

Purchase Request # 3
Regular Board Meeting February 27, 2018
Consideration of Approval to Purchase
Stage Lighting Equipment

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees approve the purchase of theatrical lighting equipment from Barbizon Lighting Company for the Theatre Department and the Central Park Campus (CPC) Conference Center.

BACKGROUND

The equipment is being purchased as part of the Theatre Five Year Plan to replace current equipment that has been in use since 1988 and to add theatrical lighting at the CPC Conference Center. Barbizon Lighting Company has provided the District with high quality equipment at a competitive rate while providing outstanding customer service.

Reference (REF) Number 4066 has been issued in order to track the volume of spend for lighting equipment procured on behalf of the Theatre Department. Tracking of spend volume is accomplished through the Purchasing Department's eProcurement system. The system is set to automatically notify the contract owner when 85% of the approved expenditure is reached, which triggers the contract owner to analyze current and future spend.

Barbizon Lighting Company has a contract through the BuyBoard cooperative purchasing program to provide stage curtains, lighting, stage/stadium sound systems & theatrical supplies, Contract Number 497-15, and is in compliance with the competitive procurement requirements set forth in Section 44.031 of the Texas Education Code, as permitted through Section 791.011 of the Texas Government Code.

IMPACT OF THIS ACTION

This purchase will bring state of the art LED technology to the Theatre Department's technical classes and heighten the visual aspects of performances in theatre, dance and music. It will also allow the District to host special events in the theatre that would require versatile lighting. The lighting at the CPC Conference Center will enhance the lighting for special events.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

This purchasing request is for spend authorization for \$215,000.00 which is budgeted in the Theatre Department's FY 2018 operating budget.

RESOURCE PERSONNEL

Brenda Kihl

Executive Vice President

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