

STUDENT ACTIVITIES
TRAVEL

FMG
(EXHIBIT)21

EXTRA-CURRICULAR
STUDENT TRAVEL APPROVAL FORM

Student travel must be approved based on the direct benefits for the students. The trip must have approval of Superintendent or designee before any travel arrangements and reservations are made or students and parents become involved with any facet of the trip. Out-of-state travel must have Board approval.

Name of Group: The Permian Orchestra Campus / Department: Permian High School/Orchestra
Location: Orlando, FLA Grades Involved: 9-12 Number of Students: 70+
Departure Date: June 1, 2021 Time: 4AM AM/PM Return Date: June 5, 2021 Time: 11PM AM/PM
Number of Instructional Days: 0
The sponsor has checked the number of accrued days for each participant? ☒ Yes ☐ No

(Please attach a complete trip description, proposed itinerary, and justification)

Funding source: ☐ District Budget ☐ Campus Budget ☐ Department Budget ☐ Activity Fund ☒ Personal
Trip function: ☐ Curricular ☒ Extracurricular ☐ Competition
Trip profile: ☐ In-state ☒ Out-of-state ☐ International
Transportation mode: ☐ School Bus ☐ School Suburban ☐ Activity Bus ☒ Charter Bus ☒ Plane

Does the trip require fund-raisers? ☒ Yes ☐ No

Are deadlines established to guide the sponsor if the trip has to be canceled due to lack of funding? ☒ Yes ☐ No

What is the ratio of sponsors to students? Sponsors 1 / Students 5

Student orientation - Date: 2/2/21 Time: 7PM Location: Orchestra Room & Online
Parent orientation - Date: 2/2/21 Time: 7PM Location: Orchestra Room & Online
Sponsor orientation - Date: 2/2/21 Time: 7PM Location: Orchestra Room & Online

Sponsor criminal background check - Date: 2/2/21

Will any kind of insurance be required? ☒ Yes ☐ No
Will room and baggage searches be required? ☒ Yes ☐ No

Coach/Sponsor: Todd C. Berridge 11/3/2020
(Signature) (Date)

Principal Approval: Debra Styles 11-20-2020
(Signature) (Date)

Superintendent or Designee Approval: Michael Aaron Hawley 12-08-2020
(Signature) (Date)

Board Approval: _____
(Signature – Required for Out-of-State Travel) (Date)