

Residency / Truancy Investigations Program/Contract

Objective:

Services Provided, documentation and evidence for verification of residency of families for valid school enrollment. Our other service that will be provided is the testimony in all hearings that investigator may be called upon to attend. If National Investigations, Inc. does not feel that the hearing is being conducted by ISBE Rules and Regulations, National Investigations, Inc. has the ability to stop the hearing and inform the Board Designee of the violations.

Costs:

Investigator: \$65.00 per hour billed in thirty (30) minute increments, a flat rate, with no hidden fees for all investigations.

- All other Investigations for example Workers Compensation, Internal Investigations Etc., is at \$70.00 per hour.
- ♣ Truancy Cases are done at the \$40.00 per hour.
- Administrative Fee: (Report writing time and database analysis) \$25.00
 Hour for Court Documents and All Administrative Costs

Data Base Search Only Price: \$ 5.00 per family if there is not a residency check done on flagged families that need an investigation.

We also offer to you the option of Paperless Registration at \$2.00 per family and this is for running every student within your district. We require a down payment of 50% before we can start the database searches. Once the database is run, we will go over the list with the district and automatically start investigating the families we feel are out-of-district due to the database information that we have retrieved. If the Database is ran and then the district decides to not allow us to investigate at least thirty percent of the families we flagged for investigation we will have to charge at Database Search only price. At no time can the investigations be stopped unless for poor performance on the part of National Investigations, Inc. Poor performance can only be construed as National Investigations, Inc. not performing the investigations in a professional and ethical matter by ILCS and IDPFR.

Procedures:

Prospect Heights School District #23 will fax, email, or submit a list of students to be run through National Investigations, Inc. proprietary database check system. National Investigations, Inc. will assign an investigator to the case. A hard copy of the investigator's report will be mailed to the district along with the invoice. All districts are required to follow the Prompt Payment Act (50 ILCS 505).

Time:

National Investigations, Inc. will strive to complete an investigation promptly within 3-5 days for each single residency investigation. Some circumstances may increase the amount of time, but the district will be notified of any changes of time frame for the investigations to be completed.

National Investigations, Inc. will also hold a \$5,000,000.00 general liability policy for your District.

This agreement shows that **Prospect Heights School District #23** agrees to utilize National Investigations, Inc. This contract is in effect for a three month period from the date shown below on as need basis.

Restriction:

At no time can this School District hire or Sub-Contract any of our Employees or Sub-Contractors or hire another Investigative Firm while this contract is in force. The District cannot hire or Sub-Contract any of our Employees or Sub-Contractors for two years after this Contract is expired or terminated.

William Beitler

Chief Executive Officer National Investigations, Inc. Prospect Heights School District #23

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