

**OFFICE OF FEDERAL PROGRAMS 2011-2012**

**Federal Programs Implementation and Responsibilities**

Training for the Consolidated Federal Programs Application and Title I-D Application process: several times a year
Training for the monitoring process and reviewing documentation process: several times a year
Approval of 5 Title I schools' School Wide Plans
Meeting with the Title I schools planning teams
Annual Title I meeting at each of the 5 Title I schools
Organize and meet with the District Title I planning team
Monitor 5 Title I schools for the implementation of the School Wide Plan
Monitor the Title I Neglected institutions and the Title I-D Juvenile Detention Center
Monitor Funds and Expenditure Reports with Finance Department
Required consultation with the 4 private schools and collection of enrollment
Principal of Record at the Early Childhood Education Center: interviewing, hiring, classroom observations, teacher/parent conferences, parent involvement activities
Develop, implement and monitor Title III and Title X: McKinney-Vento Grants
Collect and distribute Early Prevention of School Failure assessment results to Title I schools
Plan, develop and amend all Federal Projects for consideration of approval by the Tupelo Public School Board of Trustees
Plan, organize documentation and train the in preparation for MDE monitoring visits for all Federal Programs
Work at the district level at the discretion of the superintendent

<b>Applications and Reports</b>	<b>DATE REQUESTED</b>	<b>DATE SUBMITTED</b>	<b>DATE RECEIVED</b>
FY 2012 CONSOLIDATED FEDERAL PROGRAMS APPLICATION (SENT ELECTRONICALLY)	5/31/2011	6/1/2011	8/23/2011
MDE STATUS REPORT SCHOOL PAYMENT SYSTEM	7/12/2011	7/11/2011	MONTHLY
MCKINNEY-VENTO EDUCATION FOR HOMELESS CHILDREN AND YOUTH PROGRAM PROPOSAL	7/29/2011	7/28/2011	9/19/2011
TITLE III ENGLISH LANGUAGE ACQUISITION PROGRAM	8/8/2011	7/28/2011	1/27/2012
MDE STATUS REPORT SCHOOL PAYMENT SYSTEM	8/12/2011	8/11/2011	MONTHLY
MDE STATUS REPORT SCHOOL PAYMENT SYSTEM	9/12/2011	9/9/2011	MONTHLY
FY 2012 MCKINNEY VENTO ED FOR HOMELESS CHILDREN & YOUTH GRANT COPY SIGNED	9/26/2011	9/28/2011	2/24/2012
FY 2012 CONSOLIDATED FEDERAL PROGRAMS APPLICATION AMENDED (SENT ELECTRONICALLY)	9/30/2011	9/30/2011	9/30/2011
MDE STATUS REPORT SCHOOL PAYMENT SYSTEM	10/12/2011	10/11/2011	MONTHLY
NO CHILD LEFT BEHIND COMPARABILITY REPORT	10/14/2011	10/13/2011	
TITLE I D, SUBPART 2 APPLICATION	10/31/2011	10/27/2011	1/27/2012
MDE STATUS REPORT SCHOOL PAYMENT SYSTEM	11/12/2011	11/11/2011	MONTHLY
CSPR SCHOOL IMPROVEMENT SURVEY (SENT ELECTRONICALLY)	11/30/2011	11/30/2011	
SELF ASSESSMENT PHASE OF THE OFP MONITORING PROTOCOL INSTRUMENT	12/9/2011	12/1/2011	
CARRY OVER SURVEY	12/15/2011	12/1/2011	
MDE STATUS REPORT SCHOOL PAYMENT SYSTEM	1/12/2012	1/9/2012	MONTHLY
ANNUAL REPORT ON NEGLECTED OR DELINQUENT CHILDREN	12/30/2011	11/29/2011	
* ELL OARS	2/10/2012	2/8/2012	SENT ELECTRONICALLY
* CSPR SCHOOL TITLE I PART A N/D	2/10/2012	2/10/2012	SENT ELECTRONICALLY
Title X: McKinney-Vento Education for Homeless Children and Youth	5/1/2012	4/25/2012	
Title I Part D Revised Allocation		4/18/2012	4/30/2012
FY 2012 Consolidated Federal Programs Allocation revised		4/30/2012	
Title I D SY 2010-2011 Monitoring Visit	05/03-04/2012		
Title Neglected: ARRA Fy 10 Monitoring Visit	05/03-04/2012		
Federal Programs SY 2010-2011 Monitoring Visit	06/14-15/2012		
FY 2013 Consolidated Federal Programs Application	5/31/2012		