

Browning Public Schools
Board Agenda Request
Meeting to Be Held: April 8, 2025



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignation ☐ Hiring ☒ Contract Service Agreements
 ☐ Travel Out-of-State ☐ Travel In State ☐ Approvals
 ☐ Termination ☐ Legal Matters ☐ Other:
 This action request pertains to ☐ Elementary (only) ☒ High School/District Wide

Date: 4/1/25

To: Rebecca Rappold
Title: Superintendent of Schools

From: Kellen Hall
Title: Athletic Director

Subject: **Contract Service Agreement for Divisional Wrestling Manager (trackwrestling) 2024-2025**

Description: Request Approval for contract service agreement with Sean Dellwo, Western A Administrator for the Trackwrestling program for Divisional Wrestling Tournament. Trackwrestling is an intricate program that requires training in order to run an event. Contractor is helping Browning run Divisional Wrestling as we host. Request reimbursement for Trackwrestling \$300.00 and lodging \$153.70.

Financial Impact: \$ 453.70

Funding Source (Budget/grant, etc.): Student Activities Account 208

Attachment(s): Invoice

Superintendent Action: ☐ Approved ☐ Denied ☐ Deferred Initial & date: _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled: _____

Browning Public Schools
CONTRACT SERVICE AGREEMENT
(406) 338-2715 • (406) 338-2708

Date: 4/1/25

Board Approval: 4/8/25

Contractor: Sean Dellwo

Phone: _____

Address: _____
P.O. Box or Street Address City, State, Zip

Type of Project/Service (be specific) Contractor will run the Trackwrestling program for the Divisional Wrestling Tournament. Trackwrestling is an intricate program that requires training in order to run an event and Sean Dellwo is helping Browning run Divisional Wrestling as we host. We are also buying the contractor his rooms at the Glacier Peak Hotel.

Contracted Dates: Feb. 7 & 8, 2025

Rate per hour/per day: 2 days @ \$150.00 ea day # of Days = \$300.00

Per Diem/per day: _____ x _____ # of Days = _____

Mileage: _____ miles @ _____ per mile = _____

Other costs (explain): Lodging = \$153.70

Total Project Cost = **\$453.70**

Contract to be paid from:

Student Activities A/C 208

Independent Contractor:

☒ Submit invoice on completion

☐ Other _____

Employee:

☐ Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

Contractor's Signature

Kellen Hall
Principal/Supervisor

Federal ID Number/EIN

Superintendent

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

White-Contractor

Yellow-Business Office