



INDEPENDENT SCHOOL DISTRICT 763  
MEDFORD, MN 55049  
January 5, 2026

### **Organizational Meeting**

The organizational meeting of the Medford Board of Education was called to order by Mr. Anhorn, Chair, at 7:00 p.m. in the Community Room at the Medford School. Present were Ms. Amberg, Mr. Anhorn, Ms. Chambers, Ms. Grayson, Mr. Harris, Ms. Janke, Ms. Winkels and Superintendent Ristau.

Motion by Ms. Amberg, second by Ms. Janke, to approve the Organizational Meeting Agenda as presented. Motion carried.

Motion by Ms. Amberg, second by Ms. Janke, to nominate Mr. Anhorn, Chair. Motion carried.

Motion by Mr. Anhorn, second by Ms. Chambers, to nominate Ms. Amberg, Vice-Chair. Motion carried.

Motion by Mr. Anhorn, second by Ms. Winkels, to nominate Ms. Chambers, Clerk. Motion carried.

Motion by Ms. Chambers, second by Mr. Anhorn, to nominate Ms. Janke, Treasurer. Motion carried.

Motion by Mr. Harris, second by Ms. Grayson, to approve the noted board meeting schedule as presented. Motion carried.

#### **Board Meetings**

a. Time	7:00 p.m.
b. Day of Week	Monday
c. Week of Month	3rd (schedule enclosed)
d. Planning /Committee	3rd Monday, 6:00 p.m.-6:45 p.m.

- e. Other As needed with official notice

Motion by Ms. Amberg, second by Mr. Harris, to approve the noted board pay schedule as presented. Motion carried.

Board Pay	
a. Monthly Stipend	\$50.00
b. Mediation Meetings	25.00
c. Negotiation Meetings	25.00
d. All-Day Meetings	125.00

Motion by Ms. Janke, second by Ms. Chambers, to approve the noted officer pay schedule as presented. Motion carried.

Officer Pay	
a. Chair	\$100/year
b. Vice-Chair	\$60/year
c. Clerk	\$60/year
d. Treasurer	\$60/year
e. Negotiations Spokesperson	\$100/year
f. Negotiations Secretary	\$50/year

Motion by Mr. Harris, second by Ms. Amberg, to approve mileage at the standard IRS rate for 2026. Motion carried.

Motion by Mr. Anhorn, second by Ms. Amberg, to approve Owatonna People's Press as the Official Newspapers for 2026. Motion carried.

Motion by Ms. Chambers, second by Mr. Harris, to name the District Medical Contact as the Mayo Health System-Owatonna for 2026. Motion carried.

Motion by Ms. Amberg, second by Ms. Chambers, to approve Ratwick, Roszak & Maloney and Dow, Einhaus, & Mattison, P.A., as district legal counsel for 2026. Motion carried.

Motion by Ms. Winkels, second by Ms. Grayson, to name the district official depositories as First State Bank/Red Wing and MSDLAF for 2026. Motion carried.

Motion by Mr. Anhorn, second by Ms. Janke, to approve the designee, Jarred Anderson, Business Manager, to wire transfers, excess funds, and bond payments. Mark Ristau, Superintendent, as secondary for 2026. Motion carried.

Motion by Ms. Amberg, second by Ms. Chambers, to publish the official board minutes on the school website for 2026. Motion carried.

Motion by Ms. Janke, second by Mr. Harris, to approve the following committee assignments for 2026. Motion carried.

Employee Negotiations – Ms. Janke, Mr. Anhorn, Ms. Amberg

Comparable Worth – Ms. Janke, Mr. Anhorn, Ms. Amberg

Policy- Mr. Harris, Ms. Grayson, Ms. Chambers

Meet and Confer-Ms. Winkels, Mr. Anhorn, Mr. Harris

District Advisory Council-Ms. Grayson, Ms. Amberg

MSHSL/Athletic Advisory-Mr. Anhorn, Ms. Winkels

MSBA/Legislative-Ms. Grayson, Ms. Chambers

Continuing Education-Ms. Janke, Mr. Anhorn

Community Education/ECFE-Mr. Harris, Mr. Amberg, Ms. Winkels

Steele Co. Mental Health Collaborative (Governing Board)-Ms. Chambers, Ms. Grayson  
(secondary)

Agricultural Advisory-Ms. Chambers, Mr. Harris

CVSEC Board-Ms. Amberg, (Alternate: Ms. Grayson)

Motion by Ms. Janke, second by Ms. Chambers, to adjourn the Organizational Meeting at 7:16 p.m. Motion carried.

---

John Anhorn, Chair

---

Betsy Chambers, Clerk

MEDFORD SCHOOL DISTRICT 763  
BOARD OF EDUCATION  
2024 PROPOSED MEETING DATES  
7:00 P.M.  
COMMUNITY ROOM  
MEDFORD SCHOOL

Third Monday of the Month Tentatively with 7:00 p.m. starts

JANUARY 3, 2024 @ 5:30 p.m.

FEBRUARY 5, 2024

MARCH 18, 2024

APRIL 15, 2024

MAY 20, 2024

JUNE 17, 2024

JULY 15, 2024

AUGUST 19, 2024

SEPTEMBER 16, 2024

OCTOBER 21, 2024

NOVEMBER 18, 2024

DECEMBER 16, 2024 – Truth in Taxation & Audit Review