

Browning Public Schools
Board Agenda Request
Meeting To Be Held: 4/30/25



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignations ☐ Hiring ☐ Contract Service Agreements
 ☐ Travel Out-of-State ☒ Travel In State ☐ Approvals
 ☐ Termination ☐ Legal Matters ☐ Other:
 This action request pertains to ☐ Elementary (only) ☒ High School/District Wide

Date: 4/3/25

To: Board of Trustees

From: Rebecca Rappold

Title: Superintendent

Subject: **IISM Meeting 2024-2025**

Description: Request travel to attend the IISM Meeting in Billings, MT May 2, 2025.

Financial Impact: \$807.64

Funding Source (Budget/grant, etc.): Salaries, benefits, and payroll costs to be charged against budgets for respective building/department/program/grant as applicable

Attachment(s): Travel Request/Conference Agenda

Superintendent Action: ☐ Approved ☐ Denied ☐ Deferred Initial & date: _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to: _____



Indian Impact Schools of Montana

IISM Board Meeting

Friday, May 2, 2025

9:00 a.m.-11:00 a.m.

Skybridge 2

Doubletree Hotel

27 North 27th Street

Billings, MT 59101

1. Call to Order
2. Public Comment
3. Approval minutes from October 16, 2024
4. New Business:
 - a. Rehire Co-Executive Directors: Lonnie Morin and Brian Gallup
 - b. Treasurer Reports
 - i. Bank Account and Expenditures for FY2025
 - ii. Memberships Dues for 2026
 - iii. Budget for 2026
 - c. NAFIS Spring Conf. Update: Brian Gallup
 - d. Bylaws, Mission Statement, and Vision for IISM
 - e. Website/logo – Gecko Designs proposal
 - f. Set Membership Meeting (discuss nominations for open positions)
 - g. Fall Board Meeting: October (with MCEL)
 - h. For the good of the order
5. Adjourn

BROWNING PUBLIC SCHOOLS
Leave Report/Travel Request

Employee Name Rebecca Rappold
Building Administration

Employee # _____
Substitute Name _____

LEAVE REPORT

<u>Date of Leave</u>	<u>Hours</u>	<u>Type of Leave</u>
<u>5/1/25-5/2/25</u>	<u>16 hrs</u>	<u>SR</u>
_____	_____	_____

Employee Signature _____ Date _____

☒ **Approved; Condition upon the specific leave being available for the specific employee** ☐ **Not Approved**

Principal/Supervisor _____ Date _____

TYPE OF LEAVE

AN Annual	PL Personal Leave	ALWO Approved Leave W/O Pay
SL Sick Leave	JD Jury Duty (attach verification)	ULWO Unapproved Leave w/o Pay
*EX/SR Extra-Curricular/School Related	NG National Guard	SWP Suspended w/Pay
	FN Funeral _____	SWOP Suspended w/o Pay

(Master Contract Relationship)

***If taking School Related/Extra-Curricular Leave only, In or Out of District, you MUST list Conference Name/Location**

TRAVEL REQUEST (If receiving payment for EX/SR leave please fill out entire form completely)

Conference/Workshop IISM Meeting (Attach Brochure/Agenda)

Location Billings, MT

Departure Date 5/1/25

Return Date 5/2/25

Departure Time 12:00 p.m.

Return Time 6:00 p.m.

Transportation: ☒ Personal Vehicle

☐ District Vehicle

☐ Professional Development

Mileage 692 x .67 =\$463.64

Per Diem 1 day @ \$51 + \$14L + \$20D =\$ 85.00

☐ Registration PO# _____ =\$ 0

☒ Hotel PO# _____ =\$ 259.00

☐ Other PO# Airfare =\$ 0

☐ Other PO# Luggage =\$ 0

Submit Receipts on return for Taxi/Shuttle/Parking/Luggage

Sub Total \$807.64

Budget 126.90.160.2320.582 (75 %) \$384.05

226.90.160.2320.582 (25 %) \$164.59

Check Total \$548.64

Employee Signature _____ Date _____

Principal/Supervisor _____ Date _____

Superintendent Signature _____ Date _____