

Minutes of Regular Meeting
Wednesday, January 29, 2025
The Board of Trustees
SPRING BRANCH INDEPENDENT SCHOOL DISTRICT

A Regular Meeting of the Board of Trustees of the SPRING BRANCH INDEPENDENT SCHOOL DISTRICT was held on **January 29, 2025**, beginning at 6:00 PM in the Wayne F. Schaper, Sr. Leadership Center, Board Room, 955 Campbell Rd, Houston, TX 77024, with the following Board Members present: Lisa Andrews Alpe, Courtney Anderson, Caroline H. Bennett, Chris Earnest, Shannon Mahan, John Perez, and David Slattery.

Board President Lisa Andrews Alpe called the meeting to order at 6:03 PM, noting that trustee Chris Earnest had not yet arrived and confirmed that a quorum of Board Members was present.

President Alpe certified that the provisions of the Texas Open Meetings Act, Texas Government Code Section 551.041, had been complied with in connection with public notice of the meeting.

1. **Pledge: Trustee John Perez**
2. **Opening Remarks by the Superintendent**
Superintendent Jennifer Blaine said that this is a legislative session year, and school funding is being closely monitored, and she will keep everyone updated.
3. **Public Comment on Special Presentations**
No one signed up to speak.
4. **Special Presentations**
 - A. Sights and Sounds Around Spring Branch ISD
A video was shared news events happening around the district.
 - B. Recognition of Ashley Vasquez as a 2024 NATAS Student Production Award Winner
Ashley Vasquez, a senior Journalism student at Spring Woods High School, was recognized for receiving the National Academy of Television Arts and Sciences Award for her documentary, Now or Never.
 - C. Recognition of Chief Larry Baimbridge and SBISD Police as 2024 Dr. Rod Paige School Safety Award Winner
This item was postponed to a later date due to a scheduling conflict.
 - D. Recognition of the SBISD Board for School Board Appreciation Month
Dr. Blaine thanked the Board for their dedication and hard work, emphasizing that the district's success would not be possible without their support. In appreciation, elementary students from across the district presented their artwork to the trustees.

5. **Public Comment on Agenda Items or Non-Agenda Items**

Jennifer Hyland addressed the Board regarding item 6A.

President Alpe made adjustments to the agenda, prioritizing other items ahead of the scheduled order.

8. **Executive Session**

President Alpe recessed the Board into Executive Session at 6:38 PM in accordance with the following sections of the Texas Open Meetings Act for the purposes listed below.

- A. The Board Will Meet in Closed Session Under Section 551.074 of the Texas Open Meetings Act Regarding Routine Personnel Matters and Other Personnel Matters including Duties of Employees and Public Officers
- B. The Board Will Meet in Closed Session Under Section 551.0821 of the Texas Open Meetings Act Regarding Deliberation of Personally Identifiable Information of a Public School Student
- C. The Board Will meet in Closed Session Under Section 551.076 of the Texas Open Meetings Act Regarding Deliberation of the Deployment, or Specific Occasions for Implementation of Security Personnel or Devices, or Deliberation of a Security Audit
- D. The Board Will Meet in Closed Session Under Section 551.071 of the Texas Open Meetings Act to Discuss Participation in Multi-District Litigation Involving Youth Social Media Usage and Related Litigation and Entering into a Contingency Fee Contract with Thompson & Horton, LLP, Eiland & Bonnin, PC, and O’Hanlon, Demerath & Castillo, PC to Represent the District
- E. The Board Will Meet in Closed Session Under Section 551.071 of the Texas Open Meetings Act in Consultation with the Board's Attorney Regarding All Matters as Authorized by Law, including Legal Issues Surrounding Public Finance

President Alpe reconvened the meeting in open session at 7:27 PM and said that no action was taken while in the closed session.

9. **Action as Needed from Executive Session**

- A. Request for Approval of Routine Personnel Items

Motion made by Vice President Courtney Anderson and seconded by Trustee Perez that the Board of Trustees approve routine personnel items as recommended.

Motion passed by a 6-0 vote.

10. **Action**

- A. Consideration and Adoption of Resolution Approving Contingent Fee Legal Services Contract, including Findings Needed for Submission of Contingent Fee Legal Services Agreement and Request for Expedited Review by the Texas Attorney General (See Attached Notice for Additional Information)

Motion made by Secretary Shannon Mahan and seconded by Trustee David Slattery that the Board of Trustees adopt a resolution approving the contingent fee legal services contract, that includes the findings required by Texas Government Code

2254, Subchapter C, and that are needed for submission of a contingent fee legal services agreement and a request to the Texas Attorney General for expedited review.

Motion passed by a 6-0 vote.

B. Consideration and Adoption of Contingent Fee Legal Services Agreement with Thompson & Horton, LLP, Eiland & Bonnin, PC and O'Hanlon, Demerath & Castillo, PC

Motion made by Secretary Mahan and seconded by Trustee Perez that the Board of Trustees adopt and approve entering into a contingent fee legal services agreement with Thompson & Horton, LLP, Eiland & Bonnin, PC, and O'Hanlon, Demerath & Castillo, PC to represent the District in youth social media usage and related litigation.

Motion passed by a 6-0 vote.

11. Consent Agenda Action Items

- A. Request for Approval of Budget Status Summary Report with Budget Amendment as of November 30, 2024
- B. Request for Approval of Budget Status Summary Report with Budget Amendment as of December 31, 2024
- C. Request for Approval of Facility Improvement Program Monthly Status Report with Project Budget Changes as of November 30, 2024
- D. Request for Approval of Facility Improvement Program Monthly Status Report with Project Budget Changes as of December 31, 2024
- E. Request for Approval of Contract Awards
 - 1. Contract for SBISD Security Vestibules
 - 2. Contract for Spring Woods Kitchen Renovations Project
 - 3. Contract for Wilchester Elementary School Walking Trail Improvements Project
 - 4. Increase of Contract for Outsourced Moving, Relocating, Removal and Storage Services
 - 5. Contract for Police Uniforms
 - 6. Contract for Grounds Maintenance Goods & Services
 - 7. Increase Contract for Body Cameras
 - 8. Increase for Contract for Infrastructure Components and Services
- F. Request for Approval of Amendment to Option Site Ground Lease Agreement and Memorandum of Lease Agreement
- G. Request for Approval of Adoption of Order Setting May 2025 School Trustee General Election and Authorizing Notice Thereof
- H. Request for Approval of Election Officials for the 2025 Trustee Election
- I. Request for Approval of a Resolution Calling for a Joint Election with the City of Bunker Hill Village and the Spring Branch Independent School District and Order Approving Joint Election
- J. Request for Approval of a Resolution Calling for a Joint Election with the City of Hunters Creek Village and the Spring Branch Independent School District and Order Approving Joint Election

- K. Request for Approval of a Resolution Calling for a Joint Election with the City of Piney Point Village and the Spring Branch Independent School District and Order Approving Joint Election
- L. Request for Approval of a Resolution Calling for a Joint Election with the City of Spring Valley Village and the Spring Branch Independent School District and Order Approving Joint Election
- M. Request for Consideration and Approval of Resolution Authorizing the Defeasance of Outstanding Bonds
- N. Request for Approval for Authorization for Karen Heeth, Gary Henry, and Dorothy (Allison) Tennyson to Act as Superintendent Alternates for Approving Staff Requests for Access to One or More TEA Web Applications Accessed through the Texas Education Agency Secure Environment TEA Login (TEAL), Effective for One Year Period of May 1, 2025 through April 30, 2026
- O. Request for Approval of the Guthrie Center Electrical Easement
- P. Request for Approval of the Guthrie Center Water Easements
- Q. Request for Approval of the Sherwood Elementary School CenterPoint Easements
- R. Request for Approval of Low Attendance Day Waiver for Buffalo Creek Elementary
- S. Request for Approval of Grant Awards and Other Services
- T. Request for Approval of Payroll and Operating Expenses - November 2024
- U. Request for Approval of Payroll and Operating Expenses - December 2024
- V. Request for Approval of Tax Overpayment Refunds (Sec. 31.11)
- W. Request for Approval of Minutes for School Board Meetings
 - 1. December 13, 2024 - Special/Workshop Meeting

President Alpe read the rules for the adoption of the consent agenda action items. Trustee Perez moved to approve the consent agenda action items. Secretary Mahan seconded the motion.

Motion passed by a 6-0 vote.

12. Report

- A. Update on Campus Safety Detection Audit Findings
Pam Metcalfe, Health Safety and Security Director, gave an update.

6. Public Hearing

- A. Joint Public Hearing with the District Improvement Team for the 2023-2024 Texas Academic Performance Report

Presenter:

Assessment and Compliance Executive Director Keith Haffey.

Trustee Chris Earnest joined the meeting at 7:32 PM.

President Alpe opened the public hearing at 7:39 PM. With no one signed up to speak, the public hearing was closed at 7:40 PM.

7. Reports and Discussions

- A. Discussion of Future Facilities Planning (Assessment Process and Update)

Presenters:

Travis Stanford, Associate Superintendent for Operations

Brandon Ross, PBK Architect

Vice President Anderson left the meeting at 8:25 PM.

13. Closing Remarks by the Superintendent

Dr. Blaine thanked the Board for their continued support and dedication, recognizing that their roles are volunteer positions.

14. Meeting Adjourned

President Alpe adjourned the Regular meeting at 9:49 PM.

Lisa Andrews Alpe
President, Board of Trustees

Shannon Mahan
Secretary, Board of Trustees

Approved: February 05, 2025