

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held: February 12, 2019



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**Recognition:**    Students                       Staff                       Parents  
**Information:**    Building Report                       Old Business                       Superintendent's Report  
**Action:**    Resignations                       Hiring                       Contract Service Agreements  
                     Travel Out-of-State                       Travel In State                       Approvals  
                     Termination                       Legal Matters                       Other:  
This action request pertains to  Elementary (only)                       High School/District Wide

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**Date:**   February 5, 2019

**To:**   Corrina Guardipee-Hall  
            Superintendent of Schools

**From:**   John Salois  
**Title:**   Director of Human Resources

**Subject: Hiring: Part Time Head Supper Cook**

**Description:** Lynne Keenan is recommending the following for hire:

✦ Kenneth Burland, Part Time Head Supper Cook

**Financial Impact:** Per Classified Salary Schedule L2/0 Exp (\$14.54-\$15.14 after probationary period)

**Attachment(s):** Hiring Selection Report

**Superintendent Action:**    Approved  Denied     Deferred    Initial & date: \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**    N/A (Info)     Approved     Denied     Tabled to:



## Browning Public Schools Hiring Selection Report

Position <b>PT Supper Program Head Cook</b>		Applicant Recommended <b>Kenneth Burland</b>	
Department/Location <b>Food Service</b>		Supervisor <b>Lynne Keenan</b>	
Type of Position <b>Classified</b>	Starting Date <b>February 14, 2019</b>	Term <b>9 Month Position</b>	

<b>Recruiting</b>	Date Posted: 8/24/18	Re-advertised:	Closing Date: Open Until Filled
Comment/s:			

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Kenneth Burland	10/26/2018	Yes	1/3/19
	Mary CalfLooking	11/9/18	Yes	1/3/19
	Marquelle Fitzgerald	12/27/18	Yes	1/3/19
	Cheryl Ladd	10/25/18	Yes	1/3/19
	Ronald MadPlume	9/13/18	Yes	1/3/19
	Kristin Rattler	8/29/18	Yes	Declined interview

Interview Committee	Title	Name	Title
Lynne Keenan	Food Service Director		
Everett Holm	Technology Director		
Sandra Reevis	Site Supervisor		

**Recommendation:** Kenneth Burland. Kenneth has a Culinary Arts Degree and would like to use his credentials working for BPS. His references were outstanding.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	1/16/19	Yes	Negative
State & Federal Criminal background check	1/16/19	Yes	Negative
Tribal Background check	12/7/18	Yes	Negative
TB documentation	10/19/18	Yes	Negative

Salary: \$14.54/\$15.14	Placement: Exp: 0	Contract Days: 189 Days
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Prepared by: John E. Salois Date 2/5/19      Approved by: \_\_\_\_\_ Date: \_\_\_\_\_