

Miscellaneous Grocery Items for Child Nutrition

Memo

To: Dr. Jeff Turner
From: Sid Grant
CC: Kelly Penny, Ralph Seeley, Jean Mosley
Date: 4/18/2007
Re: Bids for Child Nutrition Department Miscellaneous Grocery items

Requests for Proposals were sent to McLane Food Service, Ben E. Keith, Sysco, C.D. Hartnett, and Tropical Fruit and Nut for "catalog pricing bids" for various miscellaneous grocery items such as packaged fruit and nuts, cookies, crackers, candy, vegetable and fruit drinks, and single portion meals (e.g. Lunchables and Cup O' Soup). These items are purchased and sold on an as-needed basis primarily at Coppell High School.

Catalogs and pricing information were received from C.D. Hartnett and Tropical Fruit and Nut. Due to the relatively small amount of potential business, McLane Food Service and Ben E. Keith chose not to bid.

The District's child nutrition purchasing cooperative (e.g. Prospering Pals) currently contracts with Sysco for some of the miscellaneous food items needed. However, in order to enable the purchase of additional food and snack items that Sysco does not currently stock, it is necessary to award additional vendors.

The catalog pricing received from C.D. Hartnett is comprised of discounted costs of 30% - 50% off of suggested retail price. The catalog pricing received from Tropical Fruit and Nut is on a net cost per case basis.

The Request for Proposal Method (RFP) as provided in the Texas Education Code 44.031 was used to obtain proposals.

RECOMMENDATION: That the Coppell ISD Board of Trustees approve Tropical Fruit and Nut and C.D. Hartnett as providers of miscellaneous food items for the Child Nutrition Department effective immediately.