

**Region One Education Service Center  
Board of Directors Meeting**

**STATE OF TEXAS                   §**

**COUNTY OF HIDALGO       §                                   November 25, 2013**

**Minutes**

The Board of Directors met on **Monday, November 25, 2013** at Region One Education Service Center. **Mr. Ricardo Gutierrez, Chairperson, established a quorum and called the meeting to order at 11:00 a.m.** The invocation was given by Executive Director, Dr. Cornelio Gonzalez. The Pledge of Allegiance and the Texas Pledge were led by Board Secretary, Dr. Manuel Gomez, Jr.

**Members Present**                   Mr. Ricardo Gutierrez, Chairperson; Dr. Manuel Gomez, Jr., Secretary; Mr. Bobby Chapa, Mr. Gilbert Enriquez, Mrs. Linda LaMantia, Mrs. Crissy Urias, Board Members.

**Members Absent**                   Ruben Cortez, Jr., Mrs. Alicia E. Requenez

**Others Present**                   Dr. Cornelio Gonzalez, Executive Director; Dr. Eduardo Cancino, Deputy Director; Dr. Marco Antonio Lara, Jr., Deputy Director; Ms. Frances Guzman, Deputy Director; Mr. LeeRoy Corkill, Ms. Amanda Galvan, Ms. Annette S. Garcia, Mr. James Mendoza, Ms. Melissa Agüero Ramirez, Ms. Lori Ramos, Ms. Angela I. Rocha, staff; Mr. Jose Guerrero, ESC attorney; Joe Arredondo, VCI Construction; David Iglesias, ERO Architects; Richard Cantu, David Cruz, guests.

**Public Comment**                   No groups or individuals were present to address the board.

**Executive Director's Report**                   **Adult Education Update**  
Mr. LeeRoy Corkill, Region One ESC Adult Education Director, provided an update of the Region One Adult Education Program to the Board of Directors. Mr. Corkill reminded the Board that in May 2013, SB 307 passed by the Texas Legislature transferred oversight of Texas' Adult Education Programs from the Texas Education Agency to the Texas Workforce Commission beginning September 1, 2013. Mr. Corkill informed the Board that the Region One Adult Education Program has over 1,800 students attending classes in the McAllen, Pharr, and Starr County Adult Learning Centers, as well as seventeen other partnership sites at area school districts where learning opportunities are provided for adult learners within those communities. Currently, there are 12 full-time and 41 part-time certified instructors to meet the needs of the Adult Education Program.

Mr. Corkill advised that a new GED test will replace the current test beginning in January 2014. The new computerized test will be more rigorous and will measure college and career readiness.

### **Software Service Contracts Update**

James Mendoza, Region One ESC Information Technology Administrator, provided an update regarding the data processing systems utilized by the ESC and school districts. Mr. Mendoza informed the Board that Region One participates in the Texas Computer Cooperative (TCC) along with the other 19 ESC's in the state. Headquartered in San Antonio, the TCC creates software to manage student and business information for Texas school districts. Mr. Mendoza reported that due to issues with the state developed software, current district users are considering alternative software systems for their data management needs.

### **Construction Update**

Dr. Gonzalez introduced Mr. David Iglesias, ERO Architect representative to give a construction update to the Board regarding the Science Lab Project.

### **Personnel Matters**

#### **Additions/New: Assignments (OCTOBER)**

#### **Denise Anaya**

Office of School Improvement,  
Accountability and Compliance  
Specialist-Out of School Youth (OSY)  
Effective – October 18, 2013

#### **Sylvia I. Escobar**

Office of Curriculum, Instruction, and  
Assessment  
Specialist – T-STEM  
Effective – October 7, 2013

#### **Claudia Garcia**

Office of School Improvement, Accountability,  
and Compliance  
Specialist – Special Education  
Effective – October 18, 2013

#### **Iris S. Perez**

Food and Nutrition Program  
Specialist – Food and Nutrition Program  
Effective – October 1, 2013

#### **Gilberto Requena**

Food and Nutrition Program  
Specialist – Food and Nutrition Program  
Effective – October 1, 2013

#### **Resignations:**

#### **Juan A. Cerillo**

Office of School Improvement, Accountability,  
and Compliance  
Specialist – Instructional Support

Reason: Termination (program change due to funding)

Effective – January 31, 2014

**Rita G. Rodriguez**

Office of Curriculum, Instruction, and Assessment

Specialist – GEAR UP

Reason: Moving from Region

Effective – October 31, 2013

**Additions/New:  
Assignments  
(NOVEMBER)**

**Elizabeth Flores**

Office of Adult Education

*Temporary* Full Time Instructor

Effective – November 18, 2013

**David A. Gaspar**

Office of Information Technology

Software Engineer

Effective – November 4, 2013

**Roberto Martinez, Jr.**

Office of Adult Education

*Temporary* Full Time Instructor

Effective – November 7, 2013

**Vikki M. Molina**

Office of Early Learning

Physical Therapist

Effective – November 1, 2013

**Liz A. Sanchez Nava**

Office of Early Learning

Speech Language Pathologist Assistant

Effective – November 4, 2013

**Jenny A. Vega**

Office of Curriculum, Instruction, and Assessment

Specialist – Learning Resources Integration

Effective – November 18, 2013

**Resignations:**

**NONE**

**Check Register** – Dr. Cornelio Gonzalez, Executive Director, informed the Board that the Center's check registers for the months of September and October, 2013 were included for their review.

**Review Policy Update 18,  
affecting local policies  
BED, DGBA, DGC, EF**

A review of Policy Update 18 was conducted for Board consideration and discussion prior to a related action item on TASB Policy Update 18. A review of Policy changes and/or additions recommended by TASB on (LOCAL) policies BED: Board Meeting-Public Participation; DGBA: Personnel-Management Relations-Employee Complaints/Grievances; DGC: Employee Rights and Privileges-Intellectual Property Rights; EF: Public Complaints were discussed.

**On a motion made by Mr. Bobby Chapa and a second by Mr. Gilbert Enriquez, the Board of Directors unanimously approved the following items under consent agenda (Items 7-19, with the exception of Item 12):**

**Minutes of September 17,  
2013 Board of Directors  
Meeting**

Approval of the minutes of the August 29, 2013 Board of Directors meeting as presented.

**Budget Amendments for  
September, 2013**

Approval of the Budget Amendments for September, 2013 as presented.

**Budget Amendments for  
October, 2013**

Approval of the Budget Amendments for October, 2013 as presented.

**Expenditure Reports as of  
September 30, 2013**

Approval of the Expenditure Reports as of September 30, 2013 as presented.

**Expenditure Reports as of  
October 31, 2013**

Approval of the Expenditure Reports as of October 31, 2013 as presented.

**Quarterly Investment  
Report**

Approval of the Quarterly Investment Report for the quarter ended September 30, 2013 as presented.

**Child Nutrition Program-  
South Texas Cooperative  
Cafeteria Dining Décor,  
Proposal 12-12-09,  
Extension**

Approval of the Child Nutrition Program-South Texas Cooperative Cafeteria Dining Décor Proposal 12-12-09, Extension, to the following vendors: ***The EduSource Corporation-San Antonio, TX; Palmer Hamilton, LLC-Elkhorn, WI; Texas Food Service Equipment Co., Inc.-Manvel, TX.***

**Child Nutrition Program-  
South Texas Cooperative  
Food Service Uniforms &  
Marketing Items, Proposal  
12-09-01, Extension**

Approval of the Child Nutrition Program-South Texas Cooperative Food Service Uniform & Marketing Items Proposal 12-09-01, Extension to the following vendors: ***Ben Vera dba Envy Designs-Raymondville, TX; Elite Promotions-Brownsville, TX; Happy Chef Uniforms-Butler, NJ; Imprint Resources-Richardson, TX; KC Ad Specialties, Inc.-McAllen, TX; Marketing Concepts Unlimited dba ABC Custom Advertising-Edinburg, TX; Model Laundry, LLC-Los Indios, TX; Payless ShoeSource Gold Value, Inc.-Atlanta, GA; World of Promotions-Elk Grove Village, IL.***

**Region One Purchasing Cooperative Promotional Bottled Water, Proposal 12-01-12, Extension**

Approval of the Region One Purchasing Cooperative Promotional Bottled Water, Proposal 12-01-12, Extension to the following vendors: **Labatt Food Service**, Harlingen, Texas, as primary vendor to provide custom and non-custom labeled Promotional Bottled Water and **Apani Southwest**, Abilene, Texas as secondary vendor for custom labeled Promotional Bottled Water.

**Region One Purchasing Cooperative Duplicating Paper and Binder Tabs, Proposal 12-01-13, Extension**

Approval of the Region One Purchasing Cooperative Duplicating Paper and Binder Tabs, Proposal 12-01-13, Extension to the following vendors: **Acculink**, Greenville, NC; **Gulf Coast Paper**, Brownsville, TX; **KC Advertising Specialties**, McAllen, TX; **Quill.com**, Lincolnshire, IL; **Western-BRW**, Austin, TX.

**Region One Purchasing Cooperative Music and Theater Equipment, Supplies & Repair, Proposal 12-09-04, Extension**

Approval of the Region One Purchasing Cooperative Music and Theater Equipment, Supplies and Repair, Proposal 12-09-04, Extension to the following vendors: **American Band Accessories**, North Las Vegas, NV; **Antonio Strad Violin**, San Antonio, TX; **Black and Pink Dance Supply**, Broken Arrow, OK; **Brook Mays Music**, Dallas, TX; **Costume Holiday House**, Fremont, OH; **Eldridge Publishing Company**, Tallahassee, FL; **Interstate Music Supply**, New Berlin, WI; **Jack York Unit Set Construction**, McAllen, TX; **Jarvis Industries**, Spring, TX; **Juan Cuestas**, McAllen, TX; **J.W. Pepper and Son, Inc.**, Richland Hills, TX; **Lone Star Percussion**, Dallas, TX; **Mariachi Connection, Inc.**, San Antonio, TX; **Melhart Music Center**, McAllen, TX; **Mobile Relays Partners Ltd.**, McAllen, TX; **Music in Motion**, Plano, TX; **National Educational Music Co.**, Mountainside, NJ; **Norcostco, Inc.**, Dallas, TX; **PALCO Specialties, Inc.**, Castroville, TX; **Pender's Music Co.**, Denton, TX; **Peripole**, Salem, OR; **Pioneer Drama Service, Inc.**, Englewood, CO; **RBC Music Co., Inc.**, San Antonio, TX; **Sam Ash Quikship Corp.**, Tampa, FL; **Shar Products Co.**, Ann Arbor, MI; **Sign Depot**, Pharr, TX; **Stage Accents**, Northvale, NJ; **Stage Technology, Inc.**, Minneapolis, MN (merged with Norcostco, Inc.); **StageRight Corp.**, Clare, MI; **Taylor Music, Inc.**, Aberdeen, SD; **Team Go Figure**, Garland, TX; **Tempest Musical Instruments**, San Antonio, TX; **Texas Band and Orchestra**, McAllen, TX; **Texas Scenic Co., Inc.**, San Antonio, TX; **Tote Unlimited**, Fort Worth, TX; **Tuba Exchange**, Durham, NC; **Unit Sets Unlimited**, Brownwood, TX; **Washington Music Center**, Wheaton, MD; **Wenger Corporation**, Owatonna, MN; **The Woodwind and Brasswind**, South Bend, IN.

The following unresponsive vendors will be removed: **Bling by Beverly**, McAllen, TX; **Designs by Esther**, McAllen, TX.

**Region One Purchasing Cooperative Integrated Pest Management Services, Proposal 14-09-02**

Approval of the Region One Purchasing Cooperative Integrated Pest Management Services, Proposal 14-09-02 to the following vendors: **4E4A, LLC Orkin Pest Control (Branch 945)** – Bruni, Texas; **Kill-A-Bug** – McAllen, Texas; **Little Joe's Insect and Pest Control Co.** – Donna, Texas; **Orkin, Inc. (Branch 874)** – Harlingen, Texas.

**ITEM 12 Policy Update 18 (Removed from consent agenda items)**

**Policy Update 18**

Mrs. Linda LaMantia moved and Dr. Manuel Gomez, Jr. seconded the motion to have a second reading of Policy Update 18 at the next regular scheduled Board meeting. The motion carried unanimously.

**El Tule Community Center**

Dr. Manuel Gomez, Jr. moved and Mr. Bobby Chapa seconded the motion to approve enacting the termination clause of Lease Agreement and returning the El Tule Community Center to the City of Edinburg. The motion carried unanimously.

**Change Order #001 for Additional HVAC System For Science Lab Project**

Mr. Gilbert Enriquez moved and Dr. Manuel Gomez, Jr. seconded the motion to table this item for the December Board meeting. The item was to approve Change Order #001 for additional HVAC system for Science Lab Project, not to exceed \$20,000. The motion to table item carried unanimously.

**Property Search for Adult Learning Program Classroom and Office Space, Proposal 14-09-01**

Mr. Bobby Chapa moved and Mr. Gilbert Enriquez seconded the motion to approve to lease property offered by **LBJ Family Limited Partnership**, at a rate of \$7,840/month for the initial lease term, January 1, 2014 – December 31, 2014, with the option to extend up to four (4) additional one (1) year periods at the specified lease rates. The lease rate offered includes a new roof installation and a parking lot expansion. The motion carried unanimously.

**Consideration and Action on Legal Service Agreement**

Dr. Manuel Gomez, Jr. moved and Mr. Bobby Chapa seconded the motion to accept the Legal Services Agreement presented by Mr. Jose R. Guerrero, in which he would continue to serve as legal counsel to the Region One Education Service Center. The motion carried unanimously.

**Suggestions for Future Meetings**

No suggestions were presented to the Board.

**Announcements**

The following announcements were shared with the Board:

A. Upcoming Events (Dr. Cornelio Gonzalez)

**December, 2013**

- ESC Board of Directors Meeting – December 17, 2013, Region One ESC, Edinburg, Texas
- Winter Holiday Break – December 23, 2013-January 3, 2014, Region One ESC Offices Closed

**January, 2014**

- Executive Directors' CCRS Meeting – January 13-14, 2014, Austin, Texas
- ESC Board of Directors Meeting – January 21, 2014, Region One ESC, Edinburg, Texas

- TASA Mid-Winter Conference – January 26-29, 2014,  
Austin, Texas

B. Complimentary Correspondence

**Adjournment**

Mr. Bobby Chapa moved and Mr. Gilbert Enriquez seconded the motion to adjourn the meeting at 12:09 p.m. The motion carried unanimously.