

TPSD Digital Transition Elements:

The following is the initial step in designing a comprehensive and fiscally sound 3-year working plan to transition the delivery of the majority of instructional resources to digital mode ensuring a more equitable distribution of resources (PDK Audit Recommendation 3). The plan should complement the Common Core Standards.

Elements	Activity	Estimated Costs	Communication	Professional Development	Responsibility
<p>1) Information Gathering</p>	<p>Continue observation at schools, information <i>gathering and planning process</i> by consulting all stakeholders involved (what do we have, where do we have it, who is supporting it, where do we need to be, who needs to support it, how much will it cost)</p>	<p>n/a</p>	<p>Ongoing communication with stakeholders via established vehicles of info (ie, Parent Forum, Board Meetings, TAC, Wavelink, TPSD Times)</p>	<p>n/a</p>	<p>Ezell/Meriweather/Plasencia</p>
	<p><i>Conduct site visit to Vestavia City Schools, AL to observe the application of iPads in instruction</i></p> <p><i>Conduct out of state site visit district (with</i></p>	<p>\$5,000</p>	<p>Report back to Administrative Council and Board</p>	<p>n/a</p>	<p>Ezell</p>

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	similar demographics) were digital tools are established				
2) Organization	Establish digital team of stakeholders (teachers, administrators, parents, community members, etc.) to offer direction and feedback	n/a	n/a	n/a	Ezell
3) Infrastructure	Increase bandwidth district wide	\$29,000 per year for 500mg/reoccurring cost	n/a	n/a	Meriweather
4) Digital Equipment Resources					
iPad2s in 3-5 th grades	Furnishing all 4 schools with 60 iPad2s/2 classrooms sets to be used on portable carts	\$120,000 @ \$480 ea for a total of 250 iPad2s	n/a	Site visits to Vestavia Hills City Schools PD by Curriculum Dept	Plasencia/Scott
Interactive boards in grades 3-5 th grade	Complete furnishing interactive boards in classrooms	\$120,000 @ \$2,000 ea for 60 boards	n/a	PD by Curriculum Dept.	

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5) Other Digital Resources					
Apps for iPads	Install Apps on iPads across PreK-5 th grade levels on a volume purchasing basis	TBA	n/a		Plasencia/Meriweather
Electronic Textbooks	Electronic Textbooks - Identify books (inc. annual site licenses) in grades 6-12 to be phased in as books are adopted	TBA	n/a	Collaboration among Master teachers during Summer Curriculum Writing identifying books integrating scope and sequence across grades	Ezell/Plasencia/Scott
Learning Management System	Identify how Haiku will be further utilized by teachers, students and parents	\$19, 125 per year and \$7,200 per year more for additional storage space (1.7 terabytes).	n/a	Continued Haiku training	Scott
Software	Identify and evaluate annually a standardized list of software	\$	n/a	Offer PD by grade level	Ezell

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	by grades				
6) Standard Training for Teachers	Identify <i>needs and resources</i> to support transition (<i>standard training for new teachers and customized training for existing teachers</i>)	\$	n/a	Offer annual training including Haiku, ELS, Interactive boards and iPads.	Scott/Hill
7) Human Resources	Identify how functions of Media Center, Technology and Help Desk personnel will support and sustain this transition	\$	n/a	n/a	Ezell
	Examine resources to adequately manage additional <i>fixed assets</i>				
8) Curriculum	Examine embedded use of digital tools	n/a	Collaborate with Master Teachers during Summer	PD	Hill/Scott

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	<i>(Crosswalk)</i> in Common Core Standards		Writing to embed tools Communication to all teachers in 2012-13		
8) Phase-In Plan	Establish a phase-in plan to refresh existing MacBooks with new digital tools once Lease 1 and Lease 2 are expired (Lease 1 ends 2/2013 and Lease 2 ends 7/2013). This will include trade-in options, shifting older equipment in to lower grades and exploring ways in which to extend life of equipment.	TBA	Pending proposed draft from Apple Education	PD in new digital tools	Plasencia/Murphree