

Denton Independent School District Request for Travel Non State-Sanctioned Activities*

I. ORGANIZATIONAL DATA

Campus Crownover Middle School Date of Request November 4-5th 2016
 School Organization Student Council Activity Sponsor Michelle Duck & Tamra Woods

II. DESCRIPTION OF PROPOSED TRAVEL

Destination(s)** Embassy Suites San Marcos
 Description of Activities or Events Middle Level student council and NJHS leaders and advisors hear nationally known speakers, gain training from experts, and share ideas with peers. *see attached paper*
 Dates of Travel November 4th & 5th 2016 Mode of Travel Charter Bus
 Number of Student Participants 12 Number of Adult Sponsors/Chaperones 2
 Educational Purposes and Value Students will learn new leadership skills, and how to develop character traits that will allow them to better support campus. They will have direct interaction with other students taking on the same role. This gives them an opportunity to hear new ideas and apply what they have learned to their life.

** Attach copy of proposed itinerary

III. SOURCE OF FUNDING

Source	Amount
<input type="checkbox"/> District Title 1	_____
<input checked="" type="checkbox"/> Students (personal)	1440.00
<input checked="" type="checkbox"/> Organization	888.47
<input type="checkbox"/> Fund Raising Activities***	_____
<input type="checkbox"/> Other: _____	_____
Total Cost of Activity	2328.47
Estimated Cost/Student	120.00

***Description of Fund Raising Activities (if required)
 - Student pays registration(\$55 per student) and hotel(\$653.20 total)
 - Student Council activity fund pays for the bus

IV. ORGANIZATIONAL REVIEW / APPROVAL

Principal	<u>Charlene Parham</u>	<u><i>Charlene Parham</i></u>	<u>9/28/16</u>
School Operations	<u>Susannah O'Bara</u>	<u><i>Susannah O'Bara</i></u>	<u>9.29.16</u>
Superintendent	NAME _____	SIGNATURE _____	DATE OF APPROVAL _____
Board President	NAME _____	SIGNATURE _____	DATE OF APPROVAL _____

*Reference Policy FMG (L)

Schedule of Events San Marcos

Friday November 4th

- 10:00-10:30am Board Bus to San Marcos
- 12:00pm Lunch in Waco
- 3:00pm Arrive in San Marcos and check into room
- 4:00pm Check in to conference
- 5:00pm Board bus to dinner at Chili's
- 7:30-9:00pm Opening Session (Room: Veramendi E-F)
- 9:00pm Back to rooms to get ready for dance or movie
- 9:30-11:00pm Dance (Room: Spring Lake) or Movie (Room: Rio – Veramendi C-D)
- 11:00pm Back to rooms

Saturday November 5th

- 6:30am be at breakfast – put on jeans and shirt
- 7:30 or when done with breakfast return to room to get ready for the day and pack. When you leave the room to go to the sessions brings your luggage and all belongings with you. You will check your luggage in with the front desk.
- 8:50am 2nd general session – Learn Like a Leader (Room:Veramendi E-F)
- 9:40-4:00 Sessions (This information will be in the folders students receive on the bus)
- 4:00pm Collect Luggage and Board bus home
- 5:30pm Dinner
- Around 9:00pm return to RCMS



Embassy Suites by Hilton San Marcos Hotel Conference Center & Spa
 1001 E. McCarty Lane, San Marcos, Texas, 78666, USA
 +1-512-392-6450

Reservation Confirmation # 81549649

Hotel

Embassy Suites by Hilton San Marcos Hotel Conference Center & Spa
 1001 E. McCarty Lane
 San Marcos, Texas 78666
 USA
 Phone: +1-512-392-6450

[Maps and directions](#), [Local guide](#)

Room and Plan Selection

Room 1:
 2 adults
2 ROOM SUITE-2 QUEEN BEDS-NONSMOKING
 Price 142.00
 Room Subtotal 142.00
 Taxes 21.30
ASSOC STUDENT COUNCI

Room 2:
 2 adults, 4 children
2 ROOM SUITE-2 QUEEN BEDS-NONSMOKING
 Price 142.00
 Room Subtotal 142.00
 Taxes 21.30
ASSOC STUDENT COUNCI

Room 3:
 2 adults, 4 children
2 ROOM SUITE-2 QUEEN BEDS-NONSMOKING
 Price 142.00
 Room Subtotal 142.00
 Taxes 21.30
ASSOC STUDENT COUNCI

Room 4:
 1 adult
2 ROOM PREMIUM SUITE-1 KING BED-NONSMOKING
 Price 142.00
 Room Subtotal 142.00
 Taxes 21.30
ASSOC STUDENT COUNCI

Total for stay all rooms: \$653.20 USD

Stay Information

Arrival: Friday, 04 Nov 2016
 Departure: Saturday, 05 Nov 2016
 4 rooms for 1 night

Early check-in cannot be guaranteed. Contact the hotel to inquire about early check-in or late check-out. Hotel check-in time is 4:00 pm and check-out is at 12:00 pm.

Guest Information

Guest name: Michelle Duck
 Additional Guests:
 Address type: Work
 Address: On file
 Email: On file
 Phone: On file

Payment Information

Card type: Visa
 Card number: *****9885
 Expiration: Jul 2018

Driving directions

To our hotel: From Austin, Texas:

Take I-35 South toward San Marcos, Texas. Exit at the McCarty Lane Exit (Exit 201). Take a left on McCarty Lane.

From San Antonio, Texas:

Take I-35 North toward San Marcos, Texas. Exit at the McCarty Lane Exit (Exit 201). Take a right on McCarty Lane.

From Houston: I-10 West to U.S. 183 North to SR-80. Take I-35 South to McCarty Lane Exit.

From Austin-Bergstrom International Airport: From Austin Bergstrom International Airport: Exit airport and take Hwy 71 west. Turn left at IH-35 and head south toward San Marcos, Texas. Exit at exit #201 McCarty Lane. Take a left at McCarty Lane.

Rules & Restrictions**Taxes**

- 6.00 % per room per night
- 9.00 % per room per night

Guarantee Policy

There is a Credit Card required for this reservation.

If you use a debit/credit card to check in, a hold may be placed on your card account for the full anticipated amount to be owed to the hotel, including estimated incidentals, through your date of check-out and such hold may not be released for 72 hours from the date of check-out or longer at the discretion of your card issuer.

Cancellation Policy

If you wish to cancel, please do so 72 hours prior to arrival to avoid cancellation penalties.

At check in, the front desk will verify your check-out date. Rates quoted are based on check-in date and length of stay. Should you choose to depart early, price is subject to change.

We reserve the right to cancel or modify reservations where it appears that a customer has engaged in fraudulent or inappropriate activity or under other circumstances where it appears that the reservations contain or resulted from a mistake or error.

Totals listed here are estimated based on current taxes and exchange rates (if applicable) and do not include additional fees/charges that may be incurred during your stay.

Optional services for an additional charge

- Parking charges: Self parking - \$8.00, Parking Lot. Valet parking - \$12.00, added to folio/day
- Standard In-Room and Lobby Wi-Fi: Free for HHonors members who book direct; \$4.95 for all other guests.
- Free Wi-Fi does not apply to meeting spaces or at properties with resort charges.
- Pets allowed, \$50.00 Non-refundable fee, 25 lbs maximum

Booking Terms & Conditions**Show session timeout message**

Contract Agreement
Submitted by Navo
for both schools

Cowtown Charters

5504 Forest Hill Dr.
Fort Worth, TX 76119

817.531.3287

817.654.1287

(Fax: 817.534.9287)
www.cowtowncharters.com

Denton I.S.D
Robyn Zipes
1500 Long Rd.
Denton, TX 76207

Charter # 34946

Date Printed: Wednesday, August 10, 2016

PO #:

Group Name:

Phone: 940.369.0071 Fax: 940.369.4976

Salesperson: Brenda Cross

		Departure Time	Date	# Coaches	Description	Total Capacity
Pickup	Navo Middle School (D252V) 1701 Navo Rd. Aubrey, TX	10:00 am Note: load:front	11/04/16	1	36 px W/ RR	36
Pickup	Crownover MS (448H) 1901 Creekside Drive Corinth, TX		11/04/16 Note: load:front			36
Dropoff	Embassy Suites San Marcos 1001 E. McCarty Lane San Marcos, TX		11/04/16			36
Pickup	Embassy Suites San Marcos 1001 E. McCarty Lane San Marcos, TX		11/05/16			36
Dropoff	Crownover MS (448H) 1901 Creekside Drive Corinth, TX		11/05/16			36
Dropoff	Navo Middle School (D252V) 1701 Navo Rd. Aubrey, TX	11:00 pm	11/05/16			36

PLEASE SIGN THIS CONFIRMATION & CONTRACT, ENCLOSE PAYMENT AS NOTED ABOVE. KEEP ONE COPY FOR YOUR FILES AND RETURN ONE COPY WITH YOUR PAYMENT.

IF PAYING BY CHECK, PLEASE WRITE THE CHARTER NUMBER ON YOUR CHECK. PLEASE RETURN BY MAIL OR FAX. CHARTER IS SUBJECT TO CANCELLATION IF PAYMENTS ARE NOT RECEIVED BY DUE DATES.

ANY OVERAGE CHARGES WILL BE BILLED TO THE CREDIT CARD ON FILE WITHOUT CONTACTING THE CUSTOMER.

DRIVER NOT ALLOWED TO IDLE MORE THAN 5 MINUTES.

****** SMOKING IS PROHIBITED AT ALL TIMES ON THE COACHES ******

YOUR COST IS BASED ON THE SERVICES DETAILED ABOVE AND IS SUBJECT TO CHANGE IN ACCORDANCE WITH YOUR ACTUAL ITINERARY. THIS COMPANY RESERVES ITS RIGHT TO LEASE EQUIPMENT FROM OTHER COMPANIES IN ORDER TO FULFILL THIS AGREEMENT. THIS COMPANY SHALL NOT BE LIABLE FOR ITEMS LEFT ON THE COACH OR LOSS OF TIME DUE TO MECHANICAL FAILURE OR INCLEMENT WEATHER. WE CANNOT GUARANTEE THE ASSIGNMENT OF REQUESTED DRIVERS OR COACHES. A SIGNED CONTRACT AND DEPOSIT WILL CONFIRM YOUR RESERVATION AND ACKNOWLEDGE YOUR ACCEPTANCE OF THIS AGREEMENT.

Signature _____

Date _____

A GRATUITY FOR YOUR DRIVER IS NOT INCLUDED IN THE PRICE OF THE CHARTER. TIPS ARE APPRECIATED FOR GOOD SERVICE.

Cowtown Charters

5504 Forest Hill Dr.
Fort Worth, TX 76119

817.531.3287

817.654.1287

(Fax: 817.534.9287)

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Robyn Zipes
1500 Long Rd.
Denton, TX 76207

Charter # 34946

Date Printed: Wednesday, August 10, 2016

PO #:

Group Name:

Phone: 940.369.0071 Fax: 940.369.4976

Salesperson: Brenda Cross

	# Units	Cost/Unit	Total	Note
Already Quoted	1.00	1770.00	1770.00	+ Drivers room
Sales Discount	1.00	-53.10	-53.10	
Fuel Discount	1.00	-85.84	-85.84	
Admin Fee	1.00	179.47	179.47	

Total Cost: \$ 1,810.53

Balance of \$ 1,810.53 is due: November 14, 2016

Please provide pickup spot and detailed itinerary, including all stops and times.

For overnight trips provide hotel info for group and driver.

Contact: Robyn Zipes 817.366.5934

Drivers room paid and provided by group, Staying with group.

Embassy Suites

1001 Mcarty

San Marcos, Tx 78666

Initial _____ Date _____

Please initial here to indicate that you have read the terms and conditons on page 1 of this contract.


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2016 Middle Level State Annual Conference

Nov. 4 - 5, 2016 • Embassy Suites, San Marcos

Middle Level student council and NJHS leaders and advisors hear nationally known speakers, gain training from share ideas with peers. The one night conference is held in San Marcos; many schools take advantage of nearby landmarks (history and government) before or after the event. Build your ML program by sending your students

For Student Council, NJHS, and other ML Leadership Group members and advisors (Grades 5-8)

Join middle level leaders and advisors from across Texas at the 2016 Middle level Annual Conference, November 4-5, 2016, at the San Marcos Embassy Suites and Conference Center. Conference check-in will be Friday, November 4, 5:00 p.m. to 7:00 p.m. The opening general assembly begins at 7:30 p.m. The event will conclude by 4:30 p.m. on Saturday, November 5.

- Enjoy motivational general sessions presented by nationally recognized speakers
- Learn in breakouts and discussion groups led by outstanding leaders and advisors from across Texas
- Network with other student council and NJHS advisors
- View opportunities for community service and leadership resources at exhibit
- Walk away with ideas for a successful year

Announcements

Member Login:

If you already have an active TASC account, sign in using your e-mail address as the Username.

Not an Active Member?

Please use your e-mail address to begin creating a login. Then click Register and follow the instructions to create a password. Welcome!

One Day Middle Level

Student Leadership Workshop

**Oct. 10, 2016 - Register Now!
Houston Area at Spring Forest MS**

2016-2017 TASC Event Planner

Plan now for the year ahead!

- Advisor training
- Exhibits
- Activities and games
- Workshops presented by leadership consultants
- Ideas you can use immediately provided by other middle level councils

Invite NJHS advisers to attend with you!



Kevin Laue will keynote at the 2016 Middle Level Workshop

Nearly seven-feet-tall with flaming red hair, Kevin Laue commands attention simply on stage. His story, however, never fails to hold that attention for audiences of all ages. A first player missing a limb to play NCAA Division 1 basketball, he overcame the challenges of his father, a challenging home environment, and a legion of critics to become one of the top high school basketball players in his home state of California while earning a scholarship to join the Manhattan College Jaspers. Employing a mixture of humor, audience participation, and a uniquely strong delivery, he tells the story of a life so extraordinary, it was chronicled in the Oscar-qualifying documentary **Long Shot. The Kevin Laue Story**. His own inspiration is used as a jumping off point to examine the challenges faced by others every day. His triumphs help audiences see their own problems in a new light. He shares his story to change attitudes and perspectives of youth audiences.

Registration: \$55 per person (advisors and students) if registered by October 14.

A conference t-shirt is provided for those who register by October 14.

\$60 per person (advisors and students) for registration after October 14 and onsite.

Online registration will close Friday, 10/28. After that you may register onsite. A request for a refund may be submitted in writing by October 14. **The TASC Board of Directors has a no-refund policy after October 14.** Registration for this conference obligates you for payment unless you cancel in writing by October 14.

The deadline for room reservations at conference rates at the Embassy Suites is October 14.

QUICK LINKS:

- [Registration »](#)

To follow TASC tweets, text "follow @TASC_StuCo" to 40404. TASC is also on Instagram and Facebook - search for us and stay involved!

Upcoming Events

Fri Nov 4, 2016

[Middle Level Annual Conference](#)

Category: Events

Fri Jan 20, 2017

[Advanced Leadership Workshop @ Lakeview](#)

Category: Events

Fri Feb 10, 2017

[Advanced Leadership Workshop @ Mo Ranch](#)

Category: Events

Sun Apr 9, 2017

[HS Annual Conference](#)

Category: Events

[View Full Calendar](#)

- [Hotel Block Reservation »](#)
- [Apply to Present at Middle Level Conference »](#)
- [Advisor Recognition Online Form »](#)
- [Tips for Advisors »](#)
- [2017 Conference Coordinator Application »](#)
- [Middle Level Advisors Service Pins/Retiring Form »](#)
- [About San Marcos »](#)
- [Exhibit at the Middle Level Conference »](#)

San Marcos Embassy Suites and Conference Center: 1001 East McCarty Lane, San Marcos | Ph: (512) 392-6450

Conference Highlights:

Students may attend a concurrent sessions and discussion groups designed to develop leadership skills as well as school and community engagement presented by outstanding high school and middle level student councils and chapters as well as a social (dance or movie).

Advisors may attend training specific to the middle level advisor. Interested high school and middle level councils and chapters may apply to present.

Conference Schedule (Tentative):

Friday, November 4, 2016

3:30 - 7:30 Registration/Exhibits/Bookstore

6:30 - 7:15 Advisors Meeting with Hotel Staff and TASC Director

7:30 - 9:00 Opening General Session

9:30 - 11:45 Dance or Movie (All advisors are expected to chaperone.)

Saturday, November 5, 2016

8:00 - 9:00 Registration

8:00 - 2:30 Exhibits/Bookstore

9:00 - 11:15 Advisor and Student Sessions

11:15 - 12:45 Lunch on your own

12:50 - 2:30 Advisor and Student Sessions

2:30 - 4:00 Closing General Session

Delegation/Registration:

- The conference registration fee is \$55 per student or advisor attending for registrations postmarked on or before October 22. If you have a question, contact lori@tassp.org
- Pre-Registration and Refund Deadline is October 14: As a bonus for registering early, T-shirts are provided to schools whose registration is received by the pre-registration deadline.
- Late Registration after the October 14 postmarked deadline is \$60. Conference T-shirts are NOT provided for registration after October 14 deadline.
- Onsite registration fee is \$60. Conference t-shirts are NOT provided for those who register onsite.
- Cancellation Policy: PRE-REGISTRATION AND REFUND DEADLINE IS OCTOBER 14. TASC has a no refund policy for cancellations after October 14.
- Student delegation size: unlimited.

Conference Hotel: Embassy Suites

- Reservations may be made by calling either the hotel directly at 512-392-6450 by using the link to reservations. Individuals must identify themselves as being with the TASC Middle level Conference organization at the time the reservation is made in order to receive the group rate. The conference rate is \$138 for a King Non-Smoking Suite and \$138 for a Double Queen Non-Smoking. Room rates are quoted per night.
- In previous years, the room block sold out early and most likely will again. Make your hotel reservations early to lock in the \$138 (plus tax) price. TASC will secure special rates at nearby hotels if needed. NOTE: Transportation from overflow hotels to the Embassy Suites Conference Center is not available.
- Please note that the Embassy Suites at San Marcos offers suites. There are suites with two queen sized beds and a sofa bed as well as suites with one king sized bed and a sofa bed. Breakfast is included in the price of the hotel room. There is a breakfast area that seats over 200; students may also take breakfast back to their rooms.
- All rooms contain a refrigerator and a microwave. Caffeina (the hotel restaurant) will be stocked with extra fast food sandwiches, chips, and sodas during peak lunch times.
- There is no fee for parking, and the parking lot accommodates buses easily. The hotel houses a heated pool, a fitness room, and a spa.
- There are numerous fast food restaurants in the area, and the Outlet Mall is a five to seven minute drive from the hotel. There are free shuttles to and from the Outlet Mall, but they are not sufficient for travel at lunch.

- Please take your tax exempt form for the school exemption for hotel tax. It is helpful to take a copy of your rooming list with you.
- Please review the dress code with your students. (No shorts, hats, or tops without sleeves-see below.)
- Extend your trip by visiting nearby Austin or San Antonio to reinforce your students' study of Texas history or visiting any one of the nearby colleges. There are also caverns, a wildlife park near New Braunfels as well as an environmental study area at Aquarena Springs at Texas State.

Advisor Responsibilities: It is extremely important that all advisors accept full responsibility for their groups. TASC will not chaperone individual students and rooms. At least one advisor from each school attending the conference is expected to meet with TASC staff and representatives of the hotel to review the conference and hotel's guest and security policies. This meeting will be held on Friday prior to the Opening General Session.

TASC recognizes middle level advisors for years of service to student council and in TASC. Service pins are awarded at 5 year intervals (5, 10, 15, 20, and 25 years). Retiring advisors who have served as an advisor for 5 or more years are also recognized and awarded a plaque. These recognitions take place during the business meeting at the Middle Level State Conference. In order to be recognized with a service pin or retiring plaque, advisors must submit a completed recognition form which can be found under the awards tab on the TASC homepage.

Workshop Sessions: A highlight of the event is the variety of school-led workshop sessions on Saturday morning. More than 40 topics will be available for student delegates to experience.

High school or middle level schools interested in leading a discussion group at the conference should submit the 2016 ML Workshop Proposal. High school groups that present at the conference do not need to register, but they must be accompanied by an advisor and are responsible for their own travel and housing arrangements. High school groups are expected to observe curfew hours.

Dress Code: Student leaders should be very aware of the impact of personal appearance, and their grooming should be above average. Middle Level and High School Annual Conferences and District Conventions/Conferences:

TASC Dress Code Approved August, 2015.

- Jeans/pants and t-shirts are highly encouraged as the primary dress.
- Shorts are NOT permitted at TASC conferences or workshops held during the school year.
- Shorts are permitted at summer programs, but must be no shorter than three inches above the TOP of the kneecap.
- Skirts/dresses are permitted at all events but must be no shorter than three inches above the TOP of the kneecap.

- All tops must have sleeves. Tops/dresses at any state TASC event may not be strapless or have spaghetti straps, and no undergarments can be visible.
- Caps or hats are not to be worn when inside a building.
- This dress code may be modified for specific events; attends will be notified by the assigned TASC designee.
- This dress code may be modified for performers at TASC events. Costumes must be approved by a conference committee.
- TASC/TASC Districts retain the right to enforce a specified dress code for events outside the TASC state calendar.

Meals: The conference registration fee does not include any meals. However, the Embassy Suites includes a breakfast for those registered at the Embassy Suites.

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1833 South IH-35 Austin, TX 78741 | Phone: 512-443-2100 | Fax: 512-442-3343



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