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**Board of Education**

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**ACTION**

**TITLE:** Consider Bid Approval Process for Morrison Elementary Construction Project

**DATE:** May 20, 2019

**RESPONSIBLE ADMINISTRATOR:** Dr. Terry Morawski  
Deputy Superintendent

**BACKGROUND/CONSIDERATIONS:**

The first of four elementary school renovation projects to be completed as a Millage 2018 project will be at Morrison Elementary. After evaluation of the project scope this year, HPM has developed a plan to complete work at Morrison Elementary School this summer. In order to start the project in time, the District is requesting approval from the board to award the project to the lowest responsible bidder as received according to the below schedule. After bids are received, the District would then execute a contract with the lowest responsible bidder. This will enable the construction firm to begin work as soon as June 1, 2019.

Date	Morrison ES Construction Bid Schedule
May 12, 2019	Bid Advertised
May 20, 2019	Mandatory Contractor Pre-Bid Meeting
<i>May 20, 2019</i>	<i>Board Considers Bid Approval Process</i>
May 23, 2019	Bid Opening
May 23 - June 1, 2019	Contract Executed/Notice to Proceed Issued

**RECOMMENDATION:**

The Administration recommends the Board of Education authorize the Superintendent to accept the lowest responsible bid for the Morrison Elementary construction project, provided it is within a projected cost not to exceed \$2.5 million, and thereafter to proceed with the execution of a construction contract in a form approved by our legal counsel.

If the Board agrees, the motion would read: ***move that we authorize the Superintendent to accept the lowest responsible bid for the Morrison Elementary construction project, provided it is within a projected cost not to exceed \$2.5 million, and thereafter to proceed with the execution of a construction contract in a form approved by our legal counsel.***