



ADMINISTRATION FOR  
**CHILDREN & FAMILIES**

Office of Head Start | 4th floor Switzer Memorial Building, 330 C Street SW, Washington DC | eclkc.ohs.acf.hhs.gov

**To: Board Chairperson**

*Mr. David Kirby  
Board Chairperson  
Duluth Public School District #709  
2102 N. Blackman Avenue  
Duluth, MN 55811-4803*

**From: Responsible HHS Official**

*Ms. Ann Linehan  
Acting Director, Office of Head Start*

*Ann Linehan 3-17-17*

Date

## Overview of Findings

On 3/2/2017, the Administration for Children and Families (ACF) conducted a monitoring review of the Duluth Public School District #709 Head Start program to determine whether the previously identified findings had been corrected. We wish to thank the governing body, Policy Council, staff, and parents of your program for their cooperation and assistance during the review. This Head Start Review Report has been issued to Mr. David Kirby, Board Chairperson, as legal notice to your agency of the results of the program review.

Based on the information gathered during our review, we have closed the previously identified findings. Accordingly, no corrective action is required at this time.

The Findings Chart in this report includes the citation from the new Head Start Program Performance Standards that is similar to the one cited in your original report. That citation was added for your information as you continue to learn the new requirements.

If you have questions about this report, please contact your ACF Regional Office.

### Distribution of the Head Start Review Report

Copies of this report will be distributed to the following recipients:

Ms. Kay Willmoth, Regional Program Manager  
Ms. Katie Farkas, Policy Council Chairperson  
Mr. Bill Gronseth, CEO/Executive Director  
Ms. Pamela Rees, Head Start Director

### Overview Information

Review Type: *Desk/FTL Solo*  
Organization: *Duluth Public School District #709*  
Program Type: *Head Start*  
Field Lead: *Ms. Glenda Williams-Jones*  
Funded Enrollment HS: *239*  
Funded Enrollment EHS: *Not Applicable*