

**TUPELO PUBLIC SCHOOL DISTRICT  
BOARD OF TRUSTEES 5:00 PM MEETING MINUTES  
April 26, 2011**

The Board of Trustees of the Tupelo Public School District convened in a regular meeting of the Board held in open session at 5:00 p.m. on Tuesday, April 26, 2011, at Milam Elementary School, 720 Jefferson Street, Tupelo, Mississippi.

**CALL TO ORDER**

The meeting was called to order by President Amy Heyer who welcomed guests attending the meeting.

**ROLL CALL AND ESTABLISHMENT OF A QUORUM**

The following School Board members were present during roll call:

Members Present: Mrs. Amy Heyer  
Mr. Rob Hudson  
Mr. Eddie Prather  
Mrs. Beth Stone  
Mr. Lee Tucker

Staff Present:	Mr. David Meadows	Mrs. Julie Connolly
	Mrs. Diana Ezell	Mrs. Pamela Traylor
	Mrs. Kay Bishop	Mr. James Turner
	Mr. Larry Harmon	Mrs. Dale Warriner
	Mr. Terry Hatch	Mrs. Joan Dozier
	Mrs. Julie Hinds	Mrs. Linda Clifton
	Mrs. Marissa Martin	Dr. Deborah Davis
	Mrs. Brenda Meriweather	Mrs. Kay Collins
	Mr. Marvin Nickels	Mr. Travis Beard
	Mrs. Linda Pannell	Mr. Jason Harris
	Mr. Kenneth Roberts	Mr. Lee Stratton
	Mrs. Glenda Scott	Mr. Malcolm Hardin

Mrs. Heyer announced a quorum and stated that the meeting was lawfully in session. School Board Attorney Otis Tims was also present. Members of the press were also present.

**APPROVAL OF THE AGENDA**

The agenda was amended at the noon meeting. A copy of the agenda is marked EXHIBIT 1 and held in the Exhibit Book of this meeting date and incorporated herein.

## **APPROVAL OF THE MINUTES**

Upon a motion by Mr. Prather, seconded by Mrs. Stone, the Board voted unanimously to approve the minutes of the March 29, 2011, noon and 5:00 p.m. regular meetings with noted corrections. The President of the Board declared the motion passed.

## **WELCOME, PUBLIC COMMENTS AND RECOGNITIONS**

### **A. Welcome**

Milam Elementary School Principal Travis Beard welcomed the Board of Trustees, parents, and staff to Milam Elementary School.

### **B. Public Comments**

No requests for public comments were received for this board meeting.

### **C. Recognitions**

1. Church Street Elementary Student Claire Kenney for being accepted into Mensa International.
2. Rankin Elementary School Fifth Grade Student Lylla Clardy for winning The Core National Essay Contest.
3. Tupelo High School Star Student Nathan Oakes and Star Teacher April Friar.
4. Tupelo High School and Tupelo Middle School Students who participated in the American Mathematics Contest.
5. Tupelo Middle School Seventh Grade Students who received State or Grand Recognition in the Duke University Talent Identification Program.
6. Tupelo Public School District K-12 students who placed in the 2010 Cellular South Gum Tree Celebration of Writing competition.
7. Tupelo High School Indoor Guard and Percussion (Vortex, Tupelo Indoor Guard, Tsunami, Riptide) for various accomplishments and honors during this competition season.
8. Mr. Lee Tucker – recognition for serving as president of the Tupelo Public School District Board of Trustees (March 9, 2010 to March 7, 2011).
9. School District Administrative Assistants and Board Clerks Appreciation Week (April 25-29, 2011).

## **COMMUNICATION TO THE BOARD**

### **A. Ad Valorem Update**

At the noon meeting, Finance Director Linda Pannell updated the Board on ad valorem received through April, 2011.

### **B. Budget Development Process and Plan for 2011-2012**

At the noon meeting, Mrs. Linda Pannell and Mr. David Meadows provided information concerning a plan and process for development and finalizing the 2011-2012 Operation Budget of Tupelo Public School District.

### **C. Tupelo High School Career Center Culinary Arts Lab**

At the noon meeting, the Board heard a report from Mrs. Julie Hinds and Ms. Evet Topp on a proposed move of the Culinary Arts Lab from the Link Centre to Tupelo High School Career Center.

### **D. Trip Report – National School Boards Association Conference**

At the noon meeting, Dr. Fred Hill and Board Members Amy Heyer, Lee Tucker and Beth Stone presented a trip report on the recent National School Boards Association Annual Conference in San Francisco, California.

### **E. U. S. Department of Education, Office of Civil Rights (OCR) Compliance Review Report**

At the noon meeting, the Board received information regarding a compliance review of the Tupelo Public School District pursuant to Title VI of the Civil Rights Act of 1964 (Title VI), and its implementing regulation at 34 C.F.R. part 100. Mr. Meadows explained that the purpose of the compliance review is to assess whether the District discriminates against African-American students by disciplining them more frequently and more harshly than other similarly-situated students in violation of Title VI and 34 C.F.R. § 100-3.

At the 5:00 p.m. session, Interim Superintendent David Meadows summarized the above reports for the benefit of those not present at the noon meeting.

## **SUPERINTENDENT'S REPORT**

### **A. Consent Agenda**

In accordance with Mr. Meadow's recommendations, Mr. Tucker moved to approve and ratify the Consent Agenda as listed below:

1. Donations #2010-2011-48 through #2010-2011-51
2. Granted Permission to Apply for TPSD Grants #1123 and #1124
3. Acknowledged and Approved the Removal of 27 Assets from the TPSD Capital Assets Listing
4. Ratified the Student Transfer Report

The motion was seconded by Mr. Hudson and was approved unanimously. The President of the Board declared the motion passed. A copy of the Consent Agenda report is marked EXHIBIT 2 and held in the Exhibit Book of this meeting date and incorporated herein.

## **B. Personnel Recommendations**

Interim Superintendent David Meadows recommended approval of the Licensed Staff recommendations. Mrs. Stone moved to approve the Licensed Staff recommendations as presented. Mr. Tucker seconded the motion, and the motion was approved unanimously. The President of the Board declared the motion passed. The Personnel Report is marked EXHIBIT 3 and held in the Exhibit Book of this meeting date and incorporated herein.

## **C. Docket of Claims**

Mrs. Stone reviewed the Docket of Claims and Check Registers prior to the meeting and recommended approval of the Docket of Claims and Check Registers as outlined below:

- Docket of Claims for the period April 2 through April 15, 2011, Docket of Claims #92046 through #92741 for Accounts Payable Checks #65093 through #65415 in the amount of \$858,058.98.
- Tupelo High School Activity Check Register for March, 2011, Checks #3323 through #3338 in the amount of \$6,887.83.
- Athletic Activity Check Register for March, 2011, Checks #4796 through #4849 in the amount of \$4,283.85.

The grand total for all funds is \$869,230.66.

The motion was seconded by Mr. Prather and approved unanimously. The President of the Board declared the motion passed.

This affirms that the claims and check registers are legal and proper and they should be allowed and ratified as paid by the Superintendent or his designee pursuant to Section 37-9-14 (7) of the Mississippi Code of 1972 Annotated.

The Docket of Claims and Check Registers are marked EXHIBIT 4 and held in the Exhibit Book of this meeting date and incorporated herein.

## **D. March 31, 2011, Financial Statement**

Finance Director Linda Pannell submitted the Statement of Income and Expenditures through month ending March 31, 2011, for consideration of approval. Mrs. Pannell stated that a listing by fund is available for the Board's information.

On a motion by Mr. Tucker, seconded by Mrs. Stone, the Board voted unanimously to approve the March 31, 2011, Financial Statement as submitted. Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed.

The March 31, 2011, Financial Statement are marked EXHIBIT 5 and held in the Exhibit Book of this meeting date and incorporated herein.

## **UNFINISHED BUSINESS**

### **Merger of Carver Elementary/Church Street Elementary School Update**

At the noon meeting, Mrs. Julie Hinds and Mr. David Meadows presented the following information for review and discussion regarding merging Carver Elementary and Church Street Elementary student populations:

Option 1A: Lease six (6) double portable classrooms (12 classrooms)

Option 1B: Lease seven (7) double portable classrooms (14 classrooms)

Option 2: Renovation of the Carver Gym

At the 5:00 p.m. session, Interim Superintendent David Meadows summarized the report for the benefit of those not present at the noon meeting.

## **NEW BUSINESS**

### **A. Teacher Salary Schedule 2011-2012 (Amendment to TPSD Policy GCBA 1.0510 Instructional Staff Salary Schedule)**

Finance Director Linda Pannell presented for consideration for approval the 2011-2012 District Teacher Salary Schedule.

On a motion by Mr. Prather, seconded by Mr. Hudson, the Board voted unanimously to approve the proposed 2011-2012 District Teacher Salary Schedule. The President of the Board declared the motion passed. Approval of the 2011-2012 Teacher Salary Schedule amends TPSD Policy Exhibit GCBA 1.0510 Instructional Staff Salary Schedule. TPSD Policy GCBA 1.0411 is marked EXHIBIT 7 and held in the Exhibit Book of this meeting date and incorporated herein.

### **B. Assistant Teacher Salary Schedule 2011-2012 (Amendment to TPSD Policy Exhibit GCBA 1.0510 Instructional Staff Salary Schedule)**

Finance Director Linda Pannell presented for consideration for approval the 2011-2012 Assistant Teacher Salary Schedule.

On a motion by Mr. Hudson, seconded by Mrs. Stone, the Board voted unanimously to approve the proposed 2011-2012 Assistant Teacher Salary Schedule. The President of the Board declared the motion passed. Approval of the 2011-2012 Assistant Teacher Salary Schedule amends TPSD Policy Exhibit GDBA 2.0311 Classified Staff Salary Schedule/Assistant Teachers/Teacher Aides. TPSD Policy Exhibit GDBA 2.0411 is marked EXHIBIT 8 and held in the Exhibit Book of this meeting date and incorporated herein.

**C. 2011-2012 TPSD Consolidated Federal Programs Application**

Mrs. Warriner presented the 2011-2012 TPSD Consolidated Federal Programs Application for review and consideration for approval. Included for information and review were the following Program Application documents:

- Statement of Assurances
- Funding Allocation
- Synopsis of Application Narrative

Mrs. Warriner announced that to date, 2011-2012 budget allocations are estimated to be 85% of the final allocations for Title I and Title II FY11, and are listed below:

	<u>2010-2011</u>	<u>2011-2012 @ 85%</u>
Title I	\$1,835,277	\$1,559,985
Title II	\$ 417,611	\$ 354,969
Total	\$2,252,888	\$1,914,954

On a motion by Mr. Prather, seconded by Mr. Tucker, the Board voted unanimously to approve the 2011-2012 TPSD Consolidated Federal Programs Application as presented. The President of the Board declared the motion passed.

A copy of the 2011-2012 TPSD Consolidated Federal Programs Application is marked EXHIBIT 9 and held in the Exhibit Book of this meeting date and incorporated herein.

**MISCELLANEOUS BUSINESS**

**A. Discussion and Review of TPSD Board Policy BEDH Public Participation in Meetings**

Suggested changes to TPSD Board Policy BEDH Public Participation in Meetings were discussed, however, no formal action was taken on amending the policy.

**A. Future Agenda Topics**

Mr. Prather requested that a transportation safety report be given at a future board meeting.

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Tupelo Public School District  
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**B. Executive Session**

An Executive Session was held at the noon meeting to discuss potential litigation.

**ADJOURNMENT**

On a motion by Mr. Tucker, seconded by Mrs. Stone, the Board voted unanimously to adjourn the meeting. The President of the Board declared the motion passed and the meeting in adjournment at 6:15 p.m.

APPROVED:  
TUPELO PUBLIC SCHOOL DISTRICT  
BOARD OF TRUSTEES

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Arlissa C. Heyer, President

ATTEST:

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Elizabeth Stone, Secretary