

Date: June 29, 2018
To: School Board
From: Dr. Malone
RE: Meeting Notes, July 2, 2018

2A. Superintendent's Report

- i. The MSBA Summer seminar is August 6th at the Minneapolis Marriott in Brooklyn Park. Please let me know if you would like to attend.
<http://www.mnmsba.org/Portals/0/SummerSeminarBrochure2018.pdf>.
- ii. I will be attending the MDE annual superintendent conference at the same location on Tuesday August 7th and Wednesday August 8th.

3. Consent Agenda

C. I recommend approving the personnel items as presented (enclosed).

D. Policy 706 Acceptance Of Gifts permits the school board to accept donations or gifts under the terms of the policy. I recommend accepting the gifts as described on the enclosure.

E. Policy 533 Wellness requires that the school board be provided an annual report for the district's compliance. I recommend accepting the 2017-18 Wellness Report (attached).

F. I recommend approving the 2018-19 Fee Schedule (enclosed).

- i. The Federal Healthy, Hunger-Free Kids Act, PL 111-296 was enacted in 2010. The legislation authorizes funding and sets policy for The USDA National School Lunch Program. Additional federal funding helps to offset the cost of additional nutritional requirements. However, a minimum local share is also required. Public schools are required to calculate the weighted average meal price annually, and increase by \$0.10 per meal until reaching the federal requirement, which is currently \$2.92 per meal.
- ii. Graduation related expenses continue to increase including: decorations, programs, flowers, caps/gowns, and the senior picnic. Increasing the fee by \$5.00 should be sufficient to cover the expenses for next year.

G. The Student Handbooks for 2018-19 are enclosed. There are no substantial changes to the handbooks this year.

I recommend approving the student handbooks as presented.

H. MS 123B.595, Subd. 10 requires that school districts submit a long-term facilities maintenance revenue program application to MDE each year. The revenues are included in the approved FY 18 and 19 General Fund Budgets. The required form is attached. Legislation established the Long-term Facilities Maintenance Revenue Program to replace Health and Safety Revenue, Deferred Maintenance Revenue and Alternative Facilities Bonding and Levy programs, effective in FY 2017

Joe Prom, Terrence Zerwas (TJ), and I analyze the long-term facilities maintenance needs of the district each year to develop the long-term plan. Kevin Januszewski was involved with reviewing the plan this year. The plan is revised annually. **Kevin Januszewski and I recommend approving the Long-term Facilities Maintenance Revenue Application.**

I. **I recommend approving the Student Extended Trip for the High School Band and Choir in March of 2019.** The proposal was developed in accordance with Policy 566 Student Extended Trip. The proposal complies with the requirements of the policy.

J. This action is approved at the annual organizational meeting each January to authorize the Director of Business Services to disperse expenses as specified. Due to the personnel change in the position, **I recommend authorizing Kevin Januszewski, Director of Business Services and the Superintendent Dr. Stephen Malone to:**

- i. **Make payments prior to board approval of claims that cannot be deferred until the next board meeting without loss to the district of discounts or the incurring late fees.**
- ii. **To initiate and transact electronic fund transfers for the purpose of investing excess monies or the payment of bond principal and interest pursuant to MS 471.38.**
- iii. **The use of facsimile signatures pursuant to MS 47.42.**

K. Negotiators for the Transportation Employees, Local 284 SEIU and the Becker School District have reached a tentative agreement on a contract with a term of July 1, 2018 through June 30, 2021. A document with the contract changes is attached. The district cost increase for the contract averages 3.2% for each of the three years. **The classified negotiations committee (Aaron, Bryan, Jason) and I recommend approving the contract.**

L. **I recommend approving the contract for the Director of Buildings and Grounds.** The contract term is July 1, 2018 through June 30, 2021. The Individual Contracts Committee (Lori, Mark, Bryan) supports the approval of this contract.

M. I recommend approving the contract for the Director of Transportation. The contract term is July 1, 2018 through June 30, 2021. The Individual Contracts Committee (Lori, Mark, Bryan) supports the approval of this contract.

4. I have received no input on the following policies and recommend they be adopted:

- A. 217 Delegation To The Superintendent –no changes.
- B. 220 Board Job Description – clarification of title and grammatical improvements to first paragraph. II K added to identify principles.
- C. 221 Macro Governance – clarification in item III, B.
- D. 222 Board Superintendent Relationship – I recommend no changes.
- E. 302 Superintendent– clarification to first paragraph.

5. I recommend a first reading of the following policies:

- A. 102 Equal Educational Opportunity: Definition of “sexual orientation” in the MN Human Rights Act now includes “gender identity and expression.”
- B. 205 Open Meetings and Closed Meetings: Provision added for Interactive Technology.

6. Strategic Planning

- A. The School Board’s Annual Agenda schedules school board governance education in July or August. Possible presentations/topics include a futurist, demographer, technology, advocacy groups, staff, MSBA, etc. It would be appropriate for the board to select a topic so that arrangements can be made for the August or September meeting. Topics in the past have been: Policy Governance (twice), Goal Setting, High School Electives/Scheduling, a Discussion of Board-Superintendent Responsibilities based on a survey completed by the board and superintendent, a Review of When Various Debt Levies Expire, and an Overview of the High School Redesign Process.
- B. Attached are “Stakeholder Input by EO”, ”All Input 2018”, and “Board Goals History and Results”. **I recommend the school board start to develop goals in consideration of the stakeholder input.** Last year several board members expressed interest in setting two-year goals beginning this year.

Please contact me with any questions or concerns.