

Belmond-Klemme Community School District
Minutes of the Meeting of the Board of Directors
Held in the Belmond-Klemme High School Library
411 Tenth Avenue Northeast, Belmond, Iowa 50421

Thursday, December 17, 2020 – TENTATIVE - UNAPPROVED

The Board of Directors for the Belmond-Klemme Community School District met for a regular board meeting at the above date at 7:00 P.M.

On Friday, March 20, 2020, Governor Reynolds signed a proclamation easing the rules for public meetings during the course of the COVID-19 public health emergency. The requirement that school boards have a physical meeting location where the public can congregate to listen to the meeting was temporarily suspended. During this time period, meetings must be hosted entirely through electronic means.

The meeting was Live Streamed on the school district's Facebook page: <https://www.facebook.com/BKBroncos>

Citizens wishing to speak at the hearing or address the school board could do so by calling the telephone number 641-444-4300 ext. 2109

The meeting was called to order by Board President Rick McDaniel.

President McDaniel asked for the roll to be called. Present for the meeting were Rick McDaniel, Sharon Barkema (online), Gary Berkland, Michelle Murphy, Marc Schlichting, and Jim Swenson. Ryan Meyer was absent. Also present were Superintendent Dan Frazier, Student Representative Kaitlin Alfaro, and Business Manager Theresa Greenfield. President McDaniel determined that a quorum was present.

President McDaniel asked the board to approve the agenda. Moved by Director Swenson; seconded by Murphy. Motion carried 6/0.

President McDaniel asked for a motion to approve the consent agenda items:

- Minutes of the Regular and Organizational Board Meetings from November 19, 2020;
- Financial Statements;
- Bills;
- School Board Policies
 - Review of Board Policies 700 through 703.2, Non-instructional Operations and Business Services
 - First Reading of Revised Policy 701.3 Financial Records
 - First Reading of Revised Policy 802.4 Capital Assets
- Transfer of Funds to Cover Safety Equipment – Resolution Authorizing Transfer of General Fund to Student Activities Fund for Protective Gear
WHEREAS, participation in athletic and other school co-curricular activities furthers the skills, development, character, and growth of our students, and
WHEREAS, the safety of our student athletes is of paramount importance to the district, and
WHEREAS, student activity funds are insufficient to cover the costs of refurbishing or purchasing protective and safety gear required by the Athletic Associations for students participating in those activities, and
WHEREAS, the Iowa Legislature authorizes school boards to use school general funds for these purposes consistent with the enactment of HF 564 during the 2017 Legislative Session, effective for the school year beginning July 1, 2016, and subsequent school years,
BE IT THEREFORE RESOLVED, by the Board of Directors of the Belmond-Klemme Community School District, as follows:

That the Board of Directors hereby directs the Board Treasurer to transfer \$7,408.94 from the general fund to the student activity fund for expenditures that occurred between July 1, 2020, and November 30, 2020, for protective and safety gear required for athletic competition.

This resolution passed and approved this 17th day of December, 2020.

Rick McDaniel, President, Board of Directors of Belmond-Klemme community School District.

- Early Dismissals for Teacher Professional Development Every Wednesday
- Employment: Personnel Resignations and Recommendations
 - Accepted the resignation of Jocelyn Terrazas as para-educator.
 - Assigned Kaitlin Boelman as Show Choir Choreographer with salary at Year 5 for \$1,810 according to the master contract.
 - Appointed Paige Watne as Junior High Girls Basketball Coach with salary at Year 1 for \$1,645 according to the master agreement.
 - Appointed Jackee Meyer as Junior High Girls Basketball Coach with salary at Year 1 for \$1,645 according to the master agreement.

Moved by Berkland; seconded by Schlichting. Motion carried 6/0.

Reports

Independent Auditor Rachelle Thompson

Ms. Thompson presented the report and findings for the fiscal year 2019-2020 audit to the board. She noted improved internal control processes over prior year.

School Improvement: Positive Behavior Intervention Supports at Jacobson Elementary
Principal Mark Young, Elementary Counselor Heather Danburg, and Special Education teacher Alex Steinman reported on the PBIS program in Jacobson. Individual and school wide incentives are used to reinforce positive behaviors by students. This is year three of the program. Teachers and staff have seen improvements in behavior and find the program to be impactful.

Superintendent Frazier reviewed the open enrollment trends for the past five years; reviewed Belmond-Klemme teacher salaries in relation to area districts.

Principal Fisher reported on current events in the Jr/Sr High, including PSAT testing, updated spectator restrictions for athletics, and the addition of livestreaming for events. Construction on two new classrooms is near completion. The high school is preparing to use the additional space.

Principal Young reported on fundraisers by staff to offer a scholarship in memory of Mr. Englert.

Plans for Phase III of the High School Renovation Project: Entries and Office Space
Dr. Frazier reviewed plans for the next phase of renovations at the Jr/Sr High School.

COVID-19 Report and Discussion

Superintendent Frazier presented the COVID-19 report to the board. Absenteeism for both buildings is very low; area positivity rates have moderated; school personnel may receive priority for vaccinations.

School Finance – Submission of Audit Report

Dr. Frazier reported the Unassigned General Fund balance is \$1,383,198, representing a third year of growth; the solvency ratio has increased to 13.1% which exceeds the target solvency position of a school district. Frazier recommended the board approve the submission of the 2019-2020 audit report. Moved by Swenson; seconded by Schlichting. Motion carried 6/0.

Application to School Budget Review Committee for Enrollment and ELL Growth
Motion by Berkland; seconded by Swenson to authorize the district's administration to submit a request to the School Budget Review Committee in the amount of \$130,720.00 for MSA for open enrolled out students not included in the district's previous year's certified enrollment count. Motion carried 6/0

Motion by Schlichting; seconded by Swenson to authorize the district's administration to submit a request to the School Budget Review Committee in the amount of \$29,460.64 for MSA for providing an English language learner program for students who have exceeded five years of weighted funding in Fall 2020. Motion carried 6/0

Modified allowable Growth
School Budget Guarantee Resolution

WHEREAS, the Code of Iowa Section 257.14 allows financial support to schools with declining enrollment so that the decline does not adversely affect a school's educational programs; and

WHEREAS, the Board of Directors of the Belmond-Klemme Community School District choose to support its educational programs to the best of their ability.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Belmond-Klemme Community School district will levy property tax for fiscal year 2021-2022 for the regular program budget adjustment as allowed under section 257.14, Code of Iowa.

Vice President Murphy introduced the resolution above and moved its adoption. The motion for the adoption of the foregoing resolution was duly seconded by Board Member Schlichting and the roll being called the following voted in favor thereof: McDaniel, Barkema, Berkland, Murphy, Schlichting and Swenson. And the following voted against the same: None. Whereupon said resolution was declared duly passed and adopted.

ADOPTED AND APPROVED this 17th day of December 2020.

Rick McDaniel, President of the Board of Directors of the Belmond-Klemme Community School District.

At-Risk/Dropout Prevention Grant Application
Resolution Approving the District's At-Risk and Dropout Prevention Programs and Funds

WHEREAS, Iowa Code 257.11(4) provides funding for at-risk programs and alternative schools, and

WHEREAS, Iowa Code 257.38 calls for school boards to submit to the Iowa Department of Education comprehensive program plans for the programs and budget costs of the at-risk programs and alternative schools, and

WHEREAS, the Belmond-Klemme community Schools District seeks to support its at-risk student population and prevent students from dropping out of school, and

WHEREAS, the Board of directors of the Belmond-Klemme Community School district chooses to levy local property tax to implement the programs described in the District's comprehensive program plans,

BE IT THEREFORE RESOLVED, by the Board of Directors of the Belmond-Klemme Community School District, as follows:

That the Board of Directors hereby approves the district's at-risk and dropout prevention programs and funds for the 2021-2022 school year in the amount of \$215,951.

Board Member Berkland introduced the resolution above and moved its adoption. The motion for the adoption of the foregoing resolution was duly seconded by Board Member Swenson and the roll being called the following voted in favor thereof: McDaniel, Barkema, Berkland, Murphy, Schlichting and Swenson. And the following voted against the same: None. Whereupon said resolution was declared duly passed and adopted.

ADOPTED AND APPROVED this 17th day of December 2020.

Rick McDaniel, President of the Board of Directors of the Belmond-Klemme Community School District.

School Budget Development Calendar

Director Swenson moved to set 7:00 P.M., Thursday, March 18, 2021, as the time and date for the annual budget hearing and to adopt the budget calendar; seconded by Schlichting. Motion carried 6/0.

Program and Positions Recommendations

Resolution Directing the Administration to Make Recommendations for Reductions in Programs and Positions and Reasons Therefor

WHEREAS, the financial condition of the school district dictates that the school board must reduce expenditures immediately, and

WHEREAS, this reduction in expenditure must include discontinuance of positions and discontinuance or curtailment of programs, and

WHEREAS, a determination must be made as to which teachers' contracts must be terminated and not renewed and which teachers may be placed on unrequested leave of absence without pay or fringe benefits in effecting discontinuance of positions,

BE IT RESOLVED, by the Belmond-Klemme Community School District Board of Directors, as follows:

That the School Board hereby directs the Superintendent of Schools and administration to consider the discontinuance of programs or positions to effectuate economies in the school district and reduce expenditures and make recommendations to the school board for the discontinuance of programs, curtailment of programs, discontinuance of positions, or curtailment of positions.

Vice President Murphy introduced the resolution above and moved its adoption. The motion for the adoption of the foregoing resolution was duly seconded by Director Berkland.

PASSED AND ADOPTED by the following vote of the members of the Board of Directors of the Belmond-Klemme Community School District, City of Belmond, County of Wright, State of Iowa, this 17th day of December 2020. Ayes: McDaniel, Barkema, Berkland, Murphy, Schlichting and Swenson Noes:None Abstentions: None Absent: Meyer
APPROVE: BOARD OF DIRECTORS BELMOND-KLEMME COMMUNITY SCHOOL DISTRICT

Rick McDaniel President of the Board of Directors of the Belmond-Klemme Community School District

ATTEST: BOARD OF DIRECTORS BELMOND-KLEMME COMMUNITY SCHOOL DISTRICT

Michelle Murphy Vice-president of the Board of Directors of the Belmond-Klemme Community School District

Computer Science Instructor Position

The board discussed adding a Computer Science Instructor Position to align curriculum with basic skills needed in today's economy.

Board Comments and Future Agenda Planning

Board discussed the future agenda.

Closed Session: Superintendent Evaluation

President McDaniel asked for a motion to go into closed session, Director Berkland made a motion to go into closed session for Superintendent Evaluation; seconded by Swenson. The roll being called the following voted in favor thereof: McDaniel, Barkema, Berkland, Murphy, Schlichting and Swenson. And the following voted against the same: None. Iowa Code Chapter 21.5(1)(i) allows for a public body such as a school board to enter closed session "To evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when closed session is necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests closed session. Board went into closed session at 9:00 P.M.

The Board reemerged from closed session at 9:20 P.M.

Adjourn

With no further business President McDaniel adjourned the meeting at 9:23 P.M.

Closed Session: Labor Strategy

Board went into closed session at 9:23 P.M. under Iowa Code §20.17(3) to discuss strategy in matters relating as a public employer when employees are organized in an employee organization for the purpose of collective bargaining.

Board emerge from closed session at 9:33 P.M.

Rick McDaniel, Board President

Date

Theresa Greenfield, Business Manger

Date