

Regular Board Meeting Minutes
Thursday, June 12,, 2025 7:00 PM Pacific

Umatilla School District
 1001 6th St
 Umatilla, OR 97882

BOARD MEMBERS:	ADMINISTRATIVE TEAM:
Lesly Claustro-Sanguino	Heidi Sipe, Superintendent
Toby Cranston	Delma Bernal, Superintendent/Board Secretary
Travis Eynon	Kim Gilsdorf, Business Manager
Josiah Barron	Josy Chavez, HR Specialist
Steve Warr (arrived at 7:28pm)	Jared Tesch, UHS Principal
Jorge Meza	Oscar Contreras-Leal, UHS Vice Principal
Jon Lorence	Rick Cotterell, CBMS Principal
	Anthony Brown, CBMS Dean of Students
BOARD ADVISORS:	Nicole Coyle, MHES Principal
Jazmin Martinez	Tim Young, MHES Vice Principal- excused
Veronica Gutierrez	David Lougee, ELL Director- excused
	Vincent Stefani, Maintenance Director
STUDENT ADVISORS:	Taunya Daniel, Special Ed. Director- excused
None at this time	Rikkilynn Starliper, Food Service Director- excused
	Stephanie Williams-Strege, STEAM Director
	OTHER DISTRICT STAFF:
	Ian Coyle, Teacher/UEA
	OTHER:
	Christie Livingston-MIDCO

MINUTES

- A. CALL MEETING TO ORDER:**
 Board Chair Claustro-Sanguino called the meeting to order at 7:00pm. and then led the recitation of the Pledge of Allegiance.
- B. OPEN BUDGET HEARING:**
 The budget hearing was opened at approximately 7:02pm.
- C. PUBLIC INPUT:**
 None at this time.
- D. PRESENTATIONS:**
 None at this time.
- E. APPROVE AGENDA:**
 No changes to the current agenda.
 - **Motion:** by Board Member Lorence, to approve the agenda as is.
 - **Second:** by Board Member Barron
 - **Voting:** Unanimous, motion passes
- F. ACTION ITEMS:**
F.1 Consent Agenda:
 Minutes for the May Regular Board Meeting, the May Special Board Meeting, and the Budget Committee Meeting, HR Report, Supervisory Staff Conflicts of Interest, Disbursements, and Financial Statements.
 - **Motion:** by Board Member Cranston, to consent to the agenda as presented above.
 - **Second:** by Board Member Lorence
 - **Voting:** Unanimous, motion passes

F.2 Approve Weeding Books at MHES For Discard:

- **Motion:** by Board Member Lorence to approve the weeding books at MHES for discard.
- **Second:** by Board Member Barron
- **Voting:** Unanimous, motion passes

F.3 Approve the Following UHS Gear and Uniforms for Surplus:

- 33 Uniform Tops from Previous Years
- 11 Set Uniforms
- 13 Bags

Board Member Lorence will reach out to someone in Hermiston to ask if they might want them for their Special Needs sports players.

- **Motion:** by Board Member Lorence to approve the above-mentioned UHS gear and uniforms for surplus.
- **Second:** by Board Member Warr
- **Voting:** Unanimous, motion passes

F.4 Approve the Updated 2025-2026 School Calendar:

Staff return one day earlier in August. The last day of school will be June 3rd, and the last day for staff will be June 4th. This will be updated in the center part of the 202-2026 School Calendar underneath June.

- **Motion:** by Board Member Cranston to approve the updated 2025-2026 School Calendar with the exceptions discussed.
- **Second:** by Board Member Meza
- **Voting:** Unanimous, motion passes

F.5 Approve Updated Employee Dress Code:

#2 on the list will be changed to read “Jeans/denim may be worn if they meet the following criteria:....”

- **Motion:** by Board Member Lorence to approve the updated employee dress code
- **Second:** by Board Member Eynon
- **Voting:** Unanimous, motion passes

F.6 Approve 2025-2026 Umatilla School District Bell Schedules:

Discussion: Board Member Eynon feels like it's more of an operational issue rather than something the board should decide on. He's a big believer in the board knowing their place. Superintendent Sipe feels like she probably should have listed it as a “discussion” instead of an “approval”.

- **Motion:** by Board Member Cranston to approve 2025-2026 Umatilla School District bell schedules as presented.
- **Second:** by Board Member Barron
- **Voting:** Unanimous, motion passes

F.7 Approve Resolution #25-04 Approving the Transportation Supplemental Plan:

Superintendent Sipe described the map that was included with this transportation supplemental plan.

- **Motion:** by Board Member Lorence to approve Resolution #25-04 approving the Transportation Supplemental Plan
- **Second:** by Board Member Cranston
- **Voting:** Unanimous, motion passes

F.8 Approve the 2024-2025 CNP Surplus:

- **Motion:** by Board Member Lorence to approve the 2024-2025 CNP Surplus
- **Second:** by Board Member Barron
- **Voting:** Unanimous, motion passes

G. CLOSE BUDGET HEARING:

- The budget hearing closed at approximately 7:36pm.

H. ADOPT 2025-2026 BUDGET AND IMPOSE TAXES – RESOLUTION:

- **Motion:** by Board Member Eynon to adopt the 2025-2026 Budget and Impose Taxes-Resolution.
- **Second:** by Board Member Cranston
- **Voting:** Unanimous, motion passes

I. DISCUSSIONS:

I.1 Facilities Update:

- CVI staff had the opportunity to see the new building, which was a lot of fun.
- There is substantial completion at the CTE building.
- Huge “Thanks” to Vinny for being there today, because they had to move two CNC mills, which needed some pretty amazing machinery to move them.
- Bathrooms at MHES will be remodeled and updated.
- The soccer and softball field are looking better

I.2 Logistics:

- Superintendent Sipe just wants to make sure there is nothing that has been missed that they haven’t discussed yet within the community.
- The 4th, 5th, and 6th grades will have the opportunity to tour the new school and meet their teachers before the first day of school.
- There will also be a community tour and ribbon cutting. TBD

J. OTHER/BOARD DISCUSSIONS:

Graduation was very nice. The number of high school graduates (15%) who also obtained an AAOT was outstanding. The scholarship amounts were amazing.

The July board meeting will be a phone-in meeting to certify the election results, elect the Chair and Vice Chair board members, and any summer hires.

K. STAFF RECOGNITION:

The Board wishes to publicly recognize:

- **Rex Pottorff:** For all of his help with set up/take down for end-of-the-year activities
- **Genesis Zuniga:** For her beautiful balloon arch at kinder graduation
- **Selene Proa:** For her awesome balloon arch/backdrop photo op she built for kinder graduation
- **Colleen Muldowny and Melanie Johnston:** For all of their work to help get 3rd grade students prepared for SBAC and their help in administering MAPS and SBAC
- **Tricia Lorence:** For her work on Kinder Graduation
- **Maggie Jepsen:** For doing the auditions/music for the talent show
- **Victor Campos and Tillamook:** For organizing and donating ice cream for the Behavior party. They brought an ice cream trailer, and volunteers from Tillamook served ice cream to all staff and students.
- **Umatilla Tuscan Masonic Lodge:** For their donation of 7 bicycles to support Reading growth at MHES.
- **Jeff Collins:** For his leadership in organizing the 8th-grade promotion ceremony.
- **David Garcia:** For translating and speaking at the 8th-grade promotion
- **Jorge Meza:** For being our DJ for the 8th-grade promotion
- **Trey Trevino:** For his incredible MAP growth numbers this year

L. REPORTS:

L.1 McNary Heights Elementary School – Nicole Coyle, Tim Young

Principal Coyle reported the following:

- It was an awesome ending to the school year. She’s very excited about all the new changes for next year.

L.2 Clara Brownell Middle School - Rick Cotterell, Anthony Brown

Principal Cotterell reported the following:

- Wants to highlight that the four young ladies at the top of the board report were the winners of the Umatilla High School Alumni Promise Scholarship.

Vice Principal Brown reported the following:

- Busy hiring new staff for next school year.

L.3 Umatilla High School – Jared Tesch, Oscar Contreras, Dan Durfey

Principal Tesch reported the following:

- Working on the master schedule for next school year.
- The number of graduates they had this year was historic.
- Of all the accomplishments from the graduates this year, the biggest one was having some of them receive the Oregon State Seal of Biliteracy.
- Track sent more to State this year than in past years.
- Credit recovery and Alt. Ed. credit amounts almost doubled from last year.
 - Board Member Eynon wanted to share what a great job our teachers and staff are doing to get seniors graduated and with an AAOT.
- Kudos to the maintenance staff for setting up the gym while the high school was also celebrating their last week of activities.

Vice Principal Contreras reported the following:

- He has finished his first year and learned a lot. He enjoys what he is doing now and appreciates having the help from the other administrators. He is very proud to be a part of this community while being from Hermiston.
- He and his wife are expecting a baby boy in August.

L.4 Maintenance - Vinny Stefani

Vinny reported the following:

- This is his first week back after being out for three weeks on paternal leave.
- Appreciates and is very proud of his crew for being independent while he was out.

L.5 District – Heidi Sipe, Stephanie Williams-Strege, Kim Gilsdorf, Josy Chavez, David Lougee, Rikkilynn Starliper, Maria Sanchez, Pat Kerrigan, Taunya Daniel

Superintendent Sipe reported the following:

- She plans to be out most of next week to see her daughter, Cameron, graduate with her doctorate and then get married on that Saturday.
 - Board Member Cranston also shared that his daughter will be graduating with her Master's this week. She's also a UHS alumna.
- Recognized Kelli Holm for retiring to be with her new grandbaby.
- Pajama pants are not banned in the dress code for the schools.

Stephanie Williams-Strege reported the following:

- This week, they are prepping for Summer School. They have 320 students registered for Pre-K through 8th grade. She is very excited to be back at MHES for Summer School.
 - Board Chair Claustro-Sanguino reminded everyone that it's not called "Summer School". It is called "Viking Fun Club".

Kim Gilsdorf reported the following:

- She gave thanks to the budget committee and the board for approving, and now she is trying to finish out through the end of the school year, June 30th, and looking towards the audit.

Josy Chavez reported the following:

- Most of the teachers have been checked out. Next, she will be working on the Summer School Staff next week.
- Attended a different graduation and realized how much she appreciates Umatilla and the board members. The graduation she attended only had one board member in attendance.
 - Board Member Barron wanted to share that he's attended other school board meetings in the area as an audience member and noticed there were very few staff, teachers, or administrators who attended. The involvement of our admin in the board meetings is stellar on their part.

- Board Member Warr also shared that the energy and excitement of the students were amazing. That is something that is groomed. It doesn't just happen. They were all excited about life.

L.6 IMESD Talking Points:

- The IMESD report was attached to the packet.

M. PUBLIC INPUT:
No public input at this time.

N. ADJOURN:
The meeting was adjourned at approximately 8:08pm.

The next regular meeting of Umatilla School District will be held on Thursday, August 14, 2025, at 7:00 P.M.

Board Chair

Superintendent