

Faculty Association Minutes

Date	Friday, January 12, 2018
Location	Wharton-Horton Foote Theater
Time	Meeting convened at 10:15am

Attendees

Role	Name
Chair	Elizabeth Rexford
Minute Taker	Marissa Saenz
Attendees	All Faculty in attendance at Convocation

Information Items

	Description
1.	Elizabeth Rexford welcomed attendees and provided five agenda items for discussion.
2.	<p>Campus Security and Safety</p> <ul style="list-style-type: none"> • Lighting – issues on some of the campuses are being worked on • Entry to buildings – notes about proximity cards, wave in front of the panel, do not need to touch; if need access to labs, let dept. chair know, handled differently than building access; security will know when you enter and leave a building, may get a call from them if concerns. Rexford requested that everyone be patient while the “bugs” are worked out of the system.
3.	<p>Class Size</p> <p>Thank you for filling out the survey last semester. Submissions indicate that faculty are concerned about increasing class size and are not interested in an increase even if with additional pay. There are issues of mobility in already packed classes. In comparison to peer institutions WCJC is already holding larger classes. A more detailed report will be forthcoming. Rexford will determine to whom the report will be sent.</p>
4.	<p>Vending Machines</p> <p>An anonymous survey will be sent out next week to faculty regarding vending machines at the Richmond campus. Currently, Richmond is the only campus without vending machines available. The Student Government Association has raised concern about this issue at Extended Cabinet citing health and wellness concerns. The president expressed concern raised by faculty regarding the noise level and placement of vending machines. The survey is to determine faculty’s position on this matter.</p>
5.	<p>Longevity</p> <p>The task force did not meet during the fall 2017 semester. Send concerns and questions to task force members-Jennifer Jeffery, Franci Bay, Kevin Dees.</p>
6.	<p>Faculty Advising</p> <p>As presented during the QEP item during convocation, faculty serving as a pathway coach after students initial advising will be included as part of the plan. It has not been determined how the process will work. This item is being addressed by the Student Success Council. If you have experience with, suggestions about, or concerns, please let your division chair know, talk to your faculty representative, or let Liz know.</p>
7.	Miscellaneous

	<p>New scantron machines have been installed in Sugar Land and Wharton. Copy machines have been installed at each of the campuses, however, many of the functions have not been turned on. Liz is addressing this. Tip: If you receive a message indicating “you are inactive,” don’t do anything, the print job should continue.</p>
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Adjournment

Meeting adjourned 10:45am.

Chair

Date