

**Minutes of Regular Meeting  
December 7, 2021**

**Board of Trustees  
Collin County Community College District**

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Collin County Community College District conducted its Regular Monthly Board of Trustees meeting on Tuesday, December 7, 2021, at the Collin Higher Education Center, 3452 Spur 399, McKinney, TX 75069 ("CHEC"), with Chair Andy Hardin presiding. Trustees in attendance were Dr. Robert Collins, Dr. Stacey Donald, Mr. Greg Gomel, Mr. Andy Hardin, Dr. Raj Menon, Mr. Fred Moses, Mr. Jim Orr, and Mr. Jay Saad. Ms. Stacy Arias was absent.

**WORK SESSION**

With a quorum of the Board of Trustees present, Chair Hardin called the Work Session to order at 5:30 p.m. in Board Conference Room 135 at CHEC.

**DISCUSSION ITEMS**

1. Board Retreat Follow-Up - Rick Robinson, Consultant (rescheduled)
2. Graduation Update - Dr. Jay Corwin, Chief Student Success Officer

**CONVENE REGULAR MEETING: Board Room 139, CHEC.**

**ADJOURNMENT TO CLOSED OR EXECUTIVE SESSION**

**Chair Hardin adjourned the regular meeting to Board Conference Room 135, CHEC, for closed or executive session pursuant to the Texas Government Code Chapter 551.001 et seq., to wit at 6:01 p.m.**

Section 551.072 Deliberations Regarding Real Property

- a. Discuss the purchase, exchange, lease, or value of property available around one new college campus, around existing center, and potential campus projects

Section 551.071 Consultations with Attorney

- a. Discuss pending litigation in Cause No. 3:21-cv-2738-C and Cause No. 4:21-cv-857 in federal courts, Cause No. 05-21-00088-CV on appeal, Cause No. DC-21-14315 in state district court, Cause No. 01-SC-21-00360 in Collin County justice court, and anticipated litigation from administrative complaints
- b. Consultation with college and other attorneys on a matter in which the attorneys have an ethical duty of confidentiality

Section 551.074 Personnel Matters

- a. Discuss appointment, employment, evaluation, reassignment, duties, or discipline of college personnel and administrators

**RECONVENE REGULAR MEETING: 7:07 p.m., Board Room 139, CHEC.**

1. Pledges of Allegiance

## **PRESENTATIONS**

1. Recognition of Employees on the Occasion of Their Retirement - Dr. Neil Matkin, District President

## **PUBLIC COMMENT**

There were no public comments on agenda items.

## **Approval of the December 7, 2021 Consent Agenda Items**

### **2021-12-C1 Approval of the Minutes of the October 26, 2021 Regular Meeting**

On motion of Trustee Menon, and second of Trustee Saad, the December 7, 2021 Consent Agenda was approved by a vote of 8-0.

## **CONSIDERATION OF ACTION ON AGENDA ITEMS**

### **2021-12-1 Consideration of Approval of the Annual Comprehensive Financial Report (ACFR) Audited by the Independent Auditor Whitney Penn, LLP for the 2020-2021 Fiscal Year**

Trustee Menon requested the Whitney Penn, LLP presentation be added in the minutes. On motion of Trustee Gomel, and second of Trustee Menon, this item was approved by a vote of 8-0.

### **2021-12-2 Report Out of the Organization, Education, and Policy Committee, First Reading of Local Board Policy: *FK (Local) Student Activities; FMA (Local) Discipline and Penalties – Discipline Procedure***

Discussion: Trustee Menon, Chair of the Organization, Education, and Policy Committee, brought forth a first reading of Local Board policy.

No action was required.

### **2021-12-3 Report Out of the Organization, Education, and Policy Committee, Second Reading and Consideration of Approval of Local Board Policy: *CDE (Local) Accounting – Financial Ethics - ADD***

Discussion: Trustee Menon, Chair of the Organization, Education, and Policy Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval of the second reading and approval of Local Board policy.

The motion was approved as presented by a vote of 8-0.

### **2021-12-4 Report Out of the Campus Facilities and Construction Committee and Consideration of Approval for the District President to Finalize Negotiations and Execute a Contract to Replace the Emergency Generator, Automatic Transfer Switch, and Associated Electrical Infrastructure at the Plano Campus**

Discussion: Trustee Saad, Chair of the Campus Facilities and Construction Committee, brought forth, in the form of a motion and second, the Committee's recommendation for the District President to finalize negotiations and execute a contract to replace the

emergency generator, automatic transfer switch, and associated electrical infrastructure at the Plano Campus.

The motion was approved as presented by a vote of 8-0.

**2021-12-5 Report Out of the Campus Facilities and Construction Committee and Consideration of Approval for the Selection of an Architect for the Renovation of the Plano Campus Theater**

Discussion: Trustee Saad, Chair of the Campus Facilities and Construction Committee, brought forth, in the form of a motion and second, the Committee's recommendation for the selection of an architect for the renovation of the Plano Campus theater.

The motion was approved as presented by a vote of 8-0.

**2021-12-6 Report Out of the Campus Facilities and Construction Committee and Consideration of Approval for the Selection of a Construction Manager-At-Risk Firm for the Renovation of the Plano Campus Theater**

Discussion: Trustee Saad, Chair of the Campus Facilities and Construction Committee, brought forth, in the form of a motion and second, the Committee's recommendation for the selection of a construction manager-at-risk firm for the renovation of the Plano Campus theater.

The motion was approved as presented by a vote of 8-0.

**2021-12-7 Consideration of Approval of a Resolution and Official Ballot Casting Votes for Candidates for the Collin Central Appraisal District Board of Directors**

The Board of Trustees engaged in a discussion on casting their votes for the Collin Central Appraisal District Board of Director's candidates. After considering the options, a motion was made to allocate votes equally to the three eligible incumbents: Earnest Burke, Ronald Carlisle, and Gary Rodenbaugh.

On motion of Trustee Moses, as modified, and second of Trustee Gomel, this item was approved by a vote of 8-0.

**2021-12-8 Consideration of Approval of the Bid Report for December 7, 2021**

Discussion: Melissa Irby, Chief Financial Officer, presented the Bid Report for December 7, 2021, which included one new solicitation:

<b>I. NEW SOLICITATIONS</b>	
Purchase Request #1	
Radio Communications/Emergency Response	\$ 200,000
<b>TOTAL OF NEW SOLICITATIONS</b>	<b>\$ 200,000</b>
<b>GRAND TOTAL</b>	<b>\$ 200,000</b>

On motion of Trustee Moses, and second of Trustee Collins, this item was approved by a vote of 8-0.

## **PUBLIC COMMENT**

There were no public comments.

## **INFORMATION REPORTS**

Information Item - ACCT 2021 Conference Attendance Report from Dr. Raj Menon

Personnel Report for December 2021

Monthly Investment Report as of October 31, 2021

AECOM Report as of October 2021

## **PRESIDENT'S AND BOARD ANNOUNCEMENTS**

Comments on: workshops, seminars, and conferences taking place at the College; awards received; accomplishments and appointments at the local, state, and national level; published articles and newspaper reports; upcoming events; and recent news.

## **ADJOURNMENT**

Chair Hardin adjourned the meeting of the Board of Trustees of Collin County Community College District at 8:04 p.m.

## **BOARD TRAINING REPORT**

Section 61.084 (f) of the Education Code requires that the minutes of the last regular meeting of the Board of Trustees of the regular calendar year reflect whether members of the governing board have completed any training required under the section. In calendar year 2021, there was no required training for the Board of Trustees.