



**GENEVA COMMUNITY UNIT SCHOOL DISTRICT 304**  
**FROM THE OFFICE OF HUMAN RESOURCES**

TO: Dr. Andy Barrett  
FROM: Dr. Adam Law  
RE: October 15, 2024, Personnel Report  
DATE: October 15, 2024

---

I request that the Board of Education approve the following personnel recommendations:

---

**CERTIFIED STAFF**

---

**II. FMLA**

<b>Name</b>	<b>School</b>	<b>Position</b>	<b>Approximate Dates</b>	<b>School Year</b>
Assell, Elizabeth	GMSN	PE Teacher	2/24/2025 – 5/23/2025	24/25
Benhart, Krista	GMSS	Math Teacher	11/12/2024 – 12/20/2024	24/25
Medchill, Valerie	GMSS/GMSN	Student Support Specialist	1/6/2025 – 3/28/2025	24/25
Meneghini, Morgan	HSS	School Psychologist	12/19/2024 – 3/14/2025	24/25
Perkins, Kristin	WAS	4 <sup>th</sup> Grade Teacher	12/9/2024 – 3/28/2025	24/25
Robinson, Jennifer	FES	School Psychologist	Intermittent	24/25
Tyranski, Katie	GMSS	7 <sup>th</sup> Grade Teacher	4/7/2025 – 6/3/2025	24/25

---

## SUPPORT STAFF

---

### I. New Hires

Name	School	Position	Effective Date	School Year
Corkery, Sean	GHS	Math Center Tutor	10/7/2024	24/25
Corkery, Jean	GHS	Math Center Tutor	11/18/2024	24/25
Rawls, Mikayla	WAS	Kindergarten Assistant	10/15/2024	24/25
Stanfield, Elisa	HES	Special Education Assistant	10/8/2024	24/25

### II. Resignations

Name	School	Position	Effective Date	School Year
Fortino, Norma	GHS	Math Center Tutor	9/27/2024	24/25
Nerovich, Sandra	WES	Reading Tutor	9/20/2024	24/25

### III. Reclassification/Transfer

Name	School	Position	Effective Date	School Year
Perozek, Jeanne	CESC	12M Administrative Assistant to Accounts Payable Specialist	10/7/2024	24/25

### IV. FMLA

Name	School	Position	Approximate Dates	School Year
Burkitt, Kelly	GMSS	Library Assistant	9/17/2024-12/13/2024	24/25
Haas, Catherine	HSS	Special Education Assistant	9/23/2024-10/14/2024	24/25
McLaughlin, Kevin	CO	Maintenance	9/10/2024-9/20/2024	24/25
Sharp, Gary	GHS	Custodian	9/23/2024-10/18/2024	24/25

## ADMINISTRATORS

---

### I. Retirements

Name	School	Subject/Grade	Effective Date	School Year
McPeak, Scott	GHS	Assistant Principal	May 2028	27/28