

**MINUTES**  
**Pendleton School District 16R Board of Directors**  
**WORK SESSION**

June 4, 2024

8:00 am | Board Room and Virtual | 107 NE 10<sup>th</sup> Street, Pendleton, OR 97801

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**Present:** Beth Harrison, Chair  
Patrick Gregg, Vice-Chair  
Dale Freeman (left at 8:58 am)  
Julie Muller  
Mason Murphy  
Preston Eagleheart  
Ryan Lehnert  
Kevin Headings, Superintendent  
Michelle Jones, Director of Business Services  
Matt Yoshioka, Director of Curriculum, Instruction, and Assessment  
Julie Smith, Director of Special Programs  
Ronda Thornburg, Executive Secretary

**Absent:**

The meeting was in person and offered virtually.

**1. Opening and Call to Order** *Board Chair*

Chair Harrison welcomed everyone and called the work session to order at 8:00 a.m.

**1.1. Pledge of Allegiance**

The group stood and recited the Pledge of Allegiance.

**1.2. Meeting Audio Recorded**

Chair Harrison stated this meeting is audio recorded.

**2. End-of-year Reports – SMS/PHS/PELC Principals**

Angela Lattin, Principal at PELC, Piper Kelm, Principal at SMS, Patrick Dutcher, Principal at PHS, and Mike Somnis, Athletic Director at PHS, reported on their respective schools. They spoke to the growth factors throughout the year using the 2023-24 focus of Goal 1: Pursuit of Instructional Excellence and Goal 2: Responding to the needs of all students. They also shared their plan for further improvement. Each principal thanked the board for letting them share about their school and for their support. They were available for questions. The board appreciates what they are doing in their buildings under very challenging circumstances and being hindered by what they can and cannot do per rules and regulations at the state and federal levels.

**3. Superintendent Evaluation Tool** *Board Chair*

Chair Harrison asked the board to review and complete the worksheet that will be used on June 17.

Director Freeman left at 8:58 am.

**4. Action Items**

**4.1. Human Resources** *Superintendent*

**4.1.1. Approve Personnel Report**

Mr. Headings presented the personnel report for consideration and action.

<b>New Hire</b>	Administration	Rachael Olson (Effective July 1, 2024)	Assistant Principal	Washington
	Certified	Haley Kannard Haley Robinett	Behavior Support Specialist (24-25 SY) Grade 4 Teacher (24-25 SY)	PELC/McKay Washington
<b>Resignation</b>	Certified	Trisha Bunker	Grade 3 Teacher	Washington
	Classified	Mary Welch	Paraprofessional	Washington
		Camilla Carlisle	Paraprofessional	Sherwood
<b>Extra Duty</b>	Soccer	Evan Brandhagen Kiana Rickman	Head Coach - Boys (24-25 SY) Head Coach - Girls (24-25 SY)	PHS PHS
	Basketball	Ammarae Broncheau	Assistant Coach - Girls (24-25 SY)	PHS
	Cheerleading	Moisha Sheoships	Coach	PHS
<b>Retracted</b>	Soccer	Rocky Dillenburg	Interim Head Coach - Girls (24-25 SY)	PHS

Director Murphy motioned that the personnel recommendations for the June 4, 2024, Work Session be approved as presented. Director Gregg seconded. Motion passed unanimously.

5. **Review Agenda – June 17, 2024 Regular Board Meeting** *Board Chair*

No additions or deletions.

6. **Agenda Items for Future Work Sessions** *Board Chair*

Chair Harrison suggested more information about IMPACT Teams as a topic.

7. **Suggestions and Comments from Visitors** *Board Chair*

No suggestions or comments.

8. **Monthly School Visit Reports** *Board Members*

June - Sherwood & PHS/HHS

Director Gregg reported Sherwood Elementary has good leadership in place.

Chair Harrison reported she attended the Hawthorne Alternative HS graduation, which was moving and powerful.

9. **Information**

9.1. **First Student, Inc. Update** *Matt Yoshioka*

9.1.1. **Electric Buses**

Pendleton School District received a federal rebate grant for 13 electric buses. First Student would purchase the buses. The potential cost to the district is undetermined at this time.

9.2. **Budget Hearing – June 17, 2024 @ 5:45 p.m.** *Michelle Jones*

A final reminder that the budget hearing is at 5:45 p.m. before the regular board meeting at 6:00 p.m.

9.3. **TAG Report** *Julie Smith*

At the board's request, Mrs. Smith shared information related to the policies, procedures, processes, and practices for the Talented and Gifted Educational Programming. The board adopted policies IGBB and IGBBA on October 10, 2022, to reflect the most current Oregon Statute and Oregon Administrative Rule requirements for school districts. A leadership team from the district attended training by the Oregon Department of Education. According to the ODE Implementation Timeline, they revised PSD's plan to meet the new requirements in the spring of 2023. An overview of the changes was shared at the board work session on September 5, 2023. The district's plan and a parent brochure are linked on the district website. Mrs. Smith was available for questions.

**10. Adjournment** *Board Chair*

With no further business brought forward for the good of the order, the meeting adjourned at 9:27 a.m.

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Patrick Gregg, Board Chair

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Kevin Headings, Superintendent

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Ronda Thornburg, Executive Secretary

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Date