

Board of Trustees

Meeting Date: _____

Executive Summary of Board Agenda Item

Subject/Title for Agenda Posting: Presentation of Budget Amendments for January 2026

Justification Statement: Presentation for your review and acceptance of Budget Amendments for the month of January 2026

Purpose of Agenda Item: Information Discussion Action
 Item Type: Curriculum & Instruction Human Resources Business Services

Staff Responsible: Cristina Pulley, Executive Director of Financial Services

Signature of Requester(s)

Signature of Presenter(s)
Cristina Pulley 02/16/2026

Business Services Approval (Initials) *Date*

Agenda Summary:

Presentation of Budget Amendments for January 2026

RECOMMENDATION: Administration recommends approval of Budget Amendments for the month of January 2026

PRIOR BOARD ACTION: AWARDED: AWARDED AMOUNT:

AMOUNT(S): N/A

ACCOUNT NO(S): N/A

PROCUREMENT METHOD TYPE: (3 Quotes, Cooperative Contract Quotes, Sole Source, Formal Bid)
N/A

REQUESTING DEPARTMENT:
Financial Services Department

CONSEQUENCES OF NON-APPROVAL:
N/A

IMPLEMENTATION TIMELINE:
N/A

ATTACHMENT(S): ✓ Budget Amendments Memo



FINANCIAL SERVICES
CANUTILLO A Premier District

TO: Board of Trustees
 Dr. Josue Borrego, Superintendent

FROM: Cristina Pulley, Executive Director for Financial Services

DATE: February 13 , 2026

SUBJECT: Budget Amendments for January 2026

Budget Amendments submitted are summarized below for your review and consideration.

Administrative Cost Ratio Formula:

$$\frac{21 \text{ Instructional Leadership} + 41 \text{ General Administration}}{\text{All Expenses}}$$

BC #347752 -This amendment will allocate funds from function (11) Instructional to (36) Cocurricular activities for transportation needed for remainder of school year. This budget amendment will have a no impact on the administrative cost ratio.

Budget Account Number		Current Budget	Change	Amended Budget
199.11.6397.44.924.11	Controlled Assets - Furniture and Equipment	\$ 18,622	\$ (2,600)	\$ 16,022
199.36.6494.44.924.99	Tranportation Charges	\$ 6,930	\$ 2,600	\$ 9,530

BC #347784 -This amendment will allocate funds from function (11/13) Instructional/Instructional Resources to (11) Instructional to purchase instructional supplies for TOA program. This budget amendment will have no impact on the administrative cost ratio.

Budget Account Number		Current Budget	Change	Amended Budget
185.11.6398.00.920.26	Controlled Assets - Technology	\$ 2,677	\$ (272)	\$ 2,405
185.13.6411.00.920.30	Employee Travel, Training and Subsistence	\$ 175	\$ (175)	\$ -
185.11.6399.00.920.26	General Supplies	\$ 250	\$ 447	\$ 697

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