2017, at Coultrap Educational Services Center, 227 North Fourth Street, Geneva, Illinois.

### 1. CALL TO ORDER

The meeting was called to order at 6:18 p.m. by Committee Chair Juby.

Committee members present: Leslie Juby, Mike McCormick, Mary Stith.

District staff present: Shonette Sims, Director Learning & Teaching; Dr. Andy Barrett, Assistant Superintendent Learning & Teaching; Donna Oberg, Assistant Superintendent Business Services; Dr. Kent Mutchler, Superintendent.

### 2. PUBLIC COMMENT

None.

### 3. APPROVAL OF MINUTES

3.1 February 27, 2017

Motion by McCormick, second by Stith, and with unanimous consent, the minutes were approved as presented.

### 4. DISCUSSION / POSSIBLE FUTURE CONSIDERATION

4.1 Policy 6152.01, Waiver of School Fees, **Revised**

“Or designee” was added to this policy and to be in compliance with the State requirements we were asked to add “driver’s education fees” under “waiver of fees”. This was the only change to this policy.

Comments, questions, concerns: Did we cover driver’s education before? (Yes.) On the second page, can we clean up the sentence that talks about home language so that it reads “must be in the home language of the parents”? (Yes.)

Motion by Stith, second by McCormick, and with unanimous consent, item 4.1, will be moved forward to the full Board with proposed changes.

4.2 Policy 7100, Facilities Planning, **Revised**

This policy was brought back to the committee with additional changes.

Motion by McCormick, second by Stith, and with unanimous consent, item 4.2, will be moved forward to the full Board as presented.

4.3 Policy 7217, Weapons, **Revised**

This policy was brought back to policy with additional changes. We asked that “chemicals” be included.

There are several other policies, 1217, 4217, 3217, that are in line with this policy. Would you like “chemicals” added to all of them? (Yes.)

Motion by Stith, second by McCormick, and with unanimous consent, item 4.3, will be moved forward to the full Board with proposed changes.

#### 4.4 Policy 7440, Plant Security, **Revised**

The original policy was very basic, and NEOLA offered several revisions for changing. In the first paragraph, we struck wording and added NEOLA's suggested language. "Or designee" was also added to this policy. The third paragraph includes minor language changes. After that, we added additional NEOLA language and included language that supports what our procedures are. It is recommended on the second page, under letter C, that in those paragraphs that we add "or designee" after "building administrator" to make sure someone is in charge when the administrator is absent from the building. In the last paragraph on the third page, this was NEOLA language, and "staff" should be changed to "appropriate staff" because some information is confidential. This policy will be brought back to the committee for further review.

Comments, question, concerns: In the fifth paragraph, are those devices being referred to the security cameras? (Yes.) Could we add "suspicious or unlawful activity" here because it's not just weapons? (Okay.) If we were to put in metal detectors, is that something we would want to come to the full Board first? (It would come to the full Board prior to being installed.) It talks about being installed but not about prior approval. On the second page where it talks about parent and guardian visitors, do we also want to include volunteers? (We can do that.)

#### 4.5 Policy 8330, Student Records, **Revised**

This policy contains language changes to make us compliant with the State requirements. It was also noted there is a section on social security numbers, which we do not do anymore, so that section was struck from the policy.

Motion by McCormick, second by Stith, and with unanimous consent, item 4.5, will be moved forward to the full Board with proposed changes.

#### 4.6 Policy 8410, Threat Crisis Assessment and Intervention, **New**

This is a new policy; however, we have had procedures in place for many years. This is NEOLA language except for in the third where we incorporated our procedures.

Motion by Stith, second by McCormick, and with unanimous consent, item 4.6, will be moved forward to the full Board with proposed changes.

#### 4.7 2017/18 Calendar - DRAFT

This is for information until the new committee is formed.

#### 4.8 PRESS/NEOLA Discussion

The Superintendent shared that we had NEOLA visit recently to give us an update on policies, which is not what they did. It turned into something completely different. They informed us that they are going to a new format, adding updated technology, and they want us to be the one beta district in Illinois to do that. They are willing to invest in us, so that there is competition with PRESS. This could be difficult, complicated and more expensive than moving to PRESS at this time. There are different levels within PRESS with some being less expensive and some being very expensive. We need to decide if we want to go forward with NEOLA or switch to PRESS.

Comments, questions, concerns: What kind of deal was NEOLA willing to give us? (They were not very clear on that. They just said that they would provide the new product, look for feedback and look for us to be their advocate.) We would need to see some numbers to be able to compare PRESS to NEOLA. (Right now, NEOLA is costing us around \$1,000-\$1,500 a year.) One thing to think about is that NEOLA uses Scott Uhler for an attorney, and we had switched from him for special education legal work. Do either of these indemnify us on the legal side if something is missed because of their negligence? (No.) One thing NEOLA did do during our last meeting with them was to question us on our own policies. Its troubling having them tell you they do not agree with your changes and why. Either way we go, it will be more work for our staff. The one concern is that we are the only district in the state of Illinois with NEOLA. We will get pricing and bring this back to the committee for further discussion. (This should go forward to the full Board. If we don't do it now, it could be June before it goes forward.) How soon do we need to get this done? (The sooner the better for the district. It would be ideal to make the transition over the summer.)

Motion by Stith, second by McCormick, and with unanimous consent, item 4.8, will be moved

forward to the full Board with financial comparisons.

**5. INFORMATION**

**6. OUTSTANDING POLICY CLEANUP & REVIEW**

6.1 Series 8000 Property – Policies 8120 through 8800

<http://www.neola.com/genevacusd-il/search/policies/po8000.htm>

This item will be brought back to the next meeting for review.

**7. ADJOURNMENT**

At 6:45 p.m., on a motion by McCormick, a second by Stith, and with unanimous consent, the meeting was adjourned.

APPROVED \_\_\_\_\_  
(Date)

\_\_\_\_\_ CHAIRPERSON  
(Leslie Juby)

RECORDING  
SECRETARY \_\_\_\_\_  
(Dr. Kent Mutchler)