

**MINUTES
BOARD OF EDUCATION
Livonia Public Schools
15125 Farmington Road
Regular Meeting
July 24, 2019**

President Johnson convened the meeting at 7:10 p.m. in the Board Room, 15125 Farmington Road, Livonia.

**Members
Present**

Bonifield, Bradford, Centers, Frank, Jarvis, Johnson

**Members
Absent**

Burton

**Agenda
Changes**

President Johnson noted that an item (VIII.H. – Appointment of Elementary Principal) was added to the agenda under Personnel, and that Items VIII F, G, and H would be covered after Item VIII.A. (Approval of Agreement Between LPS & LSA).

**District Update
from the
Superintendent**

Superintendent Oquist shared the following:

- Congratulations to recent Franklin High School graduates Christianna Benson and Katelin Miller, who were fourth place finalists at the Health Occupations Students of America (HOSA) international competition. Their presentation was related to the importance of a balanced diet.
- Sinking fund projects are moving full speed ahead; including Franklin and Stevenson athletic fields, tracks, etc., as well as roofing and paving projects.
- Many LPS staff members have been participating in professional development activities this summer. Ten individuals are involved in *Project Lead the Way* training, for the new STEM opportunities that will be offered to secondary students this fall.
- Students are participating in Camp Emerson and Camp Frost this summer, which are both funded with Title I funds.
- Bounce Back to School will be held on August 20, 5-8 p.m. at Riley Upper Elementary School. Shuttle buses will be available at Roosevelt Elementary.

**Written
Communication**

None

**Audience
Communication**

None

**Response to
Prior Audience
Communication**

None

**Consent
Agenda**

It was moved by Mr. Centers and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District approve the following consent agenda items, as recommended by the superintendent:

- V.A. Minutes of the Special Meeting of June 17, 2019
- V.B. Minutes of the Closed Session of June 17, 2019
- V.C. Minutes of the Public Hearing of June 17, 2019
- V.D. Minutes of the Regular Meeting of June 17, 2019
- VII.A. Approval of 2019-2020 Tuition Rate
(\$10,713 for non-resident students)

Ayes: Bonifield, Bradford, Centers, Frank, Jarvis, Johnson
Nays: None

**Approval of
i-Ready
Assessment
Purchase**

It was moved by Mrs. Frank and supported by Mrs. Bradford that the Board of Education approve the recommendation to purchase i-Ready Diagnostic Assessments for Math and Reading for use at the elementary and secondary levels from Curriculum Associates for \$79,056; i-Ready Reading and Math Instruction for \$13,440; and six days of professional development for \$9,000. The total cost to purchase the Diagnostic Licenses, i-Ready Reading Instruction, and professional development is \$101,496.00. This total reflects a discount savings of \$23,124.00.

Ayes: Bonifield, Bradford, Centers, Frank, Jarvis, Johnson
Nays: None

**Approval of
2019-2020
School Dairy
Purchase**

It was moved by Mrs. Jarvis and supported by Mr. Centers that the Board of Education of the Livonia Public Schools School District approve the purchase of milk and dairy supplies from Cedar Crest Dairy Inc., Hudsonville, Michigan, in the amount of \$148,800.00.

Ayes: Bonifield, Bradford, Centers, Frank, Jarvis, Johnson
Nays: None

**Approval of
Collective
Bargaining
Agreement –
LPS & LSA**

It was moved by Mrs. Bradford and supported by Mr. Centers that the Board of Education enter into a three-year agreement with the Livonia Secretarial Association, which agreement has been ratified by LSA members. Said contract is to commence July 24, 2019 and expire June 30, 2022.

Ayes: Bonifield, Bradford, Centers, Frank, Jarvis, Johnson
Nays: None

**Appointment of
K-6 Elementary
Coordinator**

It was moved by Mr. Centers and supported by Mrs. Bonifield that the Board of Education of the Livonia Public Schools School District accept the recommendation of the superintendent and appoint Jennifer Cory as the Elementary Coordinator for grades kindergarten through six, in the Academic Services Department beginning August 5, 2019.

Ayes: Bonifield, Bradford, Centers, Frank, Jarvis, Johnson
Nays: None

**Appointment of
7-12
Math/Science
Coordinator**

It was moved by Mrs. Bradford and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District accept the recommendation of the superintendent and appoint Rebecca Caldwell as the Math/Science Coordinator for grades seven through twelve, in the Academic Services Department beginning August 5, 2019.

Ayes: Bonifield, Bradford, Centers, Frank, Jarvis, Johnson
Nays: None

**Appointment of
Elementary
Principal**

It was moved by Mr. Centers and supported by Mrs. Bradford that the Board of Education of the Livonia Public Schools School District accept the recommendation of the superintendent and appoint Shanan Wheeler as an elementary principal at Johnson Upper Elementary School beginning August 12, 2019.

Ayes: Bonifield, Bradford, Centers, Frank, Jarvis, Johnson
Nays: None

Recess

The Board recessed at 7:47 p.m. to visit with guests and resumed the Board meeting at 8:03 p.m.

**Approval of the
Superintendent's
Contract**

It was moved by Mrs. Bonifield and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District approve the employment contract for Superintendent Andrea Oquist. Further move that the president and secretary of the Board of Education be authorized to sign Mrs. Oquist's employment contract.

Ayes: Bonifield, Bradford, Centers, Frank, Jarvis, Johnson
Nays: None

Resignations

As authorized in the Board of Education motion of June 3, 2019, a resignation has been accepted by the superintendent for:

Melissa Baker, Jill Lozo, Lindsay Obenour
Autumn Ramseyer, Elizabeth Santer

Retirements

It was moved by Mrs. Frank and supported by Mrs. Bradford that the Board of Education of the Livonia Public Schools School District adopt resolutions of appreciation for services rendered by:

Georgi Costa, who retired from the district on June 24, 2019, and devoted 29 years of dedicated, loyal, and outstanding service to the students of Randolph Elementary, Buchanan Elementary, Johnson Upper Elementary and Emerson Middle School as a teacher.

Carlton Green, who retired from the district on June 30, 2019, and devoted 23 years of dedicated, loyal, and outstanding service to the students of Western Wayne Skill Center, Churchill High School, and Emerson Middle School as a teacher.

Mary Murphy, who retired from the district on June 30, 2019, and has devoted 33 years of dedicated, loyal, and outstanding service to the students of Churchill High School, Franklin High School, and Stevenson High School as a teacher.

Rachel Rodriguez, who retired from the district on June 17, 2019, and has devoted 21 years of dedicated, loyal, and outstanding service to the students of Churchill High School as a teacher.

Judith Sinning, who retired from the district on July 5, 2019, and has devoted 22 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a materials production technician in the Printing Department and an accounts receivable bookkeeper in the Finance Department.

Edward Yee, who retired from the district on June 30, 2019, and has devoted 24 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a utility driver and transportation driver in the Food Service Department and Transportation Department.

Ayes: Bonifield, Bradford, Centers, Frank, Jarvis, Johnson
Nays: None

Sympathy Resolution for the Family of Jacqueline Harris, Transportation Parapro

It was moved by Mrs. Jarvis and supported by Mrs. Frank that the Board of Education of the Livonia Public Schools School District adopt the attached sympathy resolution for the family of **Jacqueline Harris**.

Jacqueline Harris

WHEREAS, The Board of Education was saddened to hear of the untimely death of Jacqueline Harris; and,

WHEREAS, She was employed by the Livonia Public Schools School District as a transportation paraprofessional beginning on October 2, 2012; and,

WHEREAS, She consistently demonstrated her outstanding dedication to students, parents, and staff; and,

WHEREAS, Jacqueline Harris will be profoundly missed by her students, colleagues, and the community;

NOW, THEREFORE, BE IT RESOLVED That the Board of Education of the Livonia Public Schools School District offers its deepest sympathy to the family and friends of Jacqueline Harris.

Ayes: Bonifield, Bradford, Centers, Frank, Jarvis, Johnson
Nays: None

**First Reading of
Board Policy
JGI –
Suspected
Abuse and
Neglect**

The Policy Committee has reviewed the proposed revised language for the policy below, for possible adoption at a future Board meeting.

**BOARD POLICY
STUDENTS**

**JGI
MARCH 21, 2016**

SUSPECTED ABUSE AND NEGLECT

Any Livonia Public Schools School District employee, who is a specifically mandated reporting person under the Child Protection Law, who has reasonable cause to suspect child abuse or neglect shall make or cause to be made, an oral **or online** report immediately to the Wayne County Department of Human Services – Child Protective Services. In addition, the employee shall also immediately report such suspected child abuse or neglect to the employee's immediate supervisor or administrator. **If using the oral report method**, within 72 hours the employee shall file, or cause to be filed, a written report. The written report must be made available to the employee's immediate administrator or supervisor. The written report may be cosigned by the employee's immediate administrator or supervisor.

Any Livonia Public Schools School District employee who is employed, licensed, registered, or certified to provide health care, educational, social welfare, or mental health services, who suspects or has reasonable cause to believe that a vulnerable adult has been abused, neglected, or exploited shall make an oral report immediately to the Wayne County Department of Social Services -- Adult Protective Services. The employee may also file a written report. In addition, the employee shall immediately report such suspected abuse, neglect, or exploitation to the employee's immediate supervisor or administrator.

All District employees who are specifically mandated reporting persons under the Child Protection Law and the Social Welfare Act will be advised, at least annually, of their responsibilities under these laws.

Any Livonia Public Schools School District employee who is not a specifically mandated reporting person under the Child Protection Law or the Social Welfare Act, who has reasonable cause to suspect child abuse or neglect or who suspects or has reasonable cause to believe that a vulnerable adult has been abused, neglected, or exploited, shall immediately report the same to his or her immediate administrator or supervisor.

**Second
Reading &
Adoption of
Board Policy
EBBCA – Bomb
Threats,
Suspicious
Devices, and**

It was moved by Mrs. Frank and supported by Mrs. Bradford that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Policy Committee and adopt Board Policy language for:

**BOARD POLICY
BUSINESS MANAGEMENT
BOMB THREATS, SUSPICIOUS DEVICES,
AND THREATS OF VIOLENCE**

**EBBCA
July 24, 2019**

**Threats of
Violence**

The Board of Education authorizes the administration to take precautions and steps as deemed necessary to respond to a bomb threat, a suspicious device, and/or other threats of violence against the District, its properties, or any of its occupants, to ensure the safety of all staff and students in the immediate and surrounding areas.

Ayes: Bonifield, Bradford, Centers, Frank, Jarvis, Johnson

Nays: None

**Approval for
Board Member
to Take MASB
Classes During
MASB Summer
Institute
Conference**

It was moved by Mrs. Jarvis and supported by Mr. Centers that the Board of Education of the Livonia Public Schools School District approve that Board Trustee Crystal Frank may take four CBA classes (\$90 each), offered by MASB during the Summer Institute Conference in Shanty Creek, and stay one night at the Shanty Creek Resort (\$170); for a total cost of up to \$530.

Ayes: Bonifield, Bradford, Centers, Frank, Jarvis, Johnson

Nays: None

Adjournment

President Johnson adjourned the meeting at 8:22 p.m.

Off/Supt/jw