

AR 9230 (a) ORIENTATION

The Board provides guidance and mentorship to new members in the understanding and development of school district governance roles, including commitment to board standards, district operations, and the Board's functions, policies, and procedures.

The following components will help to provide an overview of orientation content.

1. Organizational Structure
 - a. List of Current Board Members
 - b. Board Committee Membership and Purpose
 - c. Staff Organizational Chart
 - d. District History One-Pager
2. Board Roles and Responsibilities
 - a. Board Bylaws (Chapter 9000)
 - b. Board Standards (Board Bylaw [BB] 9020)
 - c. Four (4) Governance Functions
 - i. Hiring and Evaluating the Superintendent
 - ii. Adopting Curriculum
 - iii. Creating and Adopting Policy
 - iv. Adopting an Operating Budget
 - d. Code of Conduct (BB 9271)
 - e. Oath of Office (BB 9224)
 - f. Alaska Association of School Boards (AASB) Board Standards Framework
 - g. Board-Superintendent Relationship
3. Board Meeting Preparation
 - a. Alaska Open Meetings Act (AS 44.62. 310-. 312)
 - b. Robert's Rules of Order (parliamentary procedures--the basics)
 - c. Agenda Development
 - d. Navigating the Board Packet and Being Ready for Discussion/Action Items
 - e. District Financial Statements
 - f. Consent Agenda—What it is and how it is addressed.
 - g. Public Participation—Guidelines for public comment and point of order
4. Advocacy
 - a. Local, State, and National
 - b. Awareness of Personal Views and Board Positions
 - c. AASB Resolutions and Position Statements
5. Communication
 - a. To and From Board Members (ref. Open Meetings Act) (BB 9012)
 - b. To and From the Public
 - c. Intra-District (with Staff)
 - d. Meeting with Technology Director
 - i. Technology User Agreement
 - ii. E-mail Credentials
 - iii. Internal Mail Lists
 - e. Superintendent

AR 9230 (b) ORIENTATION

6. Additional Information
 - a. Yearly Audit—Consult with Director of Budget & Finance
 - b. Current FY Approved Budget
 - c. Strategic Vision—Review with Superintendent
 - d. Recent Board Meeting Minutes (no more than 3 months)
 - e. School Board Accountability Calendar

7. Association of Alaska School Board Resources (www.aasb.org)
 - a. About AASB
 - i. Staff
 - ii. Membership Directory
 - iii. Board of Directors
 - iv. Foundational Documents
 - b. Training & Events
 - i. First Term Board Member Webinar Series
 - ii. School Law & Policy
 - iii. Legislative Academy and Fly-Ins
 - iv. Annual membership Meeting
 - c. Publications & Resources
 - i. Grant Programs
 - ii. Trauma Engaged Practices Framework
 - iii. Family-School Partnerships
 - d. Services
 - i. Board Development
 - ii. Youth Leadership & Engagement
 - iii. Student Scholarship Opportunities

CSD ADOPTED: 4/14/2021

CSD REVIEWED: 5/11/2022

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