

BID #	DESCRIPTION	AMOUNT
--------------	--------------------	---------------

NEW SOLICITATIONS

3710

\$150,000.00
(3 year total not to
exceed)

ASL Interpreters:

American Language Technologies, Inc.
Plano, TX

Hired Hands, Inc.
Hurst, TX

Texas Interpreting Services
Fort Worth, TX

Visual Communication Services
Houston, TX

CART Services:

Alternative Communication Services, LLC
Lombard, IL

Collins Realtime Reporting, PC
Dallas, TX

QuickCaption, Inc.
Riverside, CA

TO: The Board of Trustees

FROM: President Cary Israel

DATE: September 23, 2014

SUBJECT: Recommendation for Approval of Request for Proposal 3710 – Sign Language Interpreting and Communication Access Real-Time Translation (CART) Services.

SCOPE: Annual contract for providing American Sign Language (ASL) interpreter services and CART services for the District on an “as needed” basis. In accordance with the Americans with Disabilities Act of 1990 and Section 504 of the Vocational Rehabilitation Act of 1973, the District provides accommodations as required by law to afford equal educational opportunities to all people. Term of contract: 10/1/2014 through 9/30/2017.

RESPONSES: Ten (10) vendors viewed the bid package, seven (7) responded.

COMPARISON See Attached

RECOMMENDATION: \$150,000.00
ASL Interpreters: (3 year total not to exceed)

American Language Technologies, Inc.
Plano, TX

Hired Hands, Inc.
Hurst, TX

Texas Interpreting Services
Fort Worth, TX

Visual Communication Services
Houston, TX

CART Services:

Alternative Communication Services, LLC
Lombard, IL

Collins Realtime Reporting, PC
Dallas, TX

QuickCaption, Inc.
Riverside, CA

JUSTIFICATION: Best evaluated offer. It is recommended that this Request for Proposal (RFP) be awarded to multiple companies to ensure availability of sign language interpreting and/or CART services for all District requirements at various locations.

REQUESTING DEPARTMENT: Access, Human Resources, and Communications and Humanities