

Geneva Community Unit School District 304

Office of the Superintendent

MEMO

To: Board of Education
From: Kent Mutchler
Subject: Response to Freedom of Information Request(s)
Date: September 26, 2011

Per the requirements of the statute, the Board is receiving notification that the following FOIA requests have been received and responded to by Communication Coordinator Kelley Munch or Superintendent Kent Mutchler.

1) Rich Hayhurst, Geneva, requested the following records: "What the enrollment is this year and how that compares to last year."

This FOIA was received September 14, 2011, and responded to on September 21, 2011. It took three District employees a total of 2.5 hours (\$178.55) to respond to this FOIA. Total attorney time equaled 3.3 hours (\$627).

If additional information is required, please notify me.

KM/pb

Cc: K. Munch, Communication Coordinator