



**Wharton County
Junior College**

**Proposed Agenda Item
Board of Trustees Meeting**

Complete this form and submit it to the Office of the President by 5:00 pm on the eleventh day before the following Tuesday meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version *as long as you follow the format specified below.*

Date of Board Meeting: January 15, 2019

Date of This Proposal: January 4, 2019

SUBJECT:

Approve Financial Aid Services (FAS) to provide consultant services to the Financial Aid Office to assist with implementation of new procedures.

RECOMMENDATION:

Approve Financial Aid Services (FAS) to provide consultant services to the Financial Aid Office to assist with implementation of new procedures.

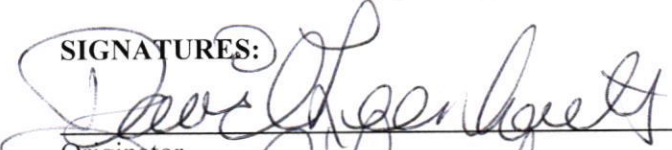
BACKGROUND/RATIONALE:


The Financial Aid Office and functions will be implementing a series of new practices and procedures. These practices and procedures reflect "best practices" in financial aid and will provide new efficiencies for students and increase the number of students participating in the financial aid program at WCJC. The FAS consultant will assist the financial aid staff, as well as the other student services staff, with implementation of these best practices. The FAS consultant, who will provide the assistance, is the same individual who completed a very detailed and systematic review and assessment of the financial aid function at WCJC and hence has a significant level of familiarity with the staff, the financial aid functions and the college.

Estimated Cost and Budgetary Support: \$25,000.00 funds to be transferred from the Plant Fund.

RESOURCE PERSON(S) [name(s) and title(s)]:

SIGNATURES:



Originator


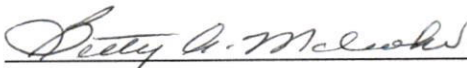
Cabinet-Level Supervisor

1/4/19

Date
1/4/19

Date

PRESIDENT'S APPROVAL:



1-4-19
