

Banner ID # @	Last Name Wessels, Gus	First	Middle Initial	Telephone
Address		City		State Zip

Part I: Check all that apply

Classification: <input checked="" type="radio"/> Administrative/Professional Staff <input type="radio"/> Faculty <input type="radio"/> Support Staff <input type="radio"/> Temporary <input checked="" type="radio"/> Regular	<input type="radio"/> Full-Time <input type="radio"/> Part-Time	<input type="checkbox"/> New Employee <input type="checkbox"/> Extension <input checked="" type="checkbox"/> Salary Adjustment <input type="checkbox"/> Separation (date: _____)	<input type="checkbox"/> Other (explain)
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Part II: Assignment/Accounting Number of months/weeks below notes how the position is funded; it does not guarantee employment status for a person. All Administrative/Professional and Faculty (Contract) and Support Staff (Non-Contract) employees are employed according to WCJC Policies and Procedures. Support Staff employees are at-will employees.

CURRENT Division/Unit: Vice President of Administration	Job Vacancy No.: (if applicable) N/A
Job Title/Position: Dean of Financial and Business Services	Specialized Area: Business Office
Budgeted Position? <input checked="" type="radio"/> Yes <input type="radio"/> No	Funded in which FY? FY19
Budget Number:	Position No. (NBAPOSN): DEA002
Compensation: \$ 89,402	<input checked="" type="radio"/> Annual <input type="radio"/> Hourly <input type="radio"/> Other (explain)
Sched <u>D</u> Grade <u>10</u> Step <u>36</u>	Hourly Rate: (Part-time only) \$ <u>n/a</u> per hr x <u>n/a</u> hrs/wk x <u>n/a</u> wks = \$ <u>n/a</u> per year
Start Date: 9/1/2018	End Date: N/A
<input type="radio"/> At-will-employee <input checked="" type="radio"/> Per contract	If temporary, anticipated termination date:

Position is funded for the following number of months/weeks:
 9 months 10 1/2 months 12 months Other (specify)

PROPOSED Division/Unit: Vice President of Administration	Job Vacancy No.: (if applicable) N/A
Job Title/Position: Dean of Financial and Business Services	Specialized Area: Business Office
Budgeted Position? <input checked="" type="radio"/> Yes <input type="radio"/> No	Name of Replaced Employee: N/A
Budget Number: 1110-13020-6093-6002	Position No. (NBAPOSN): DEA002
Compensation: \$ 96,069	<input checked="" type="radio"/> Annual <input type="radio"/> Hourly <input type="radio"/> Other (explain)
Sched <u>D</u> Grade <u>15</u> Step <u>40</u>	Hourly Rate: (Part-time only) \$ <u>n/a</u> per hr x <u>n/a</u> hrs/wk x <u>n/a</u> wks = \$ <u>n/a</u> per year
Start Date: 09/01/2019	End Date:
<input type="radio"/> At-will-employee <input checked="" type="radio"/> Per contract	If temporary, anticipated termination date:

Position is funded for the following number of months/weeks:
 9 months 10 1/2 months 12 months Other (specify)

Explanation of Action:

Part III: Position/Budget Authorization

Recommended by Supervisor/Department Head <i>B. Okocin</i>	Date 8/15/19	Approved by Dean	Date
Approved by Division Chair	Date	Approved by Vice President <i>B. Okocin</i>	Date 8/15/19
Approved by Cabinet Level Supervisor <i>B. Okocin</i>	Date 8/15/19	Reviewed by Human Resources <i>Jay Jones</i>	Date 8-16-19
Budget Approval <i>B. Okocin</i>	Date 8/15/19	Approved by President <i>Betty A. McLeub</i>	Date 8-15-19