

Minutes of Regular Board Meeting

The Board of Trustees Wharton County Junior College

A Regular Board Meeting of the Board of Trustees of Wharton County Junior College was held Tuesday, February 21, 2017, beginning at 6:30 PM in the Hutchins Memorial Board Room. Mr. Gertson presided.

Trustees Present: Mr. Danny Gertson, Chair; Mrs. Amy Rod, Vice Chair; Mr. Monty Merecka, Secretary; Mr. Scott Glass, Mrs. Merle Hudgins; Mrs. Ann Hundl; Mr. Oliver Kunkel; and Mr. Jack Moses

Trustees Absent: Mr. Larry Sitka

Others Present: Ms. Betty McCrohan, President; Mr. Bryce Kocian, Vice President of Administrative Services; Mrs. Leigh Ann Collins, Vice President of Instruction; Mrs. Pam Youngblood, Vice President of Technology and Institutional Research; Mr. Dave Leenhouts, Vice President of Student Services; Mrs. Deanna Feyen, Executive Secretary to the President; Ms. Zina Carter; Mr. Seth Bailey; Mr. Shane Benich; Mr. James Bullock; Ms. Megan Costanza; Mr. Mike Feyen; Mr. Robby Mathews; Ms. Tessa Mathews; Ms. Penny Orell; Mr. Tommy Regan; Dr. Liz Rexford; Mr. John Sealy; Ms. Tamara Sealy; Mr. Ben Sharp; Mr. Danny Terronez; Ms. Cindy Ward; Mr. Gus Wessels; and Mr. Philip Wuthrich
SGA – Ms. Maite Gomez; Ms. Sarah Hollingsworth; Ms. McKenzie Nix; Mr. Graham Tidwell; and Ms. Macey Watson
Presidential Scholar – Ms. Kesleigh Dickerson

I. Determination of Quorum and Call to Order

-Mr. Gertson welcomed everyone.

II. Pledge of Allegiance

-Mr. Gertson led the Pledge of Allegiance.

III. Reading of the Minutes

A. The regular Board of Trustee meeting minutes from January 17, 2017.

B. The Board of Trustee board workshop meeting minutes from January 17, 2017.

-The minutes from the regular board of trustee meeting from January 17, 2017 and the board workshop meeting from January 17, 2017 were approved as presented.

IV. Citizens' Comments (approved by board on 5-20-99)

This is an open forum for those persons who wish to make presentations to the

board and who have signed up to do so under board policy. Presentations are limited to five minutes each with a total of twenty minutes for all presentations.

During the Citizens' Comments section of the agenda, any citizen/taxpayer (that is, any member of the public, including college employees) may request to address the board in open meeting. If, however, the topic of the presentation to the board falls within one of the other policies of the college, such as the employee complaint or grievance policy or student complaint policy, the person must first go through the proper administrative channels. In such cases, the right to address the board is guaranteed after the administrative channels have been exhausted.

If any speaker's presentation contains complaints or concerns about an individual employee or officer of the district, that presentation will be conducted in executive session with the board members unless the employee or officer about whom the comments are made requests that the comments be made publicly.

These presentations are made for information purposes only. The board is required to listen to the presentations but not to discuss or act on the items presented. If the board feels the matter warrants further attention, it can be placed on the agenda for a subsequent meeting.

V. Special Items

VI. Presentations, Awards, and/or President's Report

A. Recognition of retirement for Ms. Kathy Kresta

-Mr. Kocian recognized Ms. Kresta on her retirement.

B. Recognition of retirement for Ms. Delia Martinez

-Mrs. Collins recognized Ms. Martinez on her retirement.

-Ms. McCrohan recognized and thanked the IT department for their hard work during the computer crisis.

VII. Student Success

A. Community College Day - Dave Leenhouts

-Mr. Leenhouts gave a presentation from the Community College Day in Austin. Mr. Leenhouts introduced the students that were in attendance at the board meeting.

-Mr. Feyen gave an update on the tornado damage on the Wharton campus.

VIII. Reports to the Board

A. Financial Reports

-Mr. Wessels presented the January 2017 financials.

BOARD ACTION: On a motion by Mr. Kunkel and a second, the board unanimously approved the January 2017 financials as presented.

B. Management Reports

1. Technology Report
2. Financial Aid Report
3. Testing Report

C. Reports from College Governance Councils

1. Faculty Council meeting minutes from November 3, 2016
2. Support Staff Organization meeting minutes from January 19, 2017

IX. CONSENT AGENDA

By consent of the board of trustees, the following items may be acted on in a single motion "to approve the consent agenda as presented." If, however, any trustee wishes to discuss a particular item or for any reason wishes to act on any given item separately, he or she may simply notify the board chair to remove that item or items from the consent agenda, and that item will be removed and acted on separately. A trustee may remove an item from the consent agenda for any reason, and he or she is not required to justify the removal or explain the reason for the removal.

X. Matters Relating to General Administration

XI. Matters Relating to Academic Affairs

XII. Matters Relating to Administrative Services

- A. Approve the purchase of 7 VRTEC 360 welding simulators from Lincoln Electric with Jobs & Education for Texans grant funds covering 95% of the purchase and the College providing the remaining 5% balance (\$227,057.00 total cost - \$320,204.15 - JET grant, \$16,852.85 - plant repair and replacement fund)
- B. Approve the transfer from the plant repair and replacement fund to cover the cost of a new cooling tower at the Fine Arts building (\$48,058.00 - transfer from plant repair and replacement fund)
- C. Approve the resolution for the property tax exemption for the Egypt Plantation Museum
- D. Approve the recommended increase from Great Western Dining to the student's cafeteria board plan from \$9.82 to \$10.05 per day beginning with the fall of 2017 (\$308,000.00 - auxiliary fund budget for 2017 - 2018)
- E. Approve the increase to board fees charged students living on campus from \$1,300.00 a semester to \$1,350.00 a semester beginning with the fall of 2017 (\$324,000.00 - auxiliary fund budget for 2017 - 2018)

XIII. Matters Relating to Technology and Institutional Research

XIV. Matters Relating to Student Services

XV. Matters Relating to Personnel

- A. Board of Trustees

B. Office of President

C. Office of Academic Affairs

1. Andrea M. Shropshire received a salary adjustment for completion of doctorate degree as instructor of associate degree nursing, FAC-2A-24, to instructor of associate degree nursing, FAC-7-24, effective January 1, 2017

D. Office of Administrative Services

E. Office of Student Services

F. Office of Technology and Institutional Research

BOARD ACTION: On a motion by Mr. Merecka and a second, the board unanimously approved the consent agenda as presented.

XVI. END OF CONSENT AGENDA

XVII. Paid Professional Assignments

A. Department head compensation for spring 2017

B. 2017 spring overloads

C. Paid professional assignment for Donna Schilling, Assistant Program Director, spring 2017 - \$3,000.00

XVIII. Executive Session: According to the Texas Government Code (Chapter 551, Open meetings), the Board may conduct a closed executive session for the following reasons: Consultation with attorney (551.071), deliberation regarding real property (551.072), deliberation regarding prospective gift (551.073), personnel matters (551.074), deliberation regarding security devices, or a security audit (661.076), deliberation regarding economic development negotiations (551.086).

A. President's Evaluation (under separate cover)

-The board adjourned into executive session at 7:15 P.M.

-The board reconvened in regular session at 8:41 P.M.

-No action was taken in executive session.

XIX. Consideration and possible action on items discussed in closed session

XX. Discuss Matters Relating to Formal Policy

XXI. Other Business

A. Board Role and Community College Governance

-Mr. Gertson asked the board what their recommendation was for the committee structure. Mr. Gertson gave a brief history of why the committee structure was changed to a board retreat style eliminating committees. Mrs. Rod asked that the board look at the board regulations and discuss the committee structure at the March board of trustee meeting. The board agreed.

B. Approval to change the March 21, 2017 regular board meeting date to March 28,

2017

BOARD ACTION: On a motion by Mrs. Hudgins and a second, the board unanimously approved changing the March 21, 2017 regular board meeting date to March 28, 2017.

- C. Update on the baseball field contract
- D. Update on the Sugar Land campus signage

BOARD ACTION: On a motion by Mrs. Hudgins and a second, the board unanimously approved addressing Item XXI. C. & D. until next month.

-Mr. Gertson announced that there would be a dinner between the WCJC Board of Trustees and the WCJC Foundation members on April 11, 2017.

-Mr. Gertson announced that there is a WISD Public Schools Week program on March 6, 2017.

-Mr. Gertson gave a report on the National Legislative Summit in Washington D.C. that he and Ms. McCrohan attended.

-Ms. McCrohan gave an update on the Richmond campus renovation and stated that the Johnson building renovation and addition has not gone out for bids.

-Ms. McCrohan stated that she will be reviewing the security update contract prior to the implementation of the Dowling contract.

XXII. Adjourn

-The meeting adjourned at 9:05 P.M.