



NORTH SLOPE BOROUGH SCHOOL DISTRICT M E M O R A N D U M

TO: John Hopson, President
Members of the School Board

THROUGH: David Vadiveloo, Superintendent DsV

FROM: Reginald Santos, Director of Information Technology RS

DATE: February 3, 2025

SUBJECT: **Purchases of Over \$10K -
Software Subscription Renewal**

**Memo No: SB25-125
(Informational Item)**

NSBSD Policy Manual:

BP 3300 Expenditures/Expending Authority: The Superintendent or designee may purchase supplies, materials, and equipment in accordance with the law. The Superintendent or designee shall not authorize any proposed expenditure that exceeds the major budget classification allowance against which the expenditure is the proper charge unless an amount sufficient to cover the purchase is available in the budget for transfer.

BP 3310, Purchasing Procedures: The School Board desires to ensure that maximum value is received for money spent by the district and that records are kept in accordance with the law. The Superintendent or designee may issue and sign purchase orders.

BP 3311, Bids: The district shall purchase equipment, supplies and services on a competitive bidding basis when required by law and whenever it appears to be in the best interest of the district to do so. Prior to any purchase, the District should review the federal funding award or grant to determine if it requires compliance with OMB's procurement procedures.

BP 3312, Contracts: The Superintendent or designee may enter into contracts and memoranda of agreement on behalf of the district. All contracts and memorandums of agreement with a dollar value of \$50,000 or greater must be approved by the School Board.

BP 3440, Inventories: The Superintendent or designee shall provide for the proper control and conservation of district property.

2020-2025 NSBSD STRATEGIC PLAN

4.0 Financial & Operational Stewardship: Effectively employ our operational and financial resources to support the long-term stability of the district.

Issue Summary

The North Slope Borough School District (NSBSD) is renewing its annual Zoom and VMware solutions licensing to maintain essential communication and IT infrastructure. Zoom supports virtual collaboration across the district, while VMware ensures the reliability of NSBSD's server virtualization. Both services are integral to district operations, and their renewal aligns with strategic and financial priorities.

Background

- **Zoom Subscription Renewal:** Zoom has been a district-wide communication tool for years, enabling remote learning, staff meetings, and administrative collaboration. The renewal includes Zoom One for Education licenses, Zoom Rooms, Cloud Recording, and Audio Licenses.

- **VMware vSphere Licensing Renewal:** VMware vSphere is the backbone of NSBSD's IT infrastructure, providing a stable and enterprise-class virtualization platform. The renewal is obtained through OMNIA Partners' prebid contract, ensuring cost-effective procurement while maintaining uninterrupted IT operations.

Alignment with NSBSD Strategic Plan

Zoom Renewal – Financial & Operational Stewardship (Goal 4.0):

Renewing Zoom ensures uninterrupted virtual communication, reducing the risk of operational disruptions. It maximizes the value of previously invested training and platform integration, preventing unnecessary spending on alternative solutions.

VMware Renewal – Financial & Operational Stewardship (Goal 4.0):

VMware supports NSBSD's IT infrastructure stability, ensuring secure and efficient server virtualization. Utilizing a prebid contract through OMNIA Partners also ensures cost-effective procurement, reducing unnecessary expenditures and maintaining long-term operational efficiency.

Funding Sources and Contract Amount:

Function	Account Code	Available Budget
PURCHASED SERVICES	100.200.355.440	\$69263.45

Grant Funds:

No grant funds are associated with funding the attached renewal quotes.

Compliance with BP 3311:

- Zoom is a sole-source procurement due to the total cost of ownership and unique capability or compatibility justification. Even though alternative products exist, the total cost of transitioning to a new product (training, integration, maintenance, etc.) justifies staying with the existing provider.
- VMware qualifies as a sole source provider as it is already pre-bid through OMNIA Partners, and no other virtualization solution matches its reliability, ease of use, and enterprise-class capabilities.

Proposed Motion:

No motion is required. This is an informational Item as the purchases of supplies, materials, and equipment are within the discretion of the Chief School Administrator or designee.