

**AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST**

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Philip Tilicki _____

SCHOOL: IRHS
 Department (opt.): Administration
 DATE(S): 12/13-16/13

ACTIVITY/EVENT: National Athletic Directors Conference

LOCATION: Anaheim, CA

ABSENCE: # Days 4 Sub Required: Yes No # of School Days Missed 2

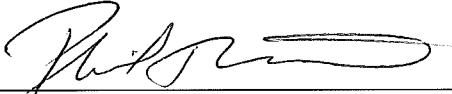
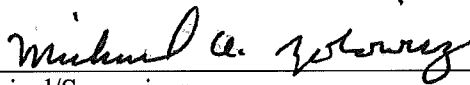
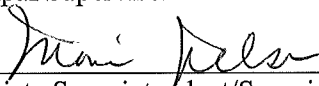
EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
		(Note: Tax credit contributions are District funds and require a budget code.)	
Registration	<u>\$245.00</u> <u>\$170.00 for classes</u>		<u>001-00-620-2210-512-6360</u> <u>525-00-620-3400-280-6360</u>
Transportation	<u>\$347.60</u>	Mode <u>Air/Shuttle</u>	<u>525-00-620-3400-280-6582</u>
Rental Car	_____		_____
Meals	<u>\$186.00</u>		<u>525-00-620-3400-280-6582</u>
Lodging	<u>\$575.00</u>		<u>525-00-620-3400-280-6582</u>
Substitutes	_____		_____
TOTAL	<u>\$1,523.60</u>		

The District will (or) will not receive reimbursement from outside sources.

Purpose of travel: **The purpose of travel is to take classes and workshops to help me become a better athletic director. I will participate in three courses toward my CCE certification.**

Outcomes and academic benefits to students and staff: **By attending this conference with three other members of the Amphitheater School District, I will learn how to operate the athletic's office productively for years to come. We will attend different classes at the conference and share information that will be valuable to the district.**

Submitted by:  10/31/13
 Signature Date
 10/31/13
 Principal/Supervisor Date
 11/14/13
 Associate Superintendent/Superintendent Date

AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Anthony Young

SCHOOL: Facilities

Department (opt.): Energy Management

DATE(S): March 25 - March 28, 2014

ACTIVITY/EVENT: EnergySmart 2014

LOCATION: Philadelphia, Pennsylvania

ABSENCE: # Days 4 Sub Required: Yes No # of School Days Missed 4

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

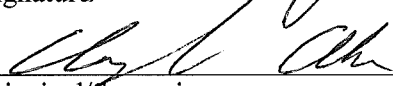
	<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
Registration	<u>\$400.00</u>		<u>001 00 100 2579 527 6360</u>
Transportation	<u>\$500.00</u>	Mode <u>Airline</u>	<u>001 00 100 2579 527 6582</u>
Rental Car	_____		_____
Meals	<u>\$163.00</u>		<u>001 00 100 2579 527 6582</u>
Lodging	<u>\$700.00</u>		<u>001 00 100 2579 527 6582</u>
Substitutes	_____		_____
TOTAL	<u>\$1,763.00</u>		

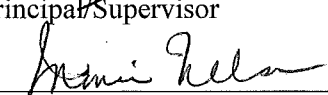
The District will (or) will not receive reimbursement from outside sources.

Purpose of travel: Continuing Education

Outcomes and academic benefits to students and staff: Energy efficiency & savings

Submitted by:  11-8-13
Signature Date

 11-8-13
Principal/Supervisor Date

 11/14/13
Associate Superintendent/Superintendent Date

AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Kent Paul Barrabee, Ph.D.

SCHOOL: District Offices

Deanna M. Day

Department (opt.): Governing Board

DATE(S): April 3-8, 2014

ACTIVITY/EVENT: 74th Annual National School Boards Association (NSBA) Conference

LOCATION: New Orleans, LA

ABSENCE: # Days Sub Required: Yes No # of School Days Missed

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
Registration	<u>\$1,450.00</u>	<u>001-00-100-2310-502-6360</u>
Transportation	<u>\$1,100.00</u> Mode <u>air</u>	<u>001-00-100-2310-502-6582</u>
Rental Car	<u> </u>	<u> </u>
Meals	<u>\$800.00</u>	<u>001-00-100-2310-502-6582</u>
Lodging	<u>\$2,800.00</u>	<u>001-00-100-2310-502-6582</u>
Substitutes	<u> </u>	<u> </u>
TOTAL	<u>\$6,150.00</u>	

The District will (or) will not receive reimbursement from outside sources.

Purpose of travel: To join other education leaders from across the country to gain valuable knowledge and information in the areas of leadership, advocacy, technology, and school law relative to public education.

Outcomes and academic benefits to students and staff: same as above

Submitted by: _____
Signature Date

Principal/Supervisor Date

Patrick Nelson
Associate Superintendent/Supervisor Date 11/14/13

**AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST**

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Todd Jaeger

SCHOOL: District Offices
 Department (opt.): Associate to the Superintendent
 DATE(S): April 3-8, 2014

ACTIVITY/EVENT: 74th Annual National School Boards Association (NSBA) Conference

LOCATION: New Orleans, LA

ABSENCE: # Days Sub Required: Yes No # of School Days Missed

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
			<small>(Note: Tax credit contributions are District funds and require a budget code.)</small>
Registration	<u>\$725.00</u>		<u>001-00-100-2321-505-6360</u>
Transportation	<u>\$550.00</u>	Mode <u>air</u>	<u>001-00-100-2321-505-6582</u>
Rental Car	<u> </u>		<u> </u>
Meals	<u>\$400.00</u>		<u>001-00-100-2321-505-6582</u>
Lodging	<u>\$1,400.00</u>		<u>001-00-100-2321-505-6582</u>
Substitutes	<u> </u>		<u> </u>
TOTAL	<u>\$3,075.00</u>		

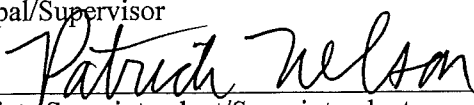
The District will (or) will not receive reimbursement from outside sources.

Purpose of travel: To join other education leaders from across the country to gain valuable knowledge and information in the areas of leadership, advocacy, technology, and school law relative to public education.

Outcomes and academic benefits to students and staff: same as above

Submitted by: 
 Signature

11-4-13
 Date

Principal/Supervisor

 Associate Superintendent/Superintendent

 Date
11-1-13
 Date