

Administration Reports

October 2020

Sam Boardman Elementary

The 2020 school year has started off with Comprehensive Distance Learning at SBE with students after holding a Meet & Greet/Open House with students and their families. We had an overwhelmingly positive turn out for our three-day conferences style open house for grades 2nd/3rd; and also enjoyed our reverse parade for kindergarten and first grade. During this time, we were able to 'in person' hand out the necessary materials and provide guidance on how to use a Chromebook for CDL. Students and families that were unable to attend were contacted by their teacher, and/or Educational Assistants, to ensure all students were given the opportunity to access their education. Our virtual learning takes place each morning from 8:15a- 11:15a. Within that time frame our SBE students participate in Reading, Writing, Math, Science, Social Studies and also specialists' classes including PE, Music, Library and Counseling. Teachers have been working hard to make sure students have been completing their iReady diagnostics so they can meet the needs of their students academically. Hotspots were delivered during the month of September, and into the first week of October. We have worked hard to help students/families know how these devices work! Lots of school personnel can now add IT to their resume. For the few who are still unable to login each day we provide paper/pencil work, even utilizing CARE to deliver packets as necessary. The challenges all of us have overcome in the first few weeks of school, mostly with the internet, are many... but the perseverance displayed by **all** has not wavered!



Our afternoons are set up for small group specialized sessions, OR for Limited In-Person Instruction, known as LIPI. Beginning on September 14th, 2020 we were reminded of the *"WHY we do what we do"* when some of our students were able to return to the classroom for LIPI. Parents indicated with their teachers if they were willing to send students in for one day a week, and also the transportation method to ensure those students were able to attend. This feat was not without its challenges and struggles, but so worth the time and effort it required to make it happen. Students, parents, and staff continue to work together to allow this valuable two-hour time, from 12:00p-2:00p daily, to happen by meeting the requirements of wearing masks diligently, social distancing, and demonstrating patience and grace for the challenges we face each day by communicating! Teachers conduct visual and verbal screenings to make sure our students are healthy and feel safe when they arrive at SBE on their given day. Although not all families are comfortable with sending their child(ren) yet, SBE has been able to have 170+ students each week, staying within our 250-maximum set by ODE. We are all anxious for the day we can have ALL of our students back on campus, and for ALL parents to know it's safe for them to return. The Boardman community has made the commitment and demonstrated how we can pull together to educate our children! We all -- wash our hands often; use hand sanitizer; document our students/location; limit our interactions; clean & sanitize furniture; provide individual materials; and create lesson plans that ensure all the necessary precautions are taken to be successful and safe during CDL and LIPI!



Students are still receiving meals each school day and I'd like to thank our hard-working Food Service personnel, MidCo bus drivers, and educational assistants that work hard to make this happen!

Windy River Elementary

This has certainly been a different beginning to the new school year. Needless to say, that the way in which instruction is delivered has been completely altered. That being said, our vision has remained a constant. Our vision has become even more important in these challenging times. The vision for the school year has been for teacher lessons to be centered around clarity, engagement, critical thinking, and building relationships with their students and parents. The idea of building relationships has been a strong focus for our teachers and an imperative part of this different school year. Our teachers are daily teaching and preparing lessons in a virtual format. So, it has been crucial for teachers to connect with parents in this effort to help students engage and achieve.

The schedule at Windy River Elementary School includes a virtual format (Comprehensive Distant Learning or CDL) in the morning and a limited in-person format (Limited In-Person Instruction or LIPI) in the afternoon. Students virtually attend social studies, science, math, reading, writing, PE, and music. For the in-person afternoons students are organized into cohorts no larger than 10 per group per teacher. Teachers will stay with their cohort for the whole afternoon. The next day teachers will have a different cohort than the other days of the week. Each teacher will lead 4 student cohorts per week. The afternoons generally consist of time for enrichment/hands-on activities, review, and building relationships. The first week of LIPI Windy River had 124 students that attended. The second week had 151 students that attended. We are averaging about 35-40 kids per day. About 75% of our student body is signed-up to attend LIPI. It is great to have students back in the building even though the format is still very limited. This is the highlight of the day each day.

Windy River Elementary is working to help every student have access to the learning resources. We have worked with the other Boardman schools in organizing the hotspot check-out process for our Boardman students. The district has continued to provide the schools with the needed number of hotspots. Up until now we have checked out almost 40 hotspots to students. We have also checked out Chromebooks for students. Our CARE coordinators and technology department have played an integral part in helping all of this happen. Our CARE coordinators visit homes to help students log-on, set up their hotspot, and get in to their classrooms as needed. The technology department has continued to attend to all of our requests for technology assistance throughout each day.

We are working diligently to help make Windy River a place of safety from COVID. All staff members are wearing masks and maintaining social distancing. We are using the outside classroom doors for students to enter and exit during the LIPI time. All teachers are using sign-in/out sheets and screening students upon entry. The custodians are cleaning rooms and areas after they have been used.

We continue to learn and grow throughout this school year. Students and staff have been resilient through change. We have learned that we are capable of doing good and solving difficult problems. We have learned the importance of and been able to foster better parent communication. We see hope for the future and at Windy River we will continue to help our students achieve.

Riverside Jr/Sr High School

Now that we are a little over a month into the school year everyone is beginning to find a good rhythm to make the best of Comprehensive Distance Learning. It has been a big learning curve for our students, staff, parents, caregivers, etc, but it is encouraging to see how hard everyone has worked together to make this the best it can be for the students. Observing teachers in their online lessons has been encouraging to see the level of engagement from the students.

As of now, we haven't been able to begin Limited In-Person Instruction, however we are excited to begin on October 7th. The students and staff have been eager to begin LIPI as it will allow students to interact with peers and teachers. We will be using this time to check in with students on how CDL is going for them and tutor them as needed to help them be successful with their classes.

Our staff worked together to create a new "virtual" way to recognize the amazing work our students are doing. We now have a link on our website called "A Pirates Life". On this page it highlights the Class Captains for every grade level which also features a special note from one of their teachers. Our students are driven to work hard, and have persevered through so many obstacles during COVID, this is a great opportunity to point out so many of them and the positive work they are doing. You can view this page by going to the following website:

<https://rhs.morrow.k12.or.us/o/rhs/page/a-pirates-life> .

A.C. Houghton Elementary

ACH staff have been providing synchronous Comprehensive Distance Learning to students between **8:30-10:30** each day. All student materials are housed in each teacher’s Google Classroom. parents to be able to find everything they need to assist their young Students are then instructed to do PE, Music, STEAM, reading, writing,

Beginning on 9/14, we welcomed students back to school for Limited Instruction (LIPI). We divided our student population into 4 groups and attend 1 day per week between 12:00 - 2:00pm. We have had 40 students attend each day! It is so nice to see our students live and Each day that students attend in person, we are able to problem solve issues, teach them how to access online resources, provide and much needed social interaction. Challenges that we are taking into include requirements for the number of students that can ride on a

masks, maintaining distancing, visual student health screenings and schedules.

A.C. Houghton Elementary School
 Warren County School District, Representative Day School
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Daily Schedule for A.C. Houghton Elementary School
 Start at ACH early to support your child during this Comprehensive Distance Learning. We wanted to offer a complete daily schedule with the flexibility you need. If your family of friends is going to be present, please arrive at the time CORE Learning block each day.

Time	Schedule (Mon - Thurs)
7:30 - 8:15	Office Hours
8:15 - 8:30	Get Chromebook Set Up
8:30 - 9:30	Morning Meeting (attendance is taken only)
9:30 - 10:30	CORE (reading, writing, math)
10:30 - 11:30	Physical Education (PE)
11:30 - 11:50	Lunch
12:00 - 12:30	WELL Time (what, need) reading, writing, math practice
1:00 - 1:30	Club STEAM (Science, Technology, Engineering, Arts and Math)
1:30 - 2:00	Music and Friendship
2:30 - 4:00	Office Hours

All lessons will be released to your Google Classroom. 8:00-9:00 South Classroom Teachers will hold a Google Meeting for daily lessons. 7:50-8:00 and 3:50-4:00 Staff will be available to support parents and students through email, phone calls and google meetings.

This allows learners. math, etc.

In-Person they each approximately in-person. technology intervention consideration bus, wearing social

Students are completing the iReady Diagnostic assessment in reading and math. This has been a challenging process, but our staff are creative problem solvers, so we have made it work! I have included a copy of a Facebook post on the [AC Houghton Elementary](#) page that shows our 1st student entering the building on September 14th. He was very excited and wearing a tie to his 1st day of 2nd grade! Communicating with our community has been a priority. The updated district and school webpages along with newsletters and social media have been our main avenues. As you can see, this Facebook post was seen over 700 times! Thank you.

Irrigon Elementary School

Irrigon Elementary School has started the school year off with positive attitudes from teachers, parents and students. Our drive through Open House was a huge success with students attending and meeting their classroom teacher. Our students had the opportunity to meet their classroom teacher and enjoy a cool/yummy treat.



The first two weeks of school staff worked behind the scenes making phone calls to individual student families. We were able to get 140 students out of 189 students for Limited In-Person Instruction (LIPI). The second round of LIPI invites are in progress. Our hope is that as the year progresses we can get a majority of our students to attend Limited In-Person Instruction (LIPI).

Our students are organized into 4 different cohorts that attend from 1:00-3:00p.m., one day a week. It is amazing to see how much laughter and happiness the students bring to our staff during LIPI time. We are working with ACH to create Monday/Wednesday groups and Tuesday/Thursday groups, so that students can attend 2 days per week. Challenges that we are taking into consideration

include requirements for the number of students that can ride on a bus, wearing masks, maintaining social distancing, visual student health screenings and schedules.



A big shipment of hotspots has arrived and we are working on making sure all of our students have access to online learning. This has been a group effort with our technology department, secretaries, district office, building admin, School Resource Officer and teachers. We have supported the installing of hotspots, and contacting families for pick up or delivery.



Communication to our families and community have been done through newsletters, social media, school website and phone calls. Our students' families have been very supportive and understanding with all of the guidelines and changes that the schools are facing. We look forward to seeing what the next few months bring to IES!

Irrigon Jr/Sr High School

We have all survived this unique start to the 2020/2021 school year. With this school year beginning under Comprehensive Distance Learning, our staff has worked diligently to prepare their virtual classrooms to be as effective

as possible. We were able to provide an extra week of in-service as well as taking 2 additional PD days to support teachers in preparation for creating a rigorous and comprehensive learning environment. Our classified staff has been working hard as well. We are providing meals daily via bus routes and at school pick-ups. They are also compiling and organizing hard copy work packets for students that have requested work. Our custodial staff has been busy ensuring that the school is consistently cleaned and sanitized for the safety of our students and staff.

We are very fortunate to be in a situation to also offer Limited In-Person Instruction (LIPI). Unfortunately, after our first two days, we were put on hold for 2 weeks due to some positive tests in the community. We were able to begin again the last week of September. During that week we had approximately 85 students visit the school to access in-person support, visit a counselor, or meet with an advisor. In addition to LIPI we have also been able to begin athletic workouts with students after the school day has ended. We have been averaging between 30-40 students attending those workouts on a daily basis.

Our teachers and students are continually looking forward to the day that we can “get back to normal”, but until then we will continue to work hard at doing the best we can with distance learning and the transition to hybrid learning. Our student ASB group is preparing to start a positive messaging campaign with students to support their feeling of connection to their school peer community. They will begin this through student emails with positive messages, but look to include more interactive events on social media in the future.

Go Knights!

Heppner Elementary

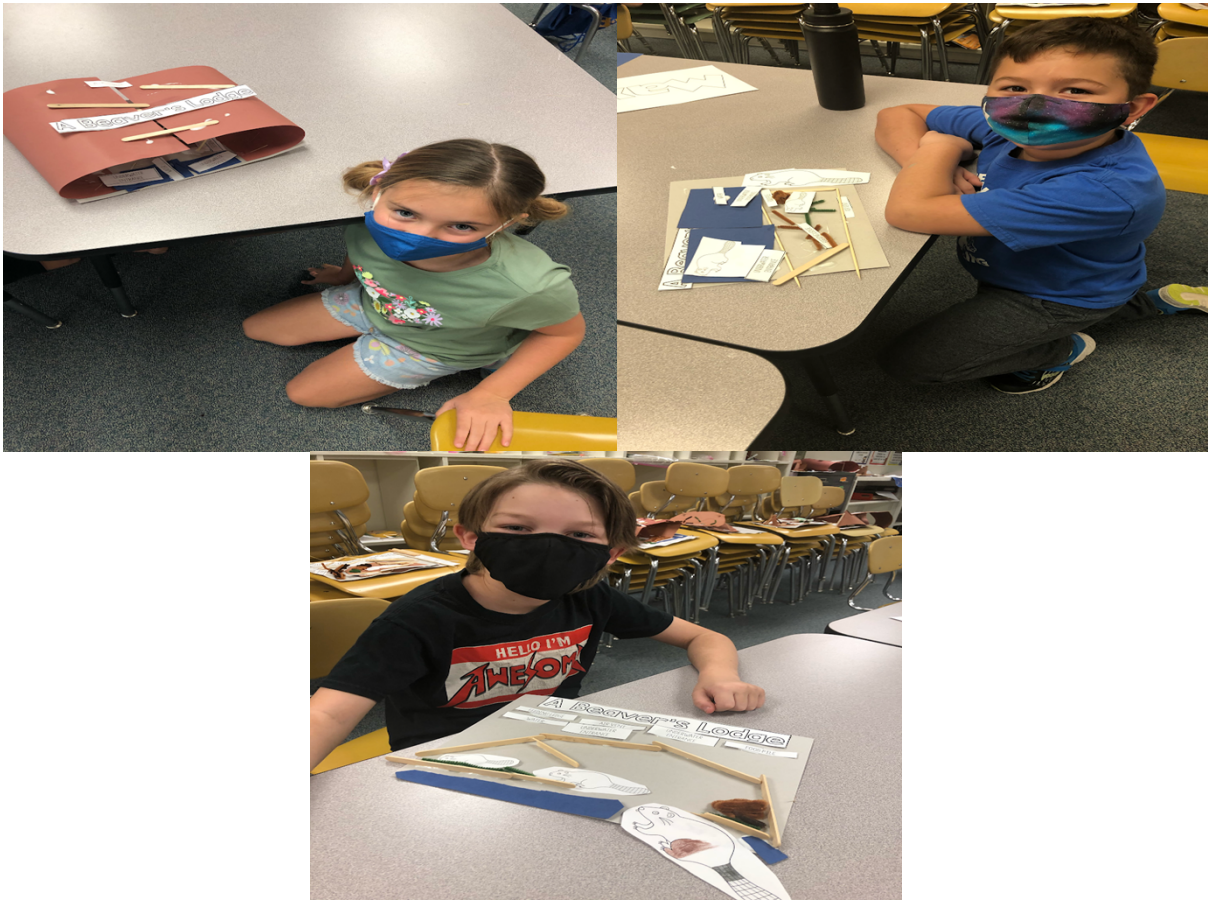
HES students and staff are fully engaged and committed to Comprehensive Distance Learning (CDL). There are 163 students participating daily with very good attendance to live sessions with teachers. While challenging the parents are stepping up to support their children. Some families have banded together with support from community partners to utilize better internet and a support group at various locations. This includes families of working professionals who can take turns, with support from employers, to be present in support of their young children who are accessing live sessions through chromebooks. Every student at HES has been assigned a chromebook with the exception of just a few who prefer to use their own personal devices.

HES enrollment has dropped from 188 to 163. This reflects the number of students whose families have chosen home school or virtual options. The very encouraging news with this is that almost all of these families have chosen to work with MCSD through Morrow Ed Center in home school or Morrow Virtual Academy. In support of these families Mrs. Piper has accepted a temporary assignment as Home School Coordinator for the local Heppner students. She has been very proactive in reaching out to support these members of the extended HES family by frequent communication and even home visits to help parents get underway with a new platform for their children’s learning. The response from these families has been overwhelmingly positive in spite of challenges such as back ordered materials and unfamiliar routines.

In the afternoons of school days those families who wish to have their students participate are sending children to Limited In-Person Instruction (LIPI). Of our 163 students there are 150 participating in LIPI cohorts of 10 or less. All who wish to come are able. Much of this time is spent in support of Social Emotional Learning with hands on activities. This time is also valuable for teachers to support all students with clarification and reteaching for lingering questions from CDL. This time of day is a highlight for all HES staff who brighten in the presence of children and look forward to their arrival.

Here are a couple of pictures that show some hands-on work in our 3rd grade LIPI time. Students were engaged in building ‘beaver houses’ which coincides with a cross curricular unit involving Reading, Science and Writing during CDL. Other Student highlights are coming as we become more familiar with our new website format. Our new guidance

counselor and student support specialist, Jill Miller, is sponsoring “The Head of the Herd” spotlight in which teachers will recognize students who are leading by example in their classrooms.



Heppner Jr/Sr High School

It is hard to believe that October is already here, but the recent cold mornings are a sure sign that fall has arrived. While it isn't the type of learning we'd prefer, the HJSHS staff are working hard to make the best of Comprehensive Distance Learning for our students and families. Our Site Council is currently in the process of conducting student and parent surveys to see what is working well with CDL and what could be improved.

My observation as a PLC group facilitator during our 9-25-2020 Inservice Day, was very encouraging as teachers across the district interacted with each other to help fine tune and improve CDL learning in MCSD. They did a good job with brainstorming ideas to help keep students engaged and completing their assignments on a daily basis.

Limited In-Person Instruction (LIPI) has been going well at HJSHS. We have been utilizing our 2 hours per day of LIPI time to check in with students and help them as needed to ensure success with their CDL classes. While cohort limitations and restrictions don't allow every teacher to see every student each week, it is nice to have students back in the building on a limited basis. <https://5il.co/ltig>

Our ASB officers have also planned for some LIPI “Spirit & Dress Up” activities (listed below) to help bring back a sense of school pride and spirit during these Covid-19 times we are living in:

- Week 1: (Oct. 12th-14th)
 - **Dress up: Jersey day – must follow school dress code.**
- Week 2: (Oct. 19th-21st)
 - **Dress up: Pajama day – must follow school dress code.**

- Week 3: (Oct. 26th-28th)
 - **Dress up: Beach day – must follow school dress code**

“Head of the Herd” is a student recognition program being implemented at HJSHS to reward students that are doing well in the following areas:

- 1) Attending CDL live classes punctually and regularly.
- 2) Contributing and participating in class discussions during CDL.
- 3) Turning in assignments on time and done well.

Be watching our website, as we will be posting the names and photos of our “Head of the Herd” recipients monthly in recognition of their hard work!

Management’s Discussion and Analysis

MCSD – Maintenance & Facilities Update – October 2020

Our Custodians and Grounds Crew have done a wonderful job getting the buildings and facilities ready for staff and students with extra time to take care of deep cleaning and projects that they don’t always have time to complete in a normal summer schedule. They have been very patient and understanding with the constant changes to school reopening, cleaning requirements and the responsibility of keeping our schools safe and sanitized.

The district approved the purchase and installation of water bottle filling stations at each school to allow a more sanitary way for students and staff to get their drinking water.

All annual inspections and preventative maintenance have been completed. McKinstry had to replace the condenser coil to the Irrigon Jr Sr High unit in the gym. They are almost complete with repairing several small leaks on the HVAC system at Irrigon Elementary. Tremco Roofing evaluated our roofing systems again and updated our working document for recommendations based on prioritized needs. They are pleased with the overall shape that our roof systems are in and we have extended their useful life by the repairs we have accomplished in the past couple years. AC Houghton will have a section of their roof replaced this fall.

With COVID-19, the district has placed a hold on many of the maintenance projects that had been approved in early March. This is to help protect the overall district budget if funding becomes tight later this school year. As the year progresses, we will re-evaluate the projects and maintenance budget with the hope to get all the projects completed by the end of the school year if able.

We approved most equipment purchases that were requested by the custodial and grounds staff as these were viewed as investments with many long-term benefits. The custodial equipment included vacuums, a dust control burnisher, a carpet extractor, and floor scrubbers. The grounds staff received power washers, a snow blade, sand spreaders and a mower.

Staff Incident/Accidents Report:

Date	School	Incident
NONE		

Financial Report Talking Points:

1. We have received the \$25,000 donation from Amazon Web Services for COVID related expenses.
2. Our applications for the CDL and Business Oregon Grant have been submitted.
3. We received a donation of \$500 from the Umatilla Electric Coop.