

REGULAR BOARD MEETING MINUTES

June 28 2022

8:30 A.M. NPT Office

CALL REGULAR BOARD MEETING TO ORDER AND ROLL CALL at 8:39 am

Mr. Bauer called the meeting to order and roll call was taken with three board members present. Board members in attendance were Mr. Jason Bauer, Dr. Scott Doerr, and Dr. Chris Dougherty. Also present was NPT Director, Kelly Suey and NPT Business Manager, Deanna Tarter.

Others in attendance: Matt Hutchison and Sabrina Jones

RECOGNITION OF VISITORS, PUBLIC COMMENT, AND CORRESPONDENCE

No Correspondances

MOVE TO APPROVE THE June 28, 2022 CONSENT AGENDA AS PRESENTED.

Mrs. Suey shared that the only thing she had changed on the Executive Directors Job Description that was provided by Bushue was the statement regarding the IDEA grant. All other consent agenda items are self explanatory.

Motion by Dougherty, seconded by Doerr to approve the June 28, 2022 consent agenda as presented. Bauer - YEA, Doerr - YEA, Dougherty- YEA. Motion passes 3-0.

The consent agenda included Regular Minutes from May 24, 2022 executive board meeting, Bills/Treasurer's Report for May, Approve Executive Director of Special Education Job Description.

NEW BUSINESS

Review and Approve Property/Casualty/Liability Insurance Renewals.

Mrs. Suey reported that the property/casualty/liability insurance renewal cost has increased by approsimaltye 4.4%, which amounts to about \$886 through EMC. Bushue reported the increase is expected this school year. Mrs. Suey shared specific increases and decreases in the insurance renewal. Mr. Bauer stated that 4.4% increase is not a bad increase based on what other districts have been seeing. There was discussion among the board members regarding their districts proposals for insurance renewals and their proposed increase and decreases.

Motion by Doerr and seconded by Dougherty to approve the Property/Casualty/Liability Insurance Renewal with EMC. Bauer-YEA, Doerr-YEA, Dougherty-YEA. Motion passes 3-0.

Discuss and appoint FY23 board officer positions.

Mrs. Suey stated that annually we have to appoint executive board offices for the next fiscal year. Mrs. Suey stated that she is recommending that we leave the positions as they are this school year, however is open to a discussion on this topic as the board feels necessary. Mr. Bauer stated that he does not have an issue keeping his role as chairperson. Dr. Doerr stated that was fine with him as well. Mr. Bauer asked if everyone on the board was in agreement with keeping offices the same for the next year as they were this year. There was no opposition from the board members.

Motion by Bauer and seconded by Doerr to appoint Mr. Bauer as the Board Chair, Dr. Dougherty as the Vice-Chair and Dr. Doerr as the Board Secretary for FY23. Dougherty-YEA, Doerr-YEA, Bauer-YEA. Motion passes 3-0.

Review and approve FY23 Preliminary Budget for billing purposes effective July 1, 2022

Mrs. Suey stated that this is just a preliminary budget so NPT can get some cash flow in prior to the fiscal year starting. There were a few updates and the board members were provided with an updated summary sheet. Dee Tarter reviewed highlights from the preliminary budget. There was discussion regarding NPT receiving their health insurance bids. We have yet to receive our bids, but we should receive them prior to the next board meeting. The board members discussed their districts health insurance bids that they have received.

Dougherty made a motion to approve the FY23 preliminary budget for billing purposes effective July 1, 2022. Doerr seconded the motion. Bauer-YEA, Doerr-YEA, Dougherty-YEA. Motion passes-3-0.

Review and Approve the FY23 FACeS/CBI Staffing Plan

Mrs. Suey stated that she met with Taylorville administration last week and the FACeS/CBI staffing plan was one item that was discussed. The list provided to the superintendents is what is anticipated for the next school year. Recommendation is to post and hire 4 non certified positions, one at elementary and three at high school. Mrs. Suey stated that Michael Edwards was going to work on getting those positions posted and hold interviews.

Doerr made a motion to approve FACeS/CBI Staffing Plan as presented. Seconded by Bauer. Doerr-YEA, Dougherty-YEA, Bauer-YEA. Motion passes 3-0.

Discuss and Approve 22/23 Executive Board Meeting Dates and Times

Mr. Bauer apologized for his tardiness at the last two meetings. He was asked to join the hospital board and those meetings are typically the same day as NPT board meetings at 7 am. There was no objection to adjusting the time of the executive board meetings to 9am. There was discussion regarding the amended budget date and ensuring that there are thirty days between March and April board meetings. After further investigation, it was determined that

there were thirty days between the proposed March and April meetings, therefore there will be no adjustments to the proposed meeting dates.

A motion was made by Doerr and seconded by Bauer to update the 22/23 board meeting time to 9:00 am. Bauer-YEA, Doerr-YEA, Dougherty-YEA. Motion passes 3-0.

Discuss and Take Action on Postings of Full Time Psychologist and Social Work Position for 22/23 school year.

Mrs. Suey would like to discuss in closed session the possible additional hire of additional full time social work and psychologist positions for the 22/23 school year based on needs expressed by Taylorville.

After closed session Doerr motioned that NPT post one school psychologist and one school social work position for the 22/23 school year. Dougherty seconded the motion. Bauer-YEA, Doerr-YEA, Dougherty-YEA. Motion passes 3-0.

Discuss and Take Action on Request for Leave of Absence

We have received a letter from one of the school psychologists requesting a year leave of absence. This will be discussed in closed session.

After closed session, this topic will be updated and discussed at the next board meeting.

Review and approve Program Coordinator/Transition Specialist Contract

This will be discussed in closed session.

After closed session, Doerr made a motion to approve the 3 year contract for Sabrina Jones as the program coordinator/transition specialist effective FY23. Seconded by Bauer. Doerr-YEA, Bauer-YEA, Dougherty-YEA. Motion passes 3-0.

Review and Approve Executive Director Contract

This will be discussed in closed session.

After closed session, Bauer made a motion to approve the executive director contract as presented.. Doerr seconded the motion. Dougherty-YEA, Doerr-YEA, Buaer-YEA. Motion passes 3-0.

Open Discussion

There was no open discussion.

OLD BUSINESS

Discuss and Possibly Act on FACeS/CBI Location for 2022/2023 school year

At the last board meeting in May, this topic was tabled however, as Mrs. Suey communicated earlier, Mr. Hutchison did find a classroom for the HS CBI classroom for the 22/23 school year during construction. The classroom that the program will be utilizing is a double classroom. Mr. Hutchison stated that he feels that this classroom will work out nicely for the CBI classroom. The superintendents thanked Mr. Hutchison for finding a classroom for the HS CBI classroom in the Taylorville School District so the students routines are not interrupted. .

Bauer made a motion to act on the location of the CBI location for the 22/23 school year at Taylorville High School, seconded by Dougherty. Doerr-YEA, Dougherty-YEA, Bauer-YEA. Motion passes 3-0.

REPORTS

Director's Report

Mrs. Suey stated that we had ESY June 13-23. We had 8 students, with one doing both ESY and Workforce. Students participated in a painting class with Make on Main, Balloon Art with Paddi's Air Filled Fun, weekly music classes with music therapy student Katie Janssen, occupational therapy, speech therapy and physical therapy. Dr. Dougherty asked some questions about the music experience. Mrs. Suey provided some additional information regarding the music.

Workforce is also in full swing. The first two weeks of Workforce went very well. Students are now participating in their own communities two mornings a week volunteering at local businesses. This is a new aspect of Workforce so we are excited for the opportunity and to see how this addition to the program works!

Mrs. Suey has been working with American Fidelity and Embrace DS to coordinate an "opening day" for NPT. As of right now, we will have our opening meeting on August 8th here at the NPT office.

We will be offering an initial CPI training for any new staff in August. That date will be shared out after it is confirmed. There will also be a refresher training in Pana and Nokomis as part of their initial professional development at the beginning of the year, as well as NPT's opening day. Taylorville has an internal team and they take care of their own CPI trainings.

37 SLP's have been contacted in the area to see if they, or anyone they know, may be interested in filling NPT's vacant position. As of right now, there is still not a candidate to interview. Mrs. Suey will continue to reach out and attempt to find a SLP to fill the vacant position for the 22/23 school year. Mr. Bauer asked if we cannot find an additional SLP if our current staff will have to work over and receive additional compensation. Mrs. Suey stated that legally, they cannot have over 60 students on their caseload or they risk losing their license. Mr.

Bauer asked what the backup plan was if we cannot find an additional SLP. Mrs. Suey stated that teletherapy is an option, although not as effective. Another idea would be to work with Taylorville and evaluate their SLP's caseloads and compensate them for working with the FACeS program. Dr. Dougherty asked Mrs. Suey if Michael is clear on caseloads and Mrs. Suey stated she has not reached out to him, she ran some reports on Embrace and it appears that their numbers are high, just like everyone else's.

Mrs. Suey is working on a schedule for After Hours next year, taking the information from the parent survey into consideration when determining schedules and topics. More information regarding the schedule and topics will come in the future.

Mrs. Suey is also working on the PD with a purpose schedule as well. They are also going to be moved to a Tuesday afternoon instead of a Monday. Two book studies will also be offered next year, both books related to Autism. One will take place in the first semester with three virtual meetings, and one second semester with three virtual meetings. I am still reviewing books and will share more information closer to the start of the school year.

There were no questions for Mrs. Suey

Program Coordinator/Transition Specialist

No Report

Business Manager Report

Mrs. Tarter stated that she provided a summary of the FACES assessment. That billing was sent to Wendy in Taylorville's business office. Wendy reviewed the report and agreed that the numbers looked good. Pana and Nokomis will be receiving a refund and Taylorville will be billed for some additional material and community outreach and cost sheet.

FACeS, legal assessment and ESY refunds are ready. Dee is currently working on the regular assessment. Dee will be making trips to each business departments with refunds by June 30th so each respected business department can make a deposit on June 30.

There were no additional questions for Mrs. Tarter.

CLOSED SESSION

Doerr made a motion to enter into closed session for the purpose of employment, evaluation, compensation, appointment, and discipline of personnel. Dougherty seconded the motion. Bauer-YEA, Doerr-YEA, Dougherty-YEA. Motion passes 3-0..

Entered into closed session at 9:12 am.

Closed session concluded at 9:27 am.

A motion was made by Dougherty and seconded by Doerr to approve the closed session minutes as presented. Bauer-YEA, Doerr, YEA, Hutchison-YEA. Motion passes.

MOVE TO ADJOURN AT 9:28 a.m.

Dougherty made a motion to adjourn the meeting. Doer seconded the motion. Motion passed by a voice vote.

Mr. Jason Bauer, President

Dr. Scott Doerr, Secretary