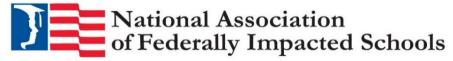
# Browning Public Schools **Board Agenda Request**Meeting to Be Held: 5/26/21



			<del></del>						
Recogniti	ion: Students	☐ Staff	Parents						
Information:		Old Business	Superintendent's Report						
Action:	Resignation	Hiring	Contract Service Agreements						
	☐ Travel Out-of-State	Travel In State	Approvals						
	Termination	Legal Matters	Other:						
	This action request pertains to	☐ Elementary (only)	☐ High School/District Wide						
Date:	5/17/21								
To:	<b>Board of Trustees</b> Browning School District	From: Title:	<u>Corrina Guardipee-Hall</u> Superintendent						
Subject:	Out of State Travel								
<b>Description:</b> Brian Gallup requests travel to attend the NAFIS Summer Board of Director's Meeting to be held in Jackson Hole, Wyoming 7/14/21 - 7/18/21.									
<b>Justification (District Goals)</b> : Mr. Gallup attends the NAFIS Directors Meeting as the NAFIS representative for Browning Public Schools.									
<b>Financial Impact:</b> \$300.88 (Per Diem \$140.00; Mileage \$110.88; Luggage \$50.00; Lodging \$0; Registration \$0 Airfare \$0; (Reimbursement for meals \$250.00/full reimbursement on airfare/lodging pid by Nafis)									
Funding Source (Budget/grant, etc.): Board Travel Budget									
Attachment(s): Travel Request/Agenda									
Approval: Superintendent's Office/Finance/Personnel as applicable (Initial)									
Commen	ts:								
Board Ac	ction: N/A (Info)	Approved Den	nied Tabled to:						



#### NAFIS Summer Board Meeting – July 14-18, 2021

Session Dates – Thursday, July 15th & Friday, July 16th

(LOU)V = |L Autograph Hotel Collection

112 Center Street | Jackson | Wyoming 83001

307.699.6100 | Website: ( L O U ) V ≡ I L

#### MEETING SCHEDULE

#### Wednesday – July 14, 2021

Official Arrival Day - Hotel Check-In: 4:00 pm

#### **Thursday – July 15, 2021**

Board Meeting: 9:00 am – 5:00 pm

\*Room: TBD

Breakfast: 8:00 am-9:00 am

AM Break: 10:00 am ~ PM Break: 3:00 pm

\*~\*\*~\*\*~\*\*

Reception: 6:00 pm-7:30 pm

\*Room: TBD

#### Friday – July 16, 2021

Board Meeting: 9:00 am – 1:00 pm

\*Room: TBD

Breakfast: 8:00 am-9:00 am

AM Break: 10:00 am

Meeting Scheduled to End: 1:00 pm

#### <u>Saturday – July 17, 2021</u>

(On Your Own)

#### **Sunday – July 18, 2020**

Official Departure Day - Hotel Check-Out: 11:00 am

## **Browning Public Schools**

### **Board of Trustees**

Travel Request

Trustee Name Br	<u>rian Gallup</u>							
<b>Type of Travel:</b> Travel to Posted Meetings (MCA 2-18-503)								
	☐ Travel Out of Dis	trict						
Date Approved by Boa	ard 5/26/21							
Date Approved by Boa	·							
Out of District Travel								
Conference/Workshop	NAFIS Board of Di	irectors Summer Brochure/Agenda	Meeting					
Location _ Jackson Hol								
Departure Date _7/14/	21	Return Date	7/18/21					
Departure Time 6:		Return Time		_				
Transportation:	☐ Personal Vehicle	Mileage	198	@.56	=	110.88		
,	_	Per Diem 4						
	 Other							
		_						
		Other	PO# Lu	ıggage		50.00		
		Other	PO# Meal	Reimburseme	<u>nt =                                    </u>	<u>-250.00</u>		
				Sub To	tal <u>\$3</u>	800.88		
			C	heck Total <u>\$</u>	<u>550.88</u>			
<b>Budget</b> 126.90.160.2	2310.582.84 (75%)\$	413.13						
226.90.160.2	2310.582.84 (25%)\$	137.72						
Trustee Signature		Da	te					
Chairman Signature _		Date						
Superintendent Signat		Da	te					

Please attach receipts for hotel, airline and/or conference fees. All over payments will be rectified by adjusting the next per diem allowance.