

Minutes of Finance Committee Meeting

The Board of Education Prospect Heights School District 23

A Finance Committee Meeting of the Board of Education of Prospect Heights School District 23 was held Monday, February 3, 2020, beginning at 5:40 PM in the Grodsky Administration Center.

I. Call to order

Present: Members Botwinski, Paul, and Peters (5:53PM)

Admin McPartlin, Zaher, Angelaccio

II. Discussion item(s)

A. Transportation Update

Status of ongoing discussions with First Student and route/ridership analysis

1. Update on Route Refinements

Discussion of proposed routing parameters for 2020-21 school year. Handout detailing parameters and proposed changes for 2020-21 will be available at the meeting.

2. Discussion of Hazardous Routes

Discussion of current IDOT approved hazardous travel areas within the District

B. Food Service Bid Update

Update of the status of the cooperative bid for food service between District 21 and District 23. Forms sent to ISBE on 2/7/20. The State has 30 days to return. We anticipate releasing the bid in March, Board action in May.

C. Custodial Services Update

Discussion of the status of Custodial Services Bid and ongoing negotiations with SEIU

1. SEIU Negotiations

Ongoing. Meetings set for February.

2. Custodial Bid Update

Received 5 bids. Created comparison table of costs from vendors to be shared with Board and SEIU.

D. Furniture Planning & Budgeting Discussion

Status of discussions of furniture planning and replacement cycles at the buildings.

1. Discussion of Status of Classroom Standards

2. Discussion of Mac Fitness Center

- E. Monthly Forecast⁵ Financial Reports
 - Monthly review of Year to Date Revenue and Expenditures
- F. PTO Update - Discussion of Building Donations
 - Discussion of donation parameters and schedule of reporting for PTO
- III. Old business - Item(s) discussed at previous Finance Committee meeting(s)
 - A. Approval of Minutes - December 2, 2019 Finance Committee Meeting
 - The Finance Committee recommends approval of the minutes from the December 2, 2019 as written. Approved 5-0
- IV. New business - Item(s) to be discussed at future Finance committee meeting(s)
- V. Adjournment – Approved 5-0 7:26pm