

**Minutes of Special Board Meeting
The Board of Directors
Pendleton School District 16R**

A Special Board Meeting of the Board of Directors of Pendleton School District 16R was held Tuesday, November 6, 2018, at 8:00 AM in the Board Room at 107 NW 10th St, Pendleton, OR 97801.

Present: Dale Freeman, Chair
Dave Krumbein
Lynn Lieuallen
Debbie McBee
Michelle Monkman
Chris Fritsch, Superintendent
Matt Yoshioka, Director of Curriculum, Instruction, and Assessment
Michelle Jones, Director of Business Services
Ronda Thornburg, Executive Secretary
Antonio Sierra, East Oregonian

Absent: Gary George, Vice Chair
Steve Umbarger
Julie Smith, Director of Special Services

1. **Opening and Call to Order** *Dale Freeman*
Chair Freeman called the Special Board Meeting to order at 8:00 am
 - 1.1. The group recited the Pledge of Allegiance.
 - 1.2. Chair Freeman reminded all in attendance the meeting is being audio recorded.
2. **School to Careers** *Christina van der Kamp*
No report.
3. **Strategic Plan** *Chris Fritsch*
Superintendent Fritsch brought attention to the document that was not included in the board packet showing the cycle for continuous improvement. Superintendent Fritsch reviewed the complete Strategic Plan highlighting the measurable for each of the 4 goals. Debbie McBee thanked Mr. Fritsch for the data, commenting this is the happiest we have seen the district as a whole. Lynn Lieuallen thanked Mr. Fritsch for his leadership and direction.
4. **Site Action Plan** *Chris Fritsch*
Superintendent Fritsch assigned homework for each board member to look at their assigned schools Site Action Plan and review with the principal when visiting their school.
5. **Policies – Review** *Chris Fritsch*
Superintendent Fritsch shared the Board will have two looks at policies before adoption.

Michelle Jones reviewed the following policies:

- Policy KI – Public solicitation in District Facilities
- Policy KJ – Commercial Advertising

In the absence of Julie Smith, Superintendent Fritsch reviewed the following policies:

- Policy IGBA – Students with Disabilities Child Identification Procedures
- Policy IGBAH – Special Education Evaluation Procedures

Policy IGBAJ – Special Education o Free Appropriate Public Education (FAPE)
 Policy IGBHE – Expanded Options Program

There were no questions regarding policies.

6. Action Items

6.1. Business Services *Michelle Jones*

No report.

6.2. Human Resources *Chris Fritsch*

6.2.1. Approval of Personnel Report

Superintendent Fritsch presented the following personnel report for consideration and approval:

New Hire Recommendations

Classified:

Kristy Michael	Paraprofessional	Sherwood
Jamie Scofield	Paraprofessional	Sherwood
Iris Zamudio	Paraprofessional	Sherwood

Retirement Recommendations

Classified:

Diane Herrington (Effective 12/2/2018)	Paraprofessional	Sherwood
Cris Cunningham (Effective 12/31/2018 and will contract back to 6/6/2018)	Paraprofessional	Sherwood

Resignation Recommendation

Classified:

Cherylene Wallace	Paraprofessional	Sherwood
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Extra Duty Recommendations

Robotics:

Cary Wasem-Varela (Paid by measure 98 HS Success Grant)	FTC Robotics Coach	Sunridge
Laetitia Schreier (Paid by measure 98 HS Success Grant)	FTC Robotics Coach	PHS
Steve Lawn	FRC Robotics Coach	PHS

Wrestling:

Trevor Hancock	Wrestling Coach	PHS
Erik Davis	Wrestling Coach	PHS

Wrestling Volunteers:

Steve Utter	Wrestling	PHS
Wes Armstrong	Wrestling	PHS

Boys Basketball:

Ryan Sams	Varsity Assistant Coach	PHS
Dan Chichester	JV Coach	PHS
Eric Oja	Freshman Coach	PHS
Greg Whitten	7 th Grade A Coach	Sunridge
Brian Whitten	8 th Grade A Coach	Sunridge
Randy Crawford	7 th Grade B Coach	Sunridge

Dave Curtis	8 th Grade B Head Coach	Sunridge
Kirk Case	7 th & 8 th Grade C Coach	Sunridge
Basketball Volunteer: Chuck West	Boys Basketball Coach	PHS
Girls Basketball: Ron Murphy	JV Coach	PHS
Kim Taber	Varsity Assistant Coach	PHS
Swimming: Nick Lapp	Assistant Coach	PHS
Rachel Miltenberger	Assistant Coach	PHS

A motion to approve the personnel recommendations as presented was made by Michelle Monkman, seconded by Debbie McBee, and approved unanimously by the board.

7. **Review Agenda – November 19, 2018, Regular Board Meeting** *Dale Freeman*

Chair Freeman reminded everyone the board meeting will be held in Cayuse Hall at Wildhorse Resort & Casino. He asked if there were any concerns or questions in regards to the November 19, 2018 board agenda. After review, no changes were made.

8. **Agenda Items for Future Work Sessions** *Dale Freeman*

Debbie McBee still wants the High School data.
Principal Melissa Sandven will present at the next work session held at Pendleton High School, Room 203.
Christina van der Kamp will be added to Dec 4, 2018 agenda reporting on School to Careers.

9. **Suggestions and Comments from Visitors** *Dale Freeman*

No suggestions or comments

10. **Adjournment** *Dale Freeman*

Meeting adjourned at 8:37 am

Dale Freeman, Board Chair

Chris Fritsch, Superintendent

Ronda Thornburg, Executive Secretary

Date