

# ***LIVONIA PUBLIC SCHOOLS***

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Information Technology Department

Memorandum

**To:** Phil Francis, Assistant Superintendent of District Services

**From:** Tim Klan, Administrator of Information Technology

**Date:** November 7th, 2023

**RE: Early Childhood Center Technology Bid**

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Please include a recommendation to approve the bid results for the Early Childhood Center Technology project on the agenda of the Board of Education, Committee of the Whole Meeting, on November 13th, 2023.

A pre-bid conference was conducted on October 5th, 2023

Two (2) bids were received on October 19th, 2023. The project includes the installation of network cabling, classroom audio/visual equipment, video signage displays, projection and audio for the gross motor room, and a new digital building paging system.

The apparent low bidder was VSC Inc. After an extensive review of the bid proposals, a thorough post-bid interview was held with the low bidder to verify the proposal was inclusive of the scope of work. VSC Inc. was determined to be compliant with all specifications. VSC has worked with LPS on several technology projects over the last 10 years with very favorable results.

I am recommending that the Early Childhood Center Technology bid be awarded to VSC Inc., for the base bid amount of \$454,216.00 and acceptance of mandatory alternate #1 in the amount of \$6,500.00 for a total award of \$460,716.00. This amount is within the district's original budget amount for this project. The purchase will be made with money from the 2021 technology bond budget.

Thank you for your attention to this request.